



BAYSHORE JOINTURE COMMISSION
Regular Meeting Minutes
September 27, 2023

The Bayshore Jointure Commission met in regular session on September 27, 2023, at 8:00 A.M.

Present were: Mr. Scott McCue, Mr. Joseph Annibale, Ms. Lewert, Ms. Kathleen O'Hare, Ms. Alfone, Ms. Nelyda Perez, Dr. Jared Rumage, Dr. Lisa Savoia, Dr. William George, Mr. Christopher Mullins, Mrs. Linda Jordan, Bettyann Monteleone, Michelle Bangs, Bridget Paling Dr. Wendy Morales, Anthony Santangelo and Denise Grillo.

1. **Call to Order**
2. **Pledge**
3. **Meeting Notice:** Sunshine Law Notice

PURSUANT TO THE REQUIREMENTS OF STATUTE (N.J.S.A. 10:4-9 ET SEQ.), OTHERWISE KNOWN AS THE "SUNSHINE LAW," ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED THAT THE BAYSHORE JOINTURE COMMISSION BOARD OF DIRECTORS WOULD BE HOLDING ITS REGULAR MEETING TODAY, WHICH SPECIFIED THE DATE, TIME AND PLACE OF ITS MEETING. SUCH NOTICE WAS PRINTED AS PART OF THE ANNUAL MEETING NOTICE REQUIREMENT OF THE LAW IN THE OFFICIAL NEWSPAPER OF THE COMMISSION FOLLOWING THE REORGANIZATION MEETING OF THE COMMISSION. THE MEETING NOTICE HAS ALSO BEEN POSTED PUBLICLY AT DISTRICT FACILITIES, AND SENT TO ALL MEMBER DISTRICTS BY ELECTRONIC MAIL AND BY REGULAR MAIL TO THE COUNTY CLERK OF THE COUNTY OF MONMOUTH AND ALL OTHERS ON THE COMMISSION'S NOTICE REQUEST LIST. IN SUCH NOTICE IT WAS STATED THAT ACTION MAY BE TAKEN ON ALL AGENDA ITEMS AND SUCH OTHER ITEMS THAT MAY COME BEFORE THE COMMISSION AT THAT TIME.

4. **Roll Call**

Present: Mr. McCue, Mr. Annibale, Dr. Rumage, Ms. Alfone, Ms. Lewert, Dr. Savoia, Ms. Perez and Ms. O'Hare.
Absent: Dr. Beams.

A Motion was made by Dr. Savoia, seconded by Dr. Rumage and unanimously adopted by a roll call vote to accept the Minutes from August 23, 2023.

The result of the roll call vote was as follows: Mr. McCue, yes; Mr. Annibale, yes; Dr. Rumage, yes; Ms. Alfone, yes; Ms. Lewert, yes; Dr. Savoia, yes; Ms. Perez, yes and Ms. O'Hare, yes.

5. **Acceptance of Minutes:** August 2023

A Motion was made by Ms. Perez, seconded by Ms. Alfone and unanimously adopted by a roll call vote to accept the Financials and approve the payment of Bills.

The result of the roll call vote was as follows: Mr. McCue, yes; Mr. Annibale, yes; Dr. Rumage, yes; Ms. Alfone, yes; Ms. Lewert, yes; Dr. Savoia, yes; Ms. Perez, yes and Ms. O'Hare, yes.

6. School Business Administrator's Monthly Certification of Financial Status:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Bayshore Jointure Commission Board of Directors accepts the Board Secretary/School Business Administrators Certification for the months ending August 31, 2023 that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that funds are available for the remainder of the fiscal school year.

7. Monthly Certification of Financial Status:

Pursuant to N.J.A.C.6A:23A-16.10 (c)4, the members of the Bayshore Jointure Commission Board of Directors certify that for the months after review of the August 31, 2023. Reports of the Secretary to the Board of Directors and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available for the remainder of the fiscal school year.

Click for: August Financials

8. Payment of Bills:

To approve the list of bills, claims, supplies received and services rendered to the Board of Directors of the Bayshore Jointure Commission:

Click for: September 2023 Bill List

•	<u>Payroll</u>	
	8/13/23 Gross Wages	\$76,812.91
	8/31/23 Gross Wages	\$50,538.76
•	<u>Health Benefits</u>	
	August 2023	\$67,984.46
•	<u>Bill List</u>	
	9/27/23	<u>\$179,751.91</u>
	TOTAL	\$375,088.04

9. Correspondence - None

10. Information and Discussion:

- Linda Jordan updated the Board on ESY and the Opening of the school year.
- Ms. Monteleone updated the Board on the Safety Care Training that was done in August.
- Dr. George updated the Board on the Shared Services Agreement.
- Mr. Mullins updated the Board on the MOESC Addition/Renovations and the Technology Audit.

11. Motions – the following motions have been recommended by the Superintendent:

A. GENERAL

A Motion was made by Ms. Perez, seconded by Dr. Rumage and unanimously adopted by a roll call vote to accept items A1 through A18.

The result of the roll call vote was as follows: Mr. McCue, yes; Mr. Annibale, yes; Dr. Rumage, yes; Ms. Alfone, yes; Ms. Lewert, yes; Dr. Savoia, yes; Ms. Perez, yes and Ms. O'Hare, yes.

A1. To affirm the July 2023 HIB report as previously reported.

A2. To accept and approve the HIB report for August 2023

August 23, 2023 Regular Meeting Minutes

# of reports	# of Reports where HIB occurred	Status of all investigations	Nature of the bullying	Investigator's name	Type & nature of discipline imposed	Any other measures imposed	Training conducted to reduce HIB	Programs implemented to reduce HIB
0	0	0	N/A	N/A	N/A	N/A	Series of online trainings which include: <i>n/a</i>	Programming Focusing on: <i>n/a</i>

A3. To recommend the Board of Directors approve/ratify attendance at the below listed workshops, for the individuals listed at the costs indicated. Said travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the commission.

NAME	CONFERENCE	DATE/LOCATION	COST
Lisa O'Neill (Para)	41st Annual Autism Conference	10/19/2023 Harrah's Atlantic City, NJ.	Registration \$250.00 Mileage \$75.20 <i>plus tolls & parking \$30.60</i> Total \$355.80
Joanne Melillo (Para)	41st Annual Autism Conference	10/20/2023 Harrah's Atlantic City, NJ.	Registration \$250.00 Mileage \$75.20 <i>plus tolls & parking \$30.60</i> Total \$355.80
Lisa Smith	Facing the Future 2023 Exploring Opportunities in Employment	10/13/2023 Hyatt Regency New Brunswick, NJ.	Registration \$215.00 plus Travel
Lisa Smith	Systems that Care: Support for Children, Schools, and Families	09/29/2023 9:00 am-1:00 pm West Long Branch, NJ	Registration \$0 Mileage \$5.17
Linda Jordan	NJDOE Community of Practice	9/29/23, 10/26/23, 1/30/24, 4/30/24 William Paterson University LRC Wayne, NJ	Registration \$0 plus Travel
Linda Jordan	Principal's Professional Academy	10/03/23, 11/30/23, 02/04/24, 04/11/24 4:30 pm - 6:00 pm Monmouth University School of Education	Registration \$350.00 plus Travel
Bettyann Monteleone	Principal's Professional Academy	10/03/23, 11/30/23, 02/04/24, 04/11/24 4:30 pm - 6:00 pm Monmouth University School of Education	Registration \$0 plus Travel
Bettyann Monteleone	The Role of the School Climate Team	11/02/2023 Virtual online 9:00 am- 12:00 pm	Registration \$0
Amy Beekman	41st Annual Autism Conference	10/20/2023 Harrah's Resort Atlantic City, NJ.	Registration \$250 Mileage \$75.20 <i>plus tolls & parking \$30.60</i>

			Total \$355.80 11-000-230-580-00
Linda Jordan	41st Annual Autism Conference	10/19/2023 Harrah's Atlantic City, NJ.	Registration \$800.00 (Exhibitor Table, includes L. Jordan / B. Monteleone) Hotel \$122.47 Mileage \$75.20 Tolls and Parking \$30.60 Total \$1,028.47 11-000-230-580-00
Bettyann Monteleone	41st Annual Autism Conference	10/20/2023 Harrah's Atlantic City, NJ.	Registration \$0.00 Mileage \$75.20 Tolls and Parking \$30.60 Total \$105.80 11-000-230-580-00

A4. To approve the **first** reading of the **Policy 5512** Harassment, Intimidation or Bullying.

A5. To approve the **second** reading of **Policies** and **Regulations** 1642.01 *Sick Leave* and 2419 *School Threat Assessment Teams* (New, Mandated).

A6. To ratify the agreement between Rutgers, The State University of New Jersey, and The Bayshore Jointure Commission to utilize the **New Jersey School Climate Improvement Platform and Survey**.

A7. To review and approve Bayshore Jointure Commission's **Professional Development Plan** for the 23-24 school year.

A8. To review and approve Bayshore Jointure Commission's **District Mentoring Plan** for the 23-24 school year.

A9. To approve the following Monmouth University students to do observations hours at The Shore Center for the Fall semester from September 28, 2023 through December 21, 2023:

First Name	Last Name	Hrs.	Course	Grade	Teacher
Alexandra	Bianchi	25	EDS-350	P-6	Sarah Signor
Sabrina	Chung	25	EDS-350	6-12	Tiffany Savarese
Bianca	Hunsinger	25	EDS-350	K-6	Anthony Santangelo
Christopher	Landry	3	EDS-520	BCBA	Sarah Signor
Larissa	Leonel	25	EDS-350	K-6	Anthony Santangelo
Emily	Schatzel	25	EDS-350	K-6	Sarah Signor
Mikayla	Sottile	25	EDS-350	P-6	Sarah Signor

A10. To approve/ratify the building / room use as follows:

September 18, 2023	Gymnasium	LeadWell Wellness Meeting
October 24, 2023	Conference Room	NJ Autism Think Tank Meeting
October 29, 2023	Gymnasium	Shore Center Family Picnic

November 16, 2023	Building	Shore Center Parent Conferences
December 22, 2023	Apartment	Polar Express

A11. To approve visits from the 7th grade students in the Service Learning class from **Rumson Country Day School**, starting on **Friday, September 29, 2023**, intermittently 2-3 times per month through **June 30, 2024**.

A12. To approve/ratify the **Shared Administrative Services Agreement 2023-2028** between MOESC and Bayshore Jointure Commission.

A13. To approve the **Revised Job Description** for the School Secretarial position.

A14. To approve the **Revised Restraint Form**.

A15. To designate the **Director of Special Services** as the Shore Center's **Anti-Bullying Specialist** for the period September 27, 2023 until the next reorganization meeting of the Commission.

A16. To approve the following class food outing locations after job sampling on Monday, October 30, 2023:

Activities	Locations	Addresses
Class Food Outings	Chili's Restaurant	2105 Hwy 35 Holmdel, NJ 07733
<i>after Job Sampling on 10/30/23</i>	Houlihan's	2136 NJ- 35, Holmdel, NJ 07733
	Perkin's	1396 NJ-35, Holmdel, NJ 07730
	Yesterday's Restaurant	3153 NJ-35, Holmdel, NJ 07730

A17. To approve the school wide field trip to Etsch Farms in Monroe, NJ on October 24, 2023 from 10:30 am - 12:30pm.

A18. To approve the utilization of the NJDOE climate tool, New Jersey School Climate (NJ SCI) Survey and NJ SCI Platform, to administer to staff and parents (not students) of The Shore Center during the month of October.

PERSONNEL

A Motion was made by Dr. Savoia, seconded by Ms. Alfone and unanimously adopted by a roll call vote to accept items B1 through B11.

The result of the roll call vote was as follows: Mr. McCue, yes; Mr. Annibale, yes; Dr. Rumage, yes; Ms. Alfone, yes; Ms. Lewert, yes; Dr. Savoia, yes; Ms. Perez, yes and Ms. O'Hare, yes.

BE IT RESOLVED, that the Bayshore Jointure Commission's Board of Directors approves the appointment(s) for the following staff member(s), as recommended by the Superintendent of Schools contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, P.L. 2018.c 5, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated.

B1. 10-MONTH CERTIFICATED STAFF RESIGNATIONS

To approve the following Revised Certified Staff RESIGNATIONS effective date:

First Name	Last Name	Job Title	Salary 23-24	Effective Date
John	Werner	Teacher	\$71,840	August 31, 2023 (revised)

B2. 12-MONTH NON-CERTIFICATED STAFF RESIGNATIONS

To approve the following Non-Certified Staff RESIGNATIONS:

First Name	Last Name	Job Title	Salary 23-24	Effective Date
Rowena	Frankenbush	Administrative Secretary	\$64,790	September 25, 2023

B3. 10-MONTH NON-CERTIFICATED STAFF

To ratify the following Non-Certified Staff through June 30, 2024:

First Name	Last Name	Job Title	Step	Salary 23-24	Start Date
Giulia	Kliaris	Paraprofessiona I	2	\$29,141	September 1, 2023
Declan	Reichey	Paraprofessiona I	1	\$28,891	September 26, 2023*

**Pending Criminal History*

B4. 10-MONTH CERTIFICATED STAFF

To approve the following Certified Staff through June 30, 2024:

First Name	Last Name	Job Title	Guide	Step	Salary 23-24	Start Date
Heather	Talbot	Teacher (replacing JW)	BA	12	\$66,230	October 25, 2023*

**Pending Criminal History*

B5. 10 MONTH CERTIFICATED STAFF

To ratify the following staff salary adjustments effective September 1, 2023 through June 30, 2024:

First Name	Last Name	Job Title	Guide/Step	Salary 23-24
Maggie	Lukenda	Speech Therapist	MA [7] To MA+30 [7]	\$66,240 to \$68,280
Jade	Smolokoff	Speech Therapist	MA [5] To MA+30 [5]	\$64,490 to \$66,530

B6. 10-MONTH CERTIFICATED LONG TERM SUBSTITUTE STAFF

To ratify the following Certified Long Term Substitute Staff:

First Name	Last Name	Job Title	Daily Rate	Dates
Joseph	Salerno	Long Term Sub Teacher	\$306.08 [BA 1]	09/01/2023- 10/24/2023*

**replacing J.W (resignation)*

B7. SUMMER ESY RBT STAFF STIPEND

To ratify the following Summer ESY RBT Staff Stipend effective July 5 through August 10, 2023 at \$19.10 per day/per class for additional days.

First Name	Last Name	Job Title	# of Days	Total Amount
Ada (Zameerah)	Norton	RBT Para	22	\$420.20

B8. To approve the following staff for stipends 2023-2024 school year:

First Name	Last Name	Stipend	Rate
Jessica	Santangelo	Yearbook	\$1,750.00
Anthony	Santangelo	Broadcast	up to 30 episodes @ \$80.00 per episode
Maggie	Lukenda	Broadcast	up to 30 episodes @ \$65.00 per episode
Jade	Smolokoff	Broadcast	up to 30 episodes @ \$30.00 per episode

Carlee	Janes	Music Show Prep.	\$750.00
Courtney	Damiano	Field Day Prep.	\$750.00

B9. To approve the following staff for a one-time \$3,000.00 payment for longevity of fifteen (15) years or more, to be paid on June 15, 2024*:

First Name	Last Name	Longevity	Date of hire
Renee	Cameron	20 years	05/09/2003
Lauren	Goldberg	15 years	01/09/2008
Denise	Grillo	20 years	06/15/2003
Theresa	Rhodes	21 years	09/01/2002
Jessica	Santangelo	18 years	11/01/2006
Alicia	Tobias	17 years	07/01/2007

**must still be employed*

B10. 10-MONTH CERTIFICATED SUBSTITUTE STAFF

To ratify the following Certified Substitute Staff effective September 6, 2023 through June 30, 2024

First Name	Last Name	Job Title	Daily Rate 23-24
Lauren	Goldberg	Substitute Teacher	\$40.00 daily plus per diem rate

B11. To ratify the following staff for Non-Instructional payment of \$38 hourly for work beyond the school day:

First Name	Last Name	Title	Hours worked	Dates
Samantha	Baudo	Non-Instructional	3:15-5:10 pm	September 6, 2023
Alicia	Tobias	Non-Instructional	3:15- 5:10 pm	September 6, 2023

2. Superintendent's Report:

A Motion was made by Dr. Savoia, seconded by Ms. Perez and unanimously adopted by a roll call vote to accept the Superintendent's Report.

The result of the roll call vote was as follows: Mr. McCue, yes; Mr. Annibale, yes; Dr. Ramage, yes; Ms. Alfone, yes; Ms. Lewert, yes; Dr. Savoia, yes; Ms. Perez, yes and Ms. O'Hare, yes.

District: Bayshore - Month of August 2023

Emergency Drill Summary

School/Building	Drill Type	Occupants Involved	Date & Time
Regional Achieve Academy/The Shore Center	Shelter in Place	STUDENTS/STAFF/FACULTY	08/08/2023 Start: 12:45 pm -12:54 pm Duration of Drill: 9 minutes
Regional Achieve Academy/The Shore Center	Fire Drill	STUDENTS/STAFF/FACULTY	08/01/2023 Start: 11:36 am - 11:40 am Duration of Drill: 4 minutes

A. Enrollment:

A1. To note the end of ESY enrollment as of August 11, 2023 and the start of the school year, September 6, 2023 for the Bayshore Jointure Commission:

Grades	End-ESY Aug. 11th	Start- Sept. 6th
Pre-K	1	0
Kindergarten	1	1
1st	4	1
2nd	2	5
3rd	1	2
4th	3	1
5th	2	3
6th	1	2
7th	2	3
8th	4	2
9th	3	5
10th	5	4
11th	5	5
12th	4	5
12+	13	17
TOTAL STUDENTS	51	56

13. Closed Session Motion to approve the following resolution.

Pursuant to N.J.S.A. 10:4 -12(b), the public is hereby excluded so that the Board can meet in Executive Session to discuss the following items: **0 Minutes**

*Though the Board cannot guarantee it, the estimated time in executive session is about **0** minutes.

14. Old Business - None

15. New Business – Mr. Mullins updated the Board on the Audit and Construction.

16. Public Comments - None

17. Adjournment

A Motion was made by Dr. Savoia, seconded by Ms. Perez and unanimously adopted by a roll call vote to adjourn the meeting at 8:19 am.

The result of the roll call vote was as follows: Mr. McCue, yes; Mr. Annibale, yes; Dr. Rumage, yes; Ms. Alfone, yes; Ms. Lewert, yes; Dr. Savoia, yes; Ms. Perez, yes and Ms. O'Hare, yes.

Respectfully Submitted,

Christopher Mullins

Christopher Mullins
Board Secretary