



## **BAYSHORE JOINTURE COMMISSION**

### **Regular Meeting Minutes**

### **March 22, 2023**

The Bayshore Jointure Commission met in regular session on March 22, 2023, at 8:00 A.M.

Present were: Mr. Scott McCue, Ms. Nelyda Perez, Dr. Tara Beams, Mr. Joseph Annibale, Ms. Kathleen O'Hare, Dr. Jared Ramage, Dr. Lisa Savoia, Dr. William George, Dr. Wendy Morales, Mrs. Linda Jordan, Bettyann Monteleone, Rowena Frankenbush, Bridget Paling, John Werner and Denise Grillo.

1. **Call to Order**
2. **Pledge**
3. **Meeting Notice:**

#### **Sunshine Law Notice**

PURSUANT TO THE REQUIREMENTS OF STATUTE (N.J.S.A. 10:4-9 ET SEQ.), OTHERWISE KNOWN AS THE "SUNSHINE LAW," ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED THAT THE BAYSHORE JOINTURE COMMISSION BOARD OF DIRECTORS WOULD BE HOLDING ITS REGULAR MEETING TODAY, WHICH SPECIFIED THE DATE, TIME AND PLACE OF ITS MEETING. SUCH NOTICE WAS PRINTED AS PART OF THE ANNUAL MEETING NOTICE REQUIREMENT OF THE LAW IN THE OFFICIAL NEWSPAPER OF THE COMMISSION FOLLOWING THE REORGANIZATION MEETING OF THE COMMISSION. THE MEETING NOTICE HAS ALSO BEEN POSTED PUBLICLY AT DISTRICT FACILITIES, AND SENT TO ALL MEMBER DISTRICTS BY ELECTRONIC MAIL AND BY REGULAR MAIL TO THE COUNTY CLERK OF THE COUNTY OF MONMOUTH AND ALL OTHERS ON THE COMMISSION'S NOTICE REQUEST LIST. IN SUCH NOTICE IT WAS STATED THAT ACTION MAY BE TAKEN ON ALL AGENDA ITEMS AND SUCH OTHER ITEMS THAT MAY COME BEFORE THE COMMISSION AT THAT TIME.

4. **Roll Call**

A Motion was made by Dr. Beams, seconded by Dr. Ramage and unanimously adopted by a roll call vote to accept the Minutes from February 22, 2023.

The result of the roll call vote was as follows: Mr. McCue, yes; Dr. Beams, yes; Mr. Annibale, yes; Dr. Ramage, yes; Ms. Walker, yes; Dr. Savoia, Abstain and Ms. O'Hare, yes.

5. **Acceptance of Minutes: February 22, 2023**

**March 22, 2023** Regular Board Meeting Minutes

A Motion was made by Dr. Savoia, seconded by Dr. Ramage and unanimously adopted by a roll call vote to accept the Financials and approve the payment of Bills.

The result of the roll call vote was as follows: Mr. McCue, yes; Dr. Beams, yes; Mr. Annibale, yes; Dr. Ramage, yes; Ms. Walker, yes; Dr. Savoia, yes and Ms. O'Hare, yes.

**6. School Business Administrator's Monthly Certification of Financial Status:**

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Bayshore Jointure Commission Board of Directors accepts the Board Secretary/School Business Administrators Certification for the months ending February 28, 2023 that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that funds are available for the remainder of the fiscal school year.

**7. Monthly Certification of Financial Status:**

Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the members of the Bayshore Jointure Commission Board of Directors certify that for the months after review of the February 28, 2023. Reports of the Secretary to the Board of Directors and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available for the remainder of the fiscal school year.

**Click for Financials: *February Financials***

**8. Payment of Bills:**

To approve the list of bills, claims, supplies received and services rendered to the Board of Directors of the Bayshore Jointure Commission:

**Click for Bill List: *March 22, 2023 Bill List***

•	<b><u>Payroll</u></b>	
	2/15/23 Gross Wages	\$138,190.33
	2/28/23 Gross Wages	\$131,784.00
•	<b><u>Health Benefits</u></b>	
	March	\$ 73,659.59
•	<b><u>Bill List</u></b>	
	3/22/23	\$1,117,124.45
	<b>TOTAL</b>	<b><u>\$ 1,460,758.37</u></b>

9. Correspondence - None

10. Information and Discussion:

- Ms. Jordan gave an update on the RBT program, Re-Think and other events at The Shore Center.

11. Motions – the following motions have been recommended by the Superintendent:

**GENERAL**

A Motion was made by Dr. Beams, seconded by Ms. Perez and unanimously adopted by a roll call vote to accept item A.1 through A.12.

The result of the roll call vote was as follows: Mr. McCue, yes; Dr. Beams, yes; Mr. Annibale, yes; Dr. Ramage, yes; Ms. Walker, yes; Dr. Savoia, yes and Ms. O'Hare, yes.

**A1.** To affirm the January 2023 HIB report as previously reported.

**A2.** To accept and approve the HIB report for February 2023

# of reports	# of Reports where HIB occurred	Status of all investigations	Nature of the bullying	Investigator's name	Type & nature of discipline imposed	Any other measures imposed	Training conducted to reduce HIB	Programs implemented to reduce HIB
0	0	0	N/A	N/A	N/A	N/A	Series of online trainings which include: <b>Social Skills and Relationship Improvement</b>	Programming Focusing on: <b>Pathways to Safe and Respectful Schools</b>

**A3.** To approve the **Second** reading of the Bayshore Jointure Commission Policy/Regulation:

Click for: **Policy Alert 229**      **Regulation Alert 229**

**New and Revised Policies and Regulations:**

P 0152	Board Officers (Revised)
P 0161	Call, Adjournment, and Cancellation (Revised)
P 0162	Notice of Board Meetings (Revised)
P & R 2423	Bilingual and ESL Education (M) (Revised)
P 2425	Emergency Virtual or Remote Instruction Program (M) (Revised)
R 2425	Emergency Virtual or Remote Instruction Program (M) (New)
P & R 5200	Attendance (M) (Revised)
P 5512	Harassment, Intimidation, or Bullying (M) (Revised)
P 8140	Student Enrollments (M) (Revised)
R 8140	Enrollment Accounting (M) (Revised)
P & R 8330	Student Records (M) (Revised)
R 8420.2	Bomb Threats (M) (Revised)
R 8420.7	Lockdown Procedures (M) (Revised)
R 8420.10	Active Shooter (M) (Revised)

**A4.** To approve the Bayshore Jointure Commission's **Affirmative Action Team**.

**A5.** To approve the 2023-2024 **Comprehensive Equity Plan Statement of Assurance** for Bayshore Jointure Commission as submitted to the New Jersey Department of Education.

**A6. ADOPTION OF TENTATIVE 2023-2024 BUDGET**

BE IT RESOLVED, that the tentative budget, in the amount of **\$5,837,000** be approved for the **2023-2024** school year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>TOTAL</u>
<b>2023-2024 Total Expenditures</b>	\$5,825,000	\$12,000	<b>\$5,837,000</b>

**Less: Ant. Revenues**                      \$5,825,000                      \$12,000                      **\$5,837,000**

**Taxes to be Raised**                              \$-0-                              \$-0-                              **\$-0-**

**A7.** To approve the Shore Center Field Day for Thursday, May 25, 2023 from 12:45-3:15 pm.

**A8.** To approve the Shore Center Prom for Friday, June 2, 2023 from 7:00-9:00 pm.

**A9.** To approve the Shore Center Carnival for Friday, June 9, 2023 from 11:00-2:00 pm. Rain date Monday, June 12, 2023.

**A10.** To approve the Shore Center Moving Up Ceremony for Tuesday, June 13, 2023 from 12:30-3:15 pm.

**A11.** To approve the revised **2022-2023 Shore Center school calendar** to account for unused emergency days.

**A12.** To recommend the Board of Directors approve/ratify attendance at the below listed workshops, for the individuals listed at the costs indicated. Said travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the commission.

NAME	CONFERENCE	DATE/LOCATION	COST
Bettyann Monteleone	BCBA Roundtable/Special Services Academy	4/03/2023 - 10AM - 2:30pm Monmouth University	Registration \$0 Travel \$5.64 <b>Total \$5.64</b>
Danielle Rose	BCBA Roundtable/Special Services Academy	4/03/2023 - 10AM - 2:30pm Monmouth University	Registration \$0 Travel \$5.64 <b>Total \$5.64</b>
Stacey Kodack	BCBA Roundtable/Special Services Academy	4/03/2023 - 10AM - 2:30pm Monmouth University	Registration \$0 Travel \$0 <b>Total \$0</b>
Lisa Liscoe	Realtime Training- New Features	5/31/2023-8:15-1:00 pm Clarion Hotel Toms River	Registration \$0 Travel \$13.55 <b>Total \$13.55</b>

## **PERSONNEL**

A Motion was made by Dr. Beams, seconded by Dr. Ramage and unanimously adopted by a roll call vote to accept items B1 through B2.

The result of the roll call vote was as follows: Mr. McCue, yes; Dr. Beams, yes; Mr. Annibale, yes; Dr. Ramage, yes; Ms. Walker, yes; Dr. Savoia, yes and Ms. O'Hare, yes.

**March 22, 2023** Regular Board Meeting Minutes

BE IT RESOLVED, that the Bayshore Jointure Commission's Board of Directors approves the appointment(s) for the following staff member(s), as recommended by the Superintendent of Schools contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, P.L. 2018.c 5, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated.

**B1. 10-MONTH NON-CERTIFICATED STAFF RESIGNATIONS**

To approve the following Non-Certified Staff Resignations

Last Name	First Name	Job Title	Salary/Step 22-23	Effective Date:
Feehan	Danielle	Paraprofessional	\$26,749 (1)	3/31/2023
Maleton	Jeannine	Paraprofessional	\$26,999 (2)	4/5/2023

**B2.** To approve the following Curriculum Writers to be compensated at their hourly rate of \$38.00 for up to 10 hours between February and May 2023.

Last Name	First Name
Beckett	Jessica
Frange	Sam

**12. Superintendent's Report:**

A Motion was made by Dr. Savoia, seconded by Ms. Perez and unanimously adopted by a roll call vote to accept the Superintendent's Report.

The result of the roll call vote was as follows: Mr. McCue, yes; Dr. Beams, yes; Mr. Annibale, yes; Dr. Ramage, yes; Ms. Walker, yes; Dr. Savoia, yes and Ms. O'Hare, yes.

**District: Bayshore - Month of February 2023****Emergency Drill Summary**

School/Building	Drill Type	Occupants Involved	Date & Time
Regional Achievement Academy / The Shore Center	Lockdown	STUDENTS/STAFF/FACULTY	2/22/2023; Start 11:04 am- 11:09 am Duration of Drill: 5 minutes
Regional Achievement Academy / The Shore Center	Fire Drill	STUDENTS/STAFF/FACULTY	2/15/2023; Start 11:51 am - 11:57 am Duration of Drill: 6 minutes

**A. Enrollment:**

**A1.** To note the enrollment as of **February 28, 2023** for the Bayshore Jointure Commission was 58 students.

Grades	Total
Pre-K	0
Kindergarten	2
1st	4
2nd	2

**March 22, 2023** Regular Board Meeting Minutes

<b>3rd</b>	<b>1</b>
<b>4th</b>	<b>3</b>
<b>5th</b>	<b>2</b>
<b>6th</b>	<b>2</b>
<b>7th</b>	<b>2</b>
<b>8th</b>	<b>4</b>
<b>9th</b>	<b>4</b>
<b>10th</b>	<b>7</b>
<b>11th</b>	<b>7</b>
<b>12th</b>	<b>4</b>
<b>12+</b>	<b>14</b>
<b>TOTAL STUDENTS</b>	<b>58</b>

**13. Closed Session Motion to approve the following resolution.**

Pursuant to N.J.S.A. 10:4 -12(b), the public is hereby excluded so that the Board can meet in Executive Session to discuss the following items: Contracts

\*Though the Board cannot guarantee it, the estimated time in executive session is about **5** minutes.

14. Old Business - NONE

15. New Business - NONE

16. Public Comments - NONE

17. Adjournment

Motion was made by Dr. Beams, seconded by Ms. Perez, and unanimously adopted to adjourn the meeting at 8:14 am.

Respectfully Submitted,

*Christopher Mullins*

Christopher Mullins  
Board Secretary