



BAYSHORE JOINTURE COMMISSION
Regular Monthly Meeting MINUTES
February 26, 2025

The Bayshore Jointure Commission met in regular session on February 26, 2025, at 8:00 A.M.

Present were: Mr. Joseph Annibale, Dr. Jessica Alfone, Dr. Nicole Hazel, Mrs. Amanda Lewert, Mr. Scott McCue, Ms. Kathleen O'Hare, Dr. Ramage, Dr. Lisa Savoia, Dr. William George, Mr. Christopher Mullins, Bettyann Monteleone, Dr. Wendy Morales, Bridget Paling, Denise Grillo and Anthony Santangelo.

At 8:00 AM. Dr Savoia Called to Order and opened the meeting.

1. **Call to Order**
2. **Pledge**
3. **Meeting Notice:** Sunshine Law Notice

PURSUANT TO THE REQUIREMENTS OF STATUTE (N.J.S.A. 10:4-9 ET SEQ.), OTHERWISE KNOWN AS THE "SUNSHINE LAW," ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED THAT THE BAYSHORE JOINTURE COMMISSION BOARD OF DIRECTORS WOULD BE HOLDING ITS REGULAR MEETING TODAY, WHICH SPECIFIED THE DATE, TIME AND PLACE OF ITS MEETING. SUCH NOTICE WAS PRINTED AS PART OF THE ANNUAL MEETING NOTICE REQUIREMENT OF THE LAW IN THE OFFICIAL NEWSPAPER OF THE COMMISSION FOLLOWING THE REORGANIZATION MEETING OF THE COMMISSION. THE MEETING NOTICE HAS ALSO BEEN POSTED PUBLICLY AT DISTRICT FACILITIES, AND SENT TO ALL MEMBER DISTRICTS BY ELECTRONIC MAIL AND BY REGULAR MAIL TO THE COUNTY CLERK OF THE COUNTY OF MONMOUTH AND ALL OTHERS ON THE COMMISSION'S NOTICE REQUEST LIST. IN SUCH NOTICE IT WAS STATED THAT ACTION MAY BE TAKEN ON ALL AGENDA ITEMS AND SUCH OTHER ITEMS THAT MAY COME BEFORE THE COMMISSION AT THAT TIME.

4. **Roll Call**

Present were: Mr. Joseph Annibale, Dr. Jessica Alfone, Dr. Nicole Hazel, Mrs. Amanda Lewert, Ms. Kathleen O'Hare, Mr. Scott McCue, Dr. Ramage and Dr. Lisa Savoia.

Not present: Ms. Nelyda Perez

A Motion was made by Mr. Annibale, seconded by Dr. Hazel and unanimously adopted by a roll call vote to accept the January 2025 Minutes.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Dr. Hazel, yes; Mrs. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Dr. Ramage, yes and Dr. Savoia, yes.

5. **Acceptance of Minutes: January 15, 2025**

A Motion was made by Dr. Hazel, seconded by Mr. Annibale and unanimously adopted by a roll call vote to accept items numbered 6 through 8.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Dr. Hazel, yes; Mrs. Lewert, yes; Mr. McCue, Abstain; Ms. O'Hare, yes; Dr. Ramage, yes and Dr. Savoia, yes.

6. School Business Administrator's Monthly Certification of Financial Status:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Bayshore Jointure Commission Board of Directors accepts the Board Secretary/School Business Administrators Certification for the month ending January 31, 2025 that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that funds are available for the remainder of the fiscal school year.

7. Monthly Certification of Financial Status:

Pursuant to N.J.A.C.6A:23A-16.10 (c)4, the members of the Bayshore Jointure Commission Board of Directors certify that for the month after review of the January 31, 2025. Reports of the Secretary to the Board of Directors and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available for

8. Payment of Bills:

To approve/ratify* the list of bills, claims, supplies received and services rendered to the Board of Directors of the Bayshore Jointure Commission:

| | | |
|---------------------------------|-------------|----------------------|
| • <u>Payroll</u> | | |
| 1/15/25 | Gross Wages | \$ 163,601.63 |
| 1/31/25 | Gross Wages | \$ 161,678.78 |
| • <u>Health Benefits</u> | | |
| February | | \$ 87,849.30 |
| • <u>Bill List</u> | | |
| <u>1/23/25</u> | | \$ 156,485.09 |
| <u>2/26/25</u> | | \$ 99,811.09 |
| TOTAL | | \$ 669,425.89 |

9. Correspondence - none

10. Information and Discussion:

- Mr. Mullins updated the Board on the construction renovations and the addition and the Budget.
- Dr. Morales updated the Board on the E-Sports presentation at Monmouth University and the Shore Center University was reviewed and discussed.
- Ms. Monteleone updated the Board on the school events and the Crew Member of the month.

11. Motions – the following motions have been recommended by the Superintendent:

A. GENERAL

A Motion was made by Ms. O'Hare, seconded by Mr. Annibale and unanimously adopted by a roll call vote to accept items A1. through A11.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Dr. Hazel, yes; Mrs. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Dr. Rumage, yes and Dr. Savoia, yes.

A1. To affirm the November 2024 HIB report as previously reported.

A2. To accept and approve the HIB report for December 2024 and January 2025

| # of reports | # of Reports where HIB occurred | Status of all investigations | Nature of the bullying | Investigator name | Type & nature of discipline imposed | Any other measures imposed | Training conducted to reduce HIB | Programs implemented to reduce HIB |
|--------------|---------------------------------|------------------------------|------------------------|-------------------|-------------------------------------|----------------------------|--|---|
| 0 | 0 | 0 | N/A | N/A | N/A | N/A | Series of online trainings which include: HIB Consequence and Social Norms | Programming Focusing on: Bullying Prevention and Responding in Peaceful and Positive Ways |

A3. To approve the following field trip(s):

| Date | Place / Location | Staff / Students | Cost |
|--------------------------|--|-------------------------------------|--------------------------|
| 05/1/2025 (Revised Date) | Liberty Science Center Jersey City, NJ. | Up to 65 students Up to 75 staff | Not to exceed \$2,226.00 |

A4. To approve the following Community Based Instruction Field Trips/ Food Shopping / Lunch / Job Sampling for the the 2024 - 2025 school year:

| Activities | Locations | Addresses |
|-----------------|----------------------|---|
| Monday - Friday | Tinton Falls Library | 664 Tinton Avenue, Tinton Falls, NJ 07724 |
| | Foodtown | 362 Broad Street, Red Bank, NJ 07701 |
| | Liberty Park | 1420 W. Park Avenue, Tinton Falls, NJ 07712 |
| | Leon Smock Park | Wall Street, Eatontown, NJ |
| | Wolcott Park | Willow Avenue, Eatontown, NJ |

A5. ADOPTION OF 2025-2026 BUDGET

BE IT RESOLVED, that the Bayshore Jointure Commission Board of Directors, as per 18A:6-62, hereby adopts the SY 2025-2026 budget, in the amount of **\$8,272,000** and the Secretary to the Board of Education be authorized to submit the following budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

| | GENERAL FUND | SPECIAL REVENUES | TOTAL |
|-------------------------------------|--------------------|------------------|-------------------|
| 2025-2026 Total Expenditures | \$8,250,000 | \$22,000 | \$8,272,00 |
| Less: Ant. Revenues | \$8,250,000 | \$22,000 | \$8,272,00 |
| Taxes to be Raised | \$-0- | \$-0- | \$-0- |

A6. To approve the Resolution for *NJSIG Indemnity and Trust Agreement*.

A7. To approve the Extended School Year (ESY) program dates beginning July 1, 2025 and concluding August 7, 2025.

A8. To approve the participation in the Monmouth University research study titled “**Teaching Independent Minding and Tacting in Augmentative Alternative Communication Users: The Impact of Behavioral Skills Training for Teachers.**” This study must be approved by the university Institutional Review Board (IRB) and will require parental approval for any student involvement.

A9. To approve the first reading of the following policies and regulations:

P 5512 Harassment, Intimidation or Bullying
P 5516 Use of Electronic Communication Devices
P 5533 Student Smoking
P 5701 Academic Integrity
P 7441 Electronic Surveillance in School Buildings and On School Grounds
P 9320 Cooperation with Law Enforcement Agencies
R 5533 Student Smoking
P 9320 Cooperation with Law Enforcement Agencies
R 9320 Cooperation with Law Enforcement Agencies
R 7441 Electronic Surveillance In School Buildings and On School Grounds

PERSONNEL

BE IT RESOLVED, that the Bayshore Jointure Commission’s Board of Directors approves the appointment(s) for the following staff member(s), as recommended by the Superintendent of Schools contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, P.L. 2018.c 5, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated.

A Motion was made by Mr. Annibale, seconded by Ms. Lewert and unanimously adopted by a roll call vote to accept items numbered B1 through B9.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Dr. Hazel, yes; Mrs. Lewert, yes; Mr. McCue, yes; Ms. O’Hare, yes; Dr. Rumage, yes and Dr. Savoia, yes.

B1. NON-CERTIFICATED STAFF

To approve the following Non-Certified Paraprofessional Staff:

| Name | Job Title | Guide / Step | Salary | Effective |
|------------------------------|--------------------------------|--------------|---------------|--------------------|
| Landry, Christopher (New) | Substitute Paraprofessional | N/A | \$19.75/ hour | 01/07/25 - 6/30/25 |

B2. CERTIFICATED SUBSTITUTE STAFF

To approve the following Certified Substitute Teacher Staff (Current Shore Center Paraprofessional Employees)

| Name | Job Title | Salary | Effective |
|---------------------|----------------------|-------------|--------------------|
| Zeller, Christopher | Response Team Leader | + \$40/ day | 1/20/25 - 6/30/25* |

***Pending substitute certification completion**

B3. To approve the following staff for payment for Professional Development Instruction, February 14, 2025, not to exceed 2 hours:

| Name | Hourly Rate |
|-------------------|-------------|
| Savarese, Tiffany | \$50/ hr. |
| Smith, Lisa | \$50/hr. |

B4. To approve the following Staff Resignations:

| Name | Job Title | Guide / Step | Salary | Effective |
|--------------------------|------------------|--------------|----------|-----------|
| Vescera Jackson, Desiree | Paraprofessional | Para / 6 | \$31,466 | 12/30/24 |

12. Superintendent's Report:

A Motion was made by Dr. Rumage, seconded by Dr. Savoia and unanimously adopted by a roll call vote to accept items in the Superintendent's Report, C1 and C2.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Dr. Hazel, yes; Mrs. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Dr. Rumage, yes and Dr. Savoia, yes.

C1. District: Bayshore - Month of November and December 2024

Emergency Drill Summary

| School/Building | Drill Type | Occupants Involved | Date & Time |
|------------------|------------------------------------|------------------------|---|
| The Shore Center | Fire Drill | STUDENTS/STAFF/FACULTY | 11/27/24 Start 9:04 am End 9:08 am Duration of Drill: 4 mins |
| The Shore Center | Fire Drill | STUDENTS/STAFF/FACULTY | 12/03/24 Start 9:08 am End 9:12 am Duration of Drill: 4 mins |
| The Shore Center | Security Drill Lockdown | STUDENTS/STAFF/FACULTY | 11/22/24 Start 9:05 am End 9:15 am Duration of Drill: 10 mins |
| The Shore Center | Security Drill Shelter in Place | STUDENTS/STAFF/FACULTY | 12/18/24 Start 10:49 am End 10:52 am Duration of Drill: 3 mins |

Enrollment:

C1. District: Bayshore - Month of January 2025

Emergency Drill Summary

| School/Building | Drill Type | Occupants Involved | Date & Time |
|------------------|------------------------------------|------------------------|--|
| The Shore Center | Fire Drill | STUDENTS/STAFF/FACULTY | 1/27/25 Start 10:54 am End 10:57 am Duration of Drill: 3 mins |
| The Shore Center | Security Drill Shelter in Place | STUDENTS/STAFF/FACULTY | 1/24/25 Start 9:33 am End 9:34 am Duration of Drill: 1 min |

Enrollment:

C2. To note the enrollment as of February 25, 2025 for the Bayshore Jointure Commission was 61 students. _

| <i>Grades</i> | <i>Total</i> |
|------------------------------|---------------------|
| Pre-K | 0 |
| Kindergarten | 2 |
| 1st | 3 |
| 2nd | 2 |
| 3rd | 9 |
| 4th | 2 |
| 5th | 1 |
| 6th | 3 |
| 7th | 5 |
| 8th | 3 |
| 9th | 1 |
| 10th | 5 |
| 11th | 4 |
| 12th | 5 |
| 12+ | 16 |
| <i>TOTAL STUDENTS</i> | 61 |

13. Closed session motion to approve the following resolution- none

14. Old Business -none

15. New Business -none

16. Public Comments - none

17. Adjournment

A Motion was made by Mr. Annibale, seconded by Ms. O'Hare and unanimously adopted by a roll call vote to Adjourn the meeting at 8:17 am.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Dr. Hazel, yes; Mrs. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Dr. Ramage, yes and Dr. Savoia, yes.

Respectfully Submitted,

Christopher J. Mullins

Christopher J. Mullins
Board Secretary