



**BAYSHORE JOINTURE COMMISSION**  
**Regular Monthly Meeting MINUTES**  
**May 12, 2025**

The Bayshore Jointure Commission met in regular session on May 12, 2025, at 8:00 A.M.

Present were: Mrs. Jessica Alfone, Mr. Joseph Annibale , Mr. Scott McCue, Ms. Kathleen O'Hare (entered 8:02), Ms. Nelyda Perez, Dr. Lisa Savioa, Dr. William George, Mr. Christopher Mullins, Bettyann Monteleone, Dr. Wendy Morales, Michelle Bangs, Bridget Paling, Denise Grillo and Anthony Santangelo.

At 8:00 AM. Dr Savoia Called to Order and opened the meeting.

1. **Call to Order**
2. **Pledge**
3. **Meeting Notice:** Sunshine Law Notice

PURSUANT TO THE REQUIREMENTS OF STATUTE (N.J.S.A. 10:4-9 ET SEQ.), OTHERWISE KNOWN AS THE "SUNSHINE LAW," ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED THAT THE BAYSHORE JOINTURE COMMISSION BOARD OF DIRECTORS WOULD BE HOLDING ITS REGULAR MEETING TODAY, WHICH SPECIFIED THE DATE, TIME AND PLACE OF ITS MEETING. SUCH NOTICE WAS PRINTED AS PART OF THE ANNUAL MEETING NOTICE REQUIREMENT OF THE LAW IN THE OFFICIAL NEWSPAPER OF THE COMMISSION FOLLOWING THE REORGANIZATION MEETING OF THE COMMISSION. THE MEETING NOTICE HAS ALSO BEEN POSTED PUBLICLY AT DISTRICT FACILITIES, AND SENT TO ALL MEMBER DISTRICTS BY ELECTRONIC MAIL AND BY REGULAR MAIL TO THE COUNTY CLERK OF THE COUNTY OF MONMOUTH AND ALL OTHERS ON THE COMMISSION'S NOTICE REQUEST LIST. IN SUCH NOTICE IT WAS STATED THAT ACTION MAY BE TAKEN ON ALL AGENDA ITEMS AND SUCH OTHER ITEMS THAT MAY COME BEFORE THE COMMISSION AT THAT TIME.

4. **Roll Call**

**Present were:** Mrs. Jessica Alfone, Mr. Joseph Annibale, Dr. Nicole Hazel, Mrs. Amanda Lewert, Ms. Nelyda Perez, Mr. Scott McCue, Dr. Rumage and Dr. Lisa Savoia.

**Not present:** Dr. Nicole Hazel, Mrs. Amanda Lewert and Dr. Jared Rumage. Ms. O'Hare entered at 8:02

A Motion was made by Ms. Perez, seconded by Mrs. Alfone and unanimously adopted by a roll call vote to accept the April 2025 Minutes and items numbered 5 through 8 .

The result of the roll call vote was as follows: Mrs. Alfone, yes; Mr. Annibale, yes; Mr. McCue, yes; Ms. Perez, yes; and Dr. Savoia, yes. 5-0

5. **Acceptance of Minutes:** **April 30, 2025**

6. **School Business Administrator's Monthly Certification of Financial Status:**

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Bayshore Jointure Commission Board of Directors accepts the Board Secretary/School Business Administrators Certification for the month ending April 30, 2025 that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that funds are available for the remainder of the fiscal school year.

7. **Monthly Certification of Financial Status:**

Pursuant to N.J.A.C.6A:23A-16.10 (c)4, the members of the Bayshore Jointure Commission Board of Directors certify that for the month after review of the April 30, 2025. Reports of the Secretary to the Board of Directors and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available for the remainder of the fiscal school year.

**Click for: [April 2025 Financials](#)**

**8. Payment of Bills:**

To approve/ratify\* the list of bills, claims, supplies received and services rendered to the Board of Directors of the Bayshore Jointure Commission:

- **Payroll**

4/11/25 Gross Wages	\$ 163,855.13
4/30/25 Gross Wages	\$ 161,655.43
- **Health Benefits**

May	\$ 92,505.58
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- **Bill List**

<u>5/12/25</u>	<u>\$ 267,396.35</u>
<b>TOTAL</b>	<b>\$ 685,412.49</b>

**9. Correspondence**

**10. Information and Discussion:**

- Mr. Mullins gave an update on the construction.
- Dr. Morales spoke about the New Transition site.
- Ms. Monteleone introduced the Employee of the Month.
- Mr. Santangelo shared an E-Sports video.

**11. Motions – the following motions have been recommended by the Superintendent:**

**A. GENERAL**

A Motion was made by Ms. Perez, seconded by Mr. Annibale and unanimously adopted by a roll call vote to accept items numbered A1 through A14.

The result of the roll call vote was as follows: Mrs. Alfone, yes; Mr. Annibale, yes; Mr. McCue, yes; Ms. Perez, yes; Mrs. O’Hare , yes; and Dr. Savoia, yes. 6-0

**A1. To affirm** the March 2025 HIB report as previously reported.

**A2. To accept and approve** the HIB report for April 2025

# of reports	# of Reports where HIB occurred	Status of all investigations	Nature of the bullying	Investigator name	Type & nature of discipline imposed	Any other measures imposed	Training conducted to reduce HIB	Programs implemented to reduce HIB
0	0	0	N/A	N/A	N/A	N/A	Series of online trainings which include: <i>School Climate and Culture Improvement</i>	Programming Focusing on: <i>Problem Solving</i>

**A3. To Recommend Attendance at Workshops/Conferences**

To recommend the Board of Directors approve/ratify attendance at the below listed workshops, for the individuals listed at the costs indicated. Said travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, and/or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the commission.

Name	Conference/Location	Date(s)	Cost
Bettyann Monteleone	21st Annual Autism Beach Bash Belmar, NJ	September 7, 2025	Registration: \$450.00 Travel: TBD

**A4. To approve** the following Community Based Instruction Field Trips/ Food Shopping / Lunch / Job Sampling for the the 2024 - 2025 school year:

Activities	Locations	Addresses
<i>Job Sampling</i>	Brothers Restaurant	188 W. Front Street, Red Bank, NJ 07701
Monday - Friday	Urban Coal House	2 Bridge Avenue, Red Bank, NJ 07701
<i>Community Living, Recreation and Leisure</i>	Red Bank Train Station	Bridge Avenue & Monmouth Street, Red Bank, NJ 07701

**A5. To approve** the Bayshore Jointure Commission Board of Directors **Notice of Meeting Dates 2025 - 2026.**

**A6. To approve** summer hours Monday through Thursday, scheduled school hours, and closed on Fridays from June 27 - August 29, 2025.

**A7. To Approve Safety Grant Application and Accept Award**

To approve the **New Jersey Insurance Group Resolution** authorizing the completion of an application and receipt of a safety grant award for the 2025 fiscal year in the amount of \$2,000.00.

**A8. Resolution Awarding Contract for Professional Services: Auditor**

WHEREAS, there exists a need for professional services, and

WHEREAS, 18A:18A-5 permits the awarding of contracts for Professional Services without bidding,

WHEREAS, funds are available for this purpose, and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Bayshore Jointure Commission as follows:

The President and the Board Secretary are hereby authorized and directed to execute an agreement with Spiezle Architectural Associates to serve as Architectural Services for the period July 1, 2025 through June 30, 2026 at an hourly rate per the contract. The foregoing appointment is being made without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law (NJSA 18A:18A-5 et seq) because said profession cannot reasonably be described by written specifications and is regulated by law and the performance of which services required knowledge of an advanced formal type in a field of learning acquired by a prolonged course of specialized instruction and study as distinguished from general academic instruction or apprenticeship training. Under PL 2006, c271 s.2 any contract awarded in excess of \$44,000.00 outside the bid process must be accompanied by C271 Political Contribution Disclosure Form prior to the award of the contract. Said form has been on file in the office of the Board Secretary of the Bayshore Jointure Commission for ten days prior to this meeting.

**A9. Resolution Awarding Contract for Professional Services: Legal Services**

WHEREAS, there exists a need for professional services, and

WHEREAS, 18A:18A-5 permits the awarding of contracts for Professional Services without bidding,

WHEREAS, funds are available for this purpose, and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Bayshore Jointure Commission as follows:

The President and the Board Secretary are hereby authorized and directed to execute an agreement with Spiezle Architectural Associates to serve as Architectural Services for the period July 1, 2025 through June 30, 2026 at an hourly rate per the contract. The foregoing appointment is being made without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law (NJSA 18A:18A-5 et seq) because said profession cannot reasonably be described by written specifications and is regulated by law and the performance of which services required knowledge of an advanced formal type in a field of learning acquired by a prolonged course of specialized instruction and study as distinguished from general academic instruction or apprenticeship training. Under PL 2006, c271 s.2 any contract awarded in excess of \$44,000.00 outside the bid process must be accompanied by C271 Political Contribution Disclosure Form prior to the award of the contract. Said form has been on file in the office of the Board Secretary of the Bayshore Jointure Commission for ten days prior to this meeting.

**A10. To approve** the Shared Nursing Services Agreement between Bayshore Jointure Commission and MOESC, in the amount of \$27,500, effective September 1, 2025 through June 30, 2026: **Shared Nursing Agreement**

**A11. To Approve and Award the School Physician Services Contract 2025-2026 for the amount of \$2,250 to Family First Urgent Care.**

WHEREAS, the Bayshore Jointure Commission has determined that there is a need for the services; and

WHEREAS, such required services are specialized in nature and require expertise in the field of study, and are not reasonably possible to describe the required services with written bid specifications; and

WHEREAS funds are or will be available for the provision of such services; and

WHEREAS, in accordance with Public School Contracts Law, N.J.S.A. 18A: 18A-1 et seq. authorizes the awarding by the Commission by resolution at a public meeting for these services as extraordinary unspecified services without public advertising for bids and bidding.

**A12. To approve** the **agreement with Mary B. Haspel, Ed.D, BCBA-D LLC**, for Board Certified Behavior Analyst Services in the amount of \$175.00 per hour, effective July 1, 2025 through June 30, 2026.

**A13. Authorization** to purchase two Ford Transit multipurpose passenger vehicles for school use at a cost of \$80,712 each from the 2025-26 budget under the ESCNJ Co-op.

**A14. To review and approve** the **Official HIB Grade Report** for 2023 - 2024 for the Bayshore Jointure Commission.

**PERSONNEL**

BE IT RESOLVED, that the Bayshore Jointure Commission's Board of Directors approves the appointment(s) for the following staff member(s), as recommended by the Superintendent of Schools contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, P.L. 2018.c 5, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated.

A Motion was made by Mrs. Alfone, seconded by Dr. Savoia and unanimously adopted by a roll call vote to accept items numbered B1 through B11.

The result of the roll call vote was as follows: Mrs. Alfone, yes; Mr. Annibale, yes; Mr. McCue, yes; Ms. Perez, yes; Mrs. O'Hare, yes; and Dr. Savoia, yes. 6-0

**B1. 10 Month Non-Certificated Staff**

**To approve the staff renewals for the 25-26 school year, effective: 09/01/25 - 06/30/26**

First Name	Last Name	Job Title	Guide	Step 25-26	Salary 25-26
Jennifer	Almeida	Paraprofessional	Para	3	31,596.00
Vicki	Canales	Paraprofessional	Para	5	32,216.00
Margaret	Carroll	Paraprofessional	Para	5	32,216.00
Rose	Cocchiola	Paraprofessional	Para	6	32,641.00
Gianna	Cordero	Paraprofessional	Para	2	31,346.00
Sean	Danley	Paraprofessional	Para	2	31,346.00
Nicole	Davis	Paraprofessional	Para	2	31,346.00
Diane	De Marco	Paraprofessional	Para	3	31,596.00
Patricia	Depalo	Paraprofessional	Para	6	32,641.00
Ciara	Doherty	Paraprofessional	Para	4	31,846.00
Caitlin	Fehley	Paraprofessional	Para	4	31,846.00
Michele	Ferone	Paraprofessional	Para	4	31,846.00
Jamee	Foley	Paraprofessional	Para	6	32,641.00
Emily	Havens	Paraprofessional	Para	6	32,641.00
Giulia	Kliaris	Paraprofessional	Para	4	31,846.00
Ian	Kornberg	Paraprofessional	Para	2	31,346.00
Rachel	Krisman	Paraprofessional	Para	4	31,846.00
Jill	Lindquist	Paraprofessional	Para	3	31,596.00
Rosie	Lopez	Paraprofessional	Para	4	31,846.00
Samantha	Maidlow	Paraprofessional	Para	6	32,641.00
Odlyner	Monzon	Paraprofessional	Para	6	32,641.00
Shanique	Murphy	Paraprofessional	Para	3	31,596.00
Nicolas	Pepi	Paraprofessional	Para	3	31,596.00
Sandra	O'Brien	Paraprofessional	Para	2	31,346.00
Danielle	Perrotta	Paraprofessional	Para	6	32,641.00
Teresa	Rhodes	Paraprofessional	Para	6	32,641.00
Colleen	Ring	Paraprofessional	Para	2	31,346.00
Connie	Schneider	Paraprofessional	Para	6	32,641.00
Anne	Seely	Paraprofessional	Para	6	32,641.00
Virginia	Squeo	Paraprofessional	Para	6	32,641.00
Sehera	Toraman	Paraprofessional	Para	2	31,346.00
Keely	Treubert	Paraprofessional	Para	4	31,846.00
Jennifer	Wittenberg	Paraprofessional	Para	6	32,641.00
Christopher	Zeller	Paraprofessional	Para	4	31,846.00
Donna	Zircher	Paraprofessional	Para	4	31,846.00
Renee	Cameron	RBT	RBT/Response	6	37,641.00
Shannon	Carroll Ieronimo	RBT	RBT/Response	4	36,846.00
Lauren	Goldberg	RBT	RBT/Response	6	37,641.00
Cindy	Gomes	RBT	RBT/Response	6	37,641.00
Denise	Grillo	RBT	RBT/Response	6	37,641.00
Alice	Keeney	RBT	RBT/Response	6	37,641.00
Elizabeth	Levano	RBT	RBT/Response	6	37,641.00
Ada-Zameerah	Norton	RBT	RBT/Response	6	37,641.00
Angela	Pfleger	RBT	RBT/Response	6	37,641.00

Shannon	Rose	RBT	RBT/Response	6	37,641.00
Joseph	Salerno	RBT	RBT/Response	6	37,641.00

## **B2. 10-Month Certificated Staff**

To approve the staff renewals for the 25-26 school year, effective: 09/01/25 - 06/30/26

First Name	Last Name	Job Title	Guide	Step 25-26	Salary 25-26
Molly	Balseiro	Speech Therapist	Teacher MA	5	66,815.00
Jessica	Beckett	Teacher	MA	10	72,715.00
Irene	Brooks	Behaviorist	Behaviorist MA	2	87,147.00
Michele	Calandrillo	Teacher	Teacher BA+30	9	67,215.00
Kelly	Conley	Teacher - Art	Teacher BA	3	60,115.00
Courtney	Damiano	Teacher - PE	Teacher BA	11	68,415.00
Samantha	Frange	Teacher	Teacher BA+30	12	71,330.00
Carlee	Janes	Teacher - Music	Teacher MA	8	70,115.00
Margaret	Lukenda	Speech Therapist	Teacher MA+30	9	73,465.00
Christina	Proctor	Teacher	Teacher MA	13	77,030.00
Anthony	Santangelo	Teacher	Teacher BA+30	7	64,715.00
Tiffany	Savarese	Teacher	Teacher BA	5	61,115.00
Lauren	Scheller	Teacher	Teacher BA	3	60,115.00
Sarah	Signor	Teacher	Teacher BA	11	68,415.00
Lisa	Smith	Counselor	Counselor	Year 3	76,167.00
Jade	Smolokoff	Speech Therapist	Teacher MA+30	7	70,965.00
Heather	Talbot	Teacher	Teacher BA	13	71,330.00
Alicia	Tobias	Transition Coordinator	Teacher MA	13	77,030.00
Jaclyn	Wilensky	Teacher	Teacher BA	12	69,830.00
Stephanie	Yurkiw	Teacher	Teacher BA	11	68,415.00

## **B3. 12 Month - Certificated Administrators**

To approve the staff renewals for the 25-26 school year, Effective: 07/01/2025 - 06/30/2026

First Name	Last Name	Job Title	Salary
Amy	Beekman	Supervisor	123,310.00
Bettyann	Monteleone	Principal	139,725.00

## **B4. 12 Month - Non-Certified Staff**

To approve the staff renewals for the 25-26 school year, Effective: 07/01/2025 - 06/30/2026

First Name	Last Name	Job Title	Salary
Tracy	Petrino	Payroll Health Benefits	20,502.00

## **B5. 10 Month - Non-Certified Staff**

To approve the staff renewals for the 25-26 school year, Effective: 09/01/2025 - 06/30/2026

First Name	Last Name	Job Title	Salary
Alexander	Bisaccia	Long Term Substitute Nurse	\$50/ hr.

## **B6. NON-CERTIFICATED SUBSTITUTE STAFF**

To approve the following Non-Certified Substitute Paraprofessional Staff for rehire effective 7/1/25- 6/30/26.

Name	Job Title	Rate
Baudo, Samantha	Substitute Paraprofessional	\$19.75 / hr.
Beutel, Jenny	Substitute Paraprofessional	\$19.75 / hr.

Cifune, Laurie	Substitute Paraprofessional	\$19.75 / hr.
Dowling, Lorraine	Substitute Paraprofessional	\$19.75 / hr.
Esner, Rick	Substitute Paraprofessional	\$19.75 / hr.
Hutchinson, Tyra	Substitute Paraprofessional	\$19.75 / hr.
Lorenzo, Nicholas	Substitute Paraprofessional	\$19.75 / hr.
Landry, Christopher	Substitute Paraprofessional	\$19.75 / hr.
Monzon, Jonathan	Substitute Paraprofessional	\$19.75 / hr.
Pridmore, Samuel	Substitute Paraprofessional	\$19.75 / hr.
Ridolfi, Gregory	Substitute Paraprofessional	\$19.75 / hr.

**B7. To approve** all Shore Center staff as eligible chaperones for the Shore Center Prom on June 6, 2025, with the understanding that no more than 15 staff members will serve as chaperones. Chaperones will be compensated at a blended rate of \$38.00 per hour, for a maximum of 2 hours each.

**B8. To approve** the Employment Agreement for Ms. Lisa Liscoe, Secretary, for the 2025-26 school year at a salary of \$46,597.00 **Non-Affiliated Secretary - Liscoe**

**B9. To approve** the Employment Agreement for Ms. Jessica Santangelo, Secretary, for the 2025-26 school year at a salary of \$44,427.00 **Non-Affiliated Secretary - Santangelo**

**B10.** To approve the **Revised** Family Leave of Absence for **employee #4354**  
From: Effective: **11/03/2026** - 01/14/2026 **employee #4354** will be unpaid  
To: Effective: **11/03/2025** - 01/14/2026 **employee #4354** will be unpaid

**B11.** To approve the Family Leave of Absence for **employee #4375**  
Effective: 09/02/2025 - 12/01/2025 **employee #4375** will be unpaid

## 12. Superintendent's Report:

A Motion was made by Ms. O'Hare, seconded by Dr. Savoia and unanimously adopted by a roll call vote to accept items in the Superintendent's Report, C1 and C2.

The result of the roll call vote was as follows: Mrs. Alfone, yes; Mr. Annibale, yes; Mr. McCue, yes; Ms. Perez, yes; Mrs. O'Hare, yes; and Dr. Savoia, yes. 6-0

## C1. District: Bayshore - Month of March 2025

### Emergency Drill Summary

School/Building	Drill Type	Occupants Involved	Date & Time
The Shore Center	Security Drill Shelter in Place	STUDENTS/STAFF/FACULTY	4/21/25 Start 11:33 am End 11:36 am Duration of Drill: 3 min
The Shore Center	Fire Drill	STUDENTS/STAFF/FACULTY	4/29/25 Start 12:06 pm End 12:08 pm Duration of Drill: 2 min

## Enrollment:

**C2.** To note the enrollment as of **May 12, 2025** for the Bayshore Jointure Commission was **61** students. \_

<b>Grades</b>	<b>Total</b>
Pre-K	0
Kindergarten	2
1st	3
2nd	2
3rd	9
4th	2
5th	1
6th	3
7th	5
8th	3
9th	1
10th	5
11th	4
12th	5
12+	16
<b>TOTAL STUDENTS</b>	<b>61</b>

**13. Closed session motion to approve the following resolution.**

Pursuant to N.J.S.A. 10:4 -12(b), the public is hereby excluded so that the Board can meet in Executive Session to discuss the following items: \*Though the Board cannot guarantee it, the estimated time in executive session is about **0** minutes.

- 14. Old Business -None
- 15. New Business - None
- 16. Public Comments - None

**17. Adjournment**

A Motion was made by Dr. Savoia, seconded by Mr. McCue and unanimously adopted by a roll call vote to Adjourn the meeting at 8:19 am.

The result of the roll call vote was as follows: Mrs. Alfone, yes; Mr. Annibale, yes; Mr. McCue, yes; Ms. Perez, yes; Mrs. O'Hare , yes; and Dr. Savoia, yes. 6-0

Respectfully Submitted,

***Christopher J. Mullins***

Christopher J. Mullins  
Board Secretary