



BAYSHORE JOINTURE COMMISSION
Regular Monthly Meeting MINUTES
December 20, 2023

The Bayshore Jointure Commission met in regular session on December 20, 2023, at 8:00 A.M.

Present were: Mr. Joseph Annibale, Mrs. Jessica Alfone, Ms. Amanda Lewert (entered 8:10), Mr. Scott McCue, Ms. Kathleen O'Hare, Dr. Jared Ramage, Dr. Lisa Savoia (entered 8:28), Dr. William George, Mr. Christopher Mullins, Mrs. Linda Jordan, Bettyann Monteleone, Michelle Bangs, Dr. Wendy Morales, Anthony Santangelo, Lisa Liscoe, Tiffany Savarese, Lauren Goldberg, Jerry Conaty, Michael Gross and Denise Grillo.

1. **Call to Order - 8:00am.**
2. **Pledge**
3. **Meeting Notice:**

Sunshine Law Notice

PURSUANT TO THE REQUIREMENTS OF STATUTE (N.J.S.A. 10:4-9 ET SEQ.), OTHERWISE KNOWN AS THE "SUNSHINE LAW," ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED THAT THE BAYSHORE JOINTURE COMMISSION BOARD OF DIRECTORS WOULD BE HOLDING ITS REGULAR MEETING TODAY, WHICH SPECIFIED THE DATE, TIME AND PLACE OF ITS MEETING. SUCH NOTICE WAS PRINTED AS PART OF THE ANNUAL MEETING NOTICE REQUIREMENT OF THE LAW IN THE OFFICIAL NEWSPAPER OF THE COMMISSION FOLLOWING THE REORGANIZATION MEETING OF THE COMMISSION. THE MEETING NOTICE HAS ALSO BEEN POSTED PUBLICLY AT DISTRICT FACILITIES, AND SENT TO ALL MEMBER DISTRICTS BY ELECTRONIC MAIL AND BY REGULAR MAIL TO THE COUNTY CLERK OF THE COUNTY OF MONMOUTH AND ALL OTHERS ON THE COMMISSION'S NOTICE REQUEST LIST. IN SUCH NOTICE IT WAS STATED THAT ACTION MAY BE TAKEN ON ALL AGENDA ITEMS AND SUCH OTHER ITEMS THAT MAY COME BEFORE THE COMMISSION AT THAT TIME.

4. **Roll Call**

Present: Ms. Alfone, Ms. O'Hare, Mr. McCue, Dr. Ramage Mrs. Amanda Lewert (8:10 entered) Dr. Lisa Savoia (8:28 entered) and Mr. Annibale.

Absent: Ms. Nelyda Perez.

A Motion was made by Ms. Alfone, seconded by Dr. Ramage and unanimously adopted by a roll call vote to accept the Minutes from November 15, 2023.

The result of the roll call vote was as follows: Ms. Alfone, yes; Mr. McCue, yes; Ms. O'Hare, Abstain; Dr. Ramage, yes; and Mr. Annibale, yes.

5. **Acceptance of Minutes: November 15, 2023**

A Motion was made by Ms. O'Hare, seconded by Dr. Ramage and unanimously adopted by a roll call vote to accept the Financials and approve the payment of Bills.

The result of the roll call vote was as follows: Ms. Alfone, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Dr. Rumage, yes; and Mr. Annibale, yes.

6. School Business Administrator's Monthly Certification of Financial Status:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Bayshore Jointure Commission Board of Directors accepts the Board Secretary/School Business Administrators Certification for the months ending November 30, 2023 that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that funds are available for the remainder of the fiscal school year.

7. Monthly Certification of Financial Status:

Pursuant to N.J.A.C.6A:23A-16.10 (c)4, the members of the Bayshore Jointure Commission Board of Directors certify that for the months after review of the November 30, 2023. Reports of the Secretary to the Board of Directors and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available for the remainder of the fiscal school year.

Click for Financials: NOVEMBER 2023 FINANCIALS

8. Payment of Bills:

To approve the list of bills, claims, supplies received and services rendered to the Board of Directors of the Bayshore Jointure Commission:

• <u>Payroll</u>	
11/15/23 Gross Wages	\$ 139,773.81
11/30/23 Gross Wages	\$ 139,700.97
• <u>December Bill List</u>	
12/20/23	\$ 133,693.87
• <u>Health Benefits</u>	
December	<u>\$ 66,128.71</u>
TOTAL	\$ \$479,297.36

9. Correspondence - None

10. Information and Discussion:

- ***Ms. Jordan introduced the Teacher of the Year, Educator Assistant of the Year and Employees of the month. She also updated the Board on the December happenings at the Shore Center.***
- ***Mr. Mullins updated the 2024-2025 Budget and Fee Schedule.***
- ***Mr. Conaty presented the June 2023 Audit.***
- ***Dr. George gave an update on Bayshore Jointure Commission***

11. Motions – the following motions have been recommended by the Superintendent:

A. GENERAL

A Motion was made by Ms. Alfone, seconded by Ms. O'Hare and unanimously adopted by a roll call vote to accept items A1 through A4.

The result of the roll call vote was as follows: Ms. Alfone, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Dr. Rumage, yes; and Mr. Annibale, yes.

A1. To affirm the October 2023 HIB report as previously reported.

A2. To accept and approve the HIB report for November 2023

# of Reports	# of Reports where HIB occurred	Status of investigations	Nature of the bullying	Investigator name	Type and nature of discipline imposed	Any other measures imposed	Training conducted to reduce HIB	Programs implemented to reduce HIB
0	0	N/A	N/A	N/A	N/A	N/A	Series of online trainings which include: Anti-Bullying Bill Of Rights Act	Programming Focusing on: Peace Builders

A3. To approve the following 2023-2024 Community Based Instruction Field Trips/ Food Shopping / Lunch / Job Sampling from January 2024 through June 2024:

Activities	Locations	Addresses
JOB SAMPLING	All Seasons Diner	176 Wyckoff Rd Eatontown, NJ
<i>Monday through Thursday</i>	Applebee's	14 Park Rd Tinton Falls, NJ
<i>January 2024 - June 2024</i>	Barlow's Garden Center	1014 Sea Girt Ave Sea Girt NJ
	Barnes & Noble	2130 NJ 35 Space A-1 Holmdel, NJ
	Battleview Orchards	91 Wemrock Rd Freehold, NJ
	Bubbakoos	3070 NJ-35 Hazlet, NJ
	Burlington Coat Factory	3010 NJ-35 Hazlet, NJ
	Chick-Fil-A	2819 Rt 35 Hazlet, NJ
	Costco	2835 NJ-35, Hazlet, NJ
	Dollar Tree	3705 Corlies Avenue, Suite 1, Neptune Twp, NJ
	Dollar Tree	3600 NJ-35, Hazlet, NJ
	DSW	2103 Rt 35 Holmdel, NJ
	Fulfill Food Bank	3300 NJ 66 Neptune City, NJ
	Gianni's Pizza	75 Wyckoff Pl Red Bank, NJ
	Goodwill	3035-B NJ-35, Hazlet, NJ
	Grocery Outlet	3057 NJ-35, Hazlet, NJ
	Old Navy	2130 NJ 35 Space A-1 Holmdel, NJ
	Panera Bread	3070 NJ 35 Hazlet, NJ
	Secret Garden	21 N Main St Marlboro, NJ
	Shoprite	3120 NJ-35, Hazlet, NJ
	St. Peter's	33 Throckmorton Street, Freehold, NJ
	Staples	3140 NJ-35, Hazlet, NJ 07730
	TGIFriday's	180 NJ 35 Suite 6000 Eatontown, NJ
	TGIFriday's	3054 NJ 35, Hazlet, NJ
	Walgreens	2995 NJ-35, Hazlet, NJ
	Wawa	2000 Shafto Road, Tinton Falls, NJ

SHOPPING	Costco	Hwy 66 Neptune, NJ
<i>Monday through Wednesday</i>	Walmart	3575 Route 66 Neptune, NJ
LUNCH	All Season Diner	176 Wyckoff Rd Eatontown, NJ
<i>Monday through Thursday</i>	Bell Works	101 Crawfords Corner Rd Holmdel, NJ
	Blue Swan Diner	2116 NJ 35 Oakhurst, NJ
	Freehold Raceway Food Court	3710 US 9 Freehold, NJ
	Monmouth Mall Food Court	180 NJ 35 Eatontown, NJ
	The Cheesecake Factory	3710 US 9 Freehold, NJ
	Town Grill	168 Main St. Manasquan, NJ

A4. To approve the BJC 2024-2025 Fee Schedule.**PERSONNEL**

BE IT RESOLVED, that the Bayshore Jointure Commission's Board of Directors approves the appointment(s) for the following staff member(s), as recommended by the Superintendent of Schools contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, P.L. 2018.c 5, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated.

A Motion was made by Ms. Lewert, seconded by Dr. Ramage and unanimously adopted by a roll call vote to accept items B1 through B6.

The result of the roll call vote was as follows: Ms. Alfone, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Dr. Ramage, yes; and Mr. Annibale, yes.

B1. 10 Month Non-Certificated Staff

To approve/ratify the following Non-Certified Staff:

Name	Title	Step	Salary 23-24	Date
Jennifer Almeida (New Hire)	Paraprofessional	1	\$28,891 (prorated)	12/18/23 - 6/30/24 *
Emily Casey (New Hire)	Substitute Paraprofessional	N/A	\$100.00 daily	12/18/23 - 12/23/23
Emily Casey	Paraprofessional	1	\$28,891 (prorated)	1/02/24 - 6/30/24
Gianna LaPorta (New Hire)	Paraprofessional	1	\$28,891 (prorated)	12/18/23 - 6/30/24 *
Rosie Lopez (Revised)	Paraprofessional	2	\$29,141 (prorated)	12/04/23 - 6/30/24
Nicholas Lorenzo (New Hire)	Substitute Paraprofessional	N/A	\$100.00 daily	1/3/24 - 6/30/24*
Nicolas Pepi (New Hire)	Substitute Paraprofessional	N/A	\$100.00 daily	12/4/23 - 12/23/23
Nicholas Pepi	Paraprofessional	1	\$28,891 (prorated)	1/02/24

***Pending Paperwork Completion and Criminal History Clearance**

B2. 10-Month Certificated Staff

To approve/ratify the following Certified Staff:

Name	Title	Step	Salary 23-24	Date
Mark Juffey (New Hire)	School Counselor (Leave Replacement)	MA - Step 1	\$70,686 (prorated)*	1/01/23 - 6/30/24 *

***Pending Paperwork Completion and Criminal History Clearance**

B3. To approve the revised Maternity Leave of Absence for employee #4354

Effective: 01/08/2024 - 02/06/2024 **employee #4354** will be paid

Effective: 02/07/2024 - 02/23/2024 **employee #4354** will be unpaid

To approve the Family Leave of Absence for **employee #4354**

Effective: 02/26/2023 - 05/24/2024 **employee #4354** will be unpaid

To approve the Child Care Leave of Absence for **employee #4354**

Effective: 05/28/2024 - 06/30/2023 employee # will be unpaid with no benefits

B4. To approve the revised Leave of Absence for employee #4438

Effective: 11/30/2023 - 12/04/2023 **employee #4438** will be paid

Effective: 12/05/2023 - 12/22/2023 **employee #4438** will be unpaid

B5. To approve the Sick Leave of Absence for employee #4361

Effective: 11/28/2023 - 12/12/2023 **employee #4361** will be paid

Effective: 12/13/2023 - 12/22/2023 **employee #4361** will be unpaid

B6. To approve the Sick Leave of Absence for employee #4402

Effective: 12/01/2023 - 12/12/2023 **employee #4402** will be paid

12. Superintendent's Report:

A Motion was made by Ms. Alfone, seconded by Ms. Lewert and unanimously adopted by a roll call vote to accept the Superintendent's Report C1-C2.

The result of the roll call vote was as follows: Ms. Alfone, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Dr. Rumage, yes; and Mr. Annibale, yes.

C1. Fire Drills/ Lock Downs District: MOESC - Month of November 2023

School / Building	Drill Type	Occupants Involved	Date and Time
Regional Achievement Academy 100 Tornillo Way, Tinton Falls, NJ	Shelter in Place	All Staff, Students and Faculty	November 6, 2023 9:55 am - 10:05 am
The Shore Center 100 Tornillo Way, Tinton Falls, NJ	Fire Drill	All Staff, Students and Faculty	November 20, 2023 11:12 am - 11:16 am
The Shore Center 100 Tornillo Way, Tinton Falls, NJ	Bomb Threat Emergency Drill	All Staff, Students and Faculty	November 27, 2023 9:45 am - 9:50 am

C2. To note the enrollment as of December 20, 2023 for the Bayshore Jointure Commission was 57 students. _

Grades	
Pre-K	0

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Kindergarten	1
1st	1
2nd	6
3rd	2
4th	1
5th	3
6th	2
7th	3
8th	2
9th	5
10th	4
11th	6
12th	5
12+	16
TOTAL STUDENTS	57

13. Closed Session Motion to approve the following resolution.

Pursuant to N.J.S.A. 10:4 -12(b), the public is hereby excluded so that the Board can meet in Executive Session to discuss the following items: **Personnel Grievance**

*Though the Board cannot guarantee it, the estimated time in executive session is about 5 minutes.

A Motion was made by Dr. Ramage, seconded by Mr. McCue and unanimously adopted by a roll call vote to enter into Executive Session at 8:19 am.

The result of the roll call vote was as follows: Ms. Alfone, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Dr. Ramage, yes; and Mr. Annibale, yes.

A Motion was made by Dr. Ramage, seconded by Mr. McCue and unanimously adopted by a roll call vote to exit Executive Session at 8:34 am.

The result of the roll call vote was as follows: Ms. Alfone, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Dr. Ramage, yes; Dr. Savoia, yes and Mr. Annibale, yes.

14. Old Business - None

15. New Business - None

16. Public Comments - None

17. Adjournment – 8:35

A Motion was made by Ms. Alfone , seconded by Dr. Ramage and unanimously adopted by a roll call vote to adjourn the meeting at 8:35 am.

The result of the roll call vote was as follows: Ms. Alfone, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Dr. Ramage, yes; Dr. Savoia, yes and Mr. Annibale, yes.

Respectfully Submitted,

Christopher Mullins

Christopher Mullins
Board

Secretary