



BAYSHORE JOINTURE COMMISSION
Regular Monthly Meeting MINUTES
November 15, 2023

The Bayshore Jointure Commission met in regular session on November 15, 2023, at 8:00 A.M.

Present were: Mr. Joseph Annibale, Dr. Tara Beams, Ms. Amanda Lewert, Mr. Scott McCue, Ms. Nelyda Perez, Dr. Jared Ramage, Dr. Lisa Savoia, Dr. William George, Mr. Christopher Mullins, Mrs. Linda Jordan, Bettyann Monteleone, Michelle Bangs, Bridget Paling Dr. Wendy Morales, Anthony Santangelo, Ody Monzon and Denise Grillo.

1. **Call to Order - 8:03am.**
2. **Pledge**
3. **Meeting Notice:**

Sunshine Law Notice

PURSUANT TO THE REQUIREMENTS OF STATUTE (N.J.S.A. 10:4-9 ET SEQ.), OTHERWISE KNOWN AS THE "SUNSHINE LAW," ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED THAT THE BAYSHORE JOINTURE COMMISSION BOARD OF DIRECTORS WOULD BE HOLDING ITS REGULAR MEETING TODAY, WHICH SPECIFIED THE DATE, TIME AND PLACE OF ITS MEETING. SUCH NOTICE WAS PRINTED AS PART OF THE ANNUAL MEETING NOTICE REQUIREMENT OF THE LAW IN THE OFFICIAL NEWSPAPER OF THE COMMISSION FOLLOWING THE REORGANIZATION MEETING OF THE COMMISSION. THE MEETING NOTICE HAS ALSO BEEN POSTED PUBLICLY AT DISTRICT FACILITIES, AND SENT TO ALL MEMBER DISTRICTS BY ELECTRONIC MAIL AND BY REGULAR MAIL TO THE COUNTY CLERK OF THE COUNTY OF MONMOUTH AND ALL OTHERS ON THE COMMISSION'S NOTICE REQUEST LIST. IN SUCH NOTICE IT WAS STATED THAT ACTION MAY BE TAKEN ON ALL AGENDA ITEMS AND SUCH OTHER ITEMS THAT MAY COME BEFORE THE COMMISSION AT THAT TIME.

4. **Roll Call**

Present: Mr. Annibale, Dr. Savoia, Dr. Beams, Ms. Lewert Mr. McCue, Ms. Perez and Dr. Ramage, .
Absent: Ms. Alfone and Ms. O'Hare.

A Motion was made by Dr. Beams, seconded by Ms. Perez and unanimously adopted by a roll call vote to accept the Minutes from October 18, 2023.

The result of the roll call vote was as follows: Mr. Annibale, yes; Dr. Savoia, yes; Dr. Beams, yes; Ms. Lewert, Abstain; Mr. McCue, yes; Dr. Ramage, yes; and Ms. Perez, yes.

5. **Acceptance of Minutes: October 18, 2023**

A Motion was made by Dr. Savoia, seconded by Dr. Ramage and unanimously adopted by a roll call vote to accept the Financials and approve the payment of Bills.

The result of the roll call vote was as follows: Mr. Annibale, yes; Dr. Savoia, yes; Dr. Beams, yes; Ms. Lewert, yes; Mr. McCue, yes; Dr. Ramage, yes; and Ms. Perez, yes.

6. School Business Administrator's Monthly Certification of Financial Status:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Bayshore Jointure Commission Board of Directors accepts the Board Secretary/School Business Administrators Certification for the months ending September 30, 2023 that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that funds are available for the remainder of the fiscal school year.

7. Monthly Certification of Financial Status:

Pursuant to N.J.A.C.6A:23A-16.10 (c)4, the members of the Bayshore Jointure Commission Board of Directors certify that for the months after review of the September 30, 2023. Reports of the Secretary to the Board of Directors and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available for the remainder of the fiscal school year.

Click for Financials: September 2023 Financials

8. Payment of Bills:

To approve the list of bills, claims, supplies received and services rendered to the Board of Directors of the Bayshore Jointure Commission:

Click for Bill List: October 2023 Bill List

• <u>Payroll</u>	
9/15/23 Gross Wages	\$ 139,010.74
9/29/23 Gross Wages	\$ 137,121.51
• <u>Health Benefits</u>	
September	\$ 71,049.29
October	\$ 73,498.54
• <u>Bill List</u>	
10/18/23	<u>\$ 83,674.18</u>
TOTAL	\$504,354.26

9. Correspondence - None

10. Information and Discussion:

- ***Mr. Mullins gave a Financials update to the Board***
- ***Dr. Morales updated dated the Board on the Operations of the Shore Center***

11. Motions – the following motions have been recommended by the Superintendent:

A. GENERAL

A Motion was made by Dr. Beams, seconded by Ms. Perez and unanimously adopted by a roll call vote to accept items A1 through A8.

The result of the roll call vote was as follows: Mr. Annibale, yes; Dr. Savoia, yes; Dr. Beams, yes; Ms. Lewert, yes; Mr. McCue, yes; Dr. Ramage, yes; and Ms. Perez, yes.

A1. To affirm the September 2023 HIB report as previously reported.

A2. To accept and approve the HIB report for October 2023

# of Reports	# of Reports where HIB occurred	Status of investigations	Nature of the bullying	Investigator name	Type and nature of discipline imposed	Any other measures imposed	Training conducted to reduce HIB	Programs implemented to reduce HIB
0	0	N/A	N/A	N/A	N/A	N/A	Series of online trainings which include: Peer Relationships/Social Norms	Programming Focusing on: School Violence Awareness

A3. To recommend the Board of Directors approve/ratify attendance at the below-listed workshops, for the individuals listed at the costs indicated. Said travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the commission.

Name	Conference	Date(s) / Location	Cost
Irene Brooks	Been There Done That. Identifying Behavior Support	December 20, 2023 Monmouth Mall, Eatontown, NJ	Registration: \$0.00 Travel: \$1.88 Total: \$1.88
Anthony Santangelo	Artificial Intelligence Education	March 19, 2024 Monmouth Mall, Eatontown, NJ	Registration: \$0.00 Travel: \$1.88 Total: \$1.88

A4. To approve the following 2023-2024 Community-Based Instruction Field Trips for November and December:

Activities	Locations	Addresses
JOB SAMPLING		
<i>Monday through Thursday</i>	Dollar Tree	3705 Corlies Avenue, Suite 1, Neptune Twp, NJ 07753
<i>November 2023 - December 2023</i>	Dollar Tree	3600 NJ-35, Hazlet, NJ 07730
	Burlington Coat Factory	3010 NJ-35, Hazlet, NJ 07730
	Staples	3140 NJ-35, Hazlet, NJ 07730
	Costco	2835 NJ-35, Hazlet, NJ 07730
	Shoprite	3120 NJ-25, Hazlet, NJ 07730

A5. To approve the following policies as listed:

Policy 2270	Religion in the Schools	Second Reading
Policy 3161	Examination for Cause	Second Reading
Policy 3212	Attendance	Second Reading
Regulation 3212	Attendance	Second Reading
Policy 3324	Right of Privacy	Second Reading
Policy 4161	Examination for Cause	Second Reading
Policy 4212	Attendance	Second Reading
Regulation 4212	Attendance	Second Reading
Policy 4324	Right of Privacy	Second Reading

A6. To approve the abolishment of the following policies:

Policy 8635	Pupil Transportation Vehicles and School Buses	Abolish
Policy 8660	Transportation by Private Vehicle	Abolish
Policy 8670	Transportation of Special Needs Students	Abolish
Policy 8690	Monitoring Devices on School Vehicles	Abolish
Policy 5111	Eligibility of Resident/Non Resident Students	Abolish
Regulation 5111	Eligibility of Resident/Non Resident Students	Abolish

A7. June 30,2022 Annual Comprehensive Financial Report (ACFR)

BE IT RESOLVED, that the Board re-accept the Annual Comprehensive Financial Report originally accepted on April, 26, 2023 and approve the **Corrective Action Plan** for the fiscal year ending June 30, 2022.

A8. June 30,2023 Annual Comprehensive Financial Report (ACFR)

BE IT RESOLVED, that the Board accept the **Annual Comprehensive Financial Report** with no findings or recommendations.

PERSONNEL

BE IT RESOLVED, that the Bayshore Jointure Commission's Board of Directors approves the appointment(s) for the following staff member(s), as recommended by the Superintendent of Schools contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, P.L. 2018.c 5, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated.

A Motion was made by Ms. Perez, seconded by Dr. Rumage and unanimously adopted by a roll call vote to accept items B1 through B5.

The result of the roll call vote was as follows: Mr. Annibale, yes; Dr. Savoia, yes; Dr. Beams, yes; Ms. Lewert, yes; Mr. McCue, yes; Dr. Rumage, yes; and Ms. Perez, yes.

B1. 10 Month Non-Certificated Staff

To approve/ratify the following Non-Certified staff effective through June 30, 2024:

Name	Title	Step	Salary 23-24	Start Date
Mikayla Vogler (New Hire)	Paraprofessional	1	\$28,891 (prorated)	11/14/23 *
Rosie Lopez (New Hire)	Paraprofessional	2	\$29,141 (prorated)	11/27/23*

*Pending Criminal History Clearance

B2. 10-Month Non- Certificated Substitute Staff

To approve/ratify the following Non-Certified Substitute Staff effective through June 30, 2024

Name	Job Title	Daily Rate 23-24	Start Date
Jada Aaron (New Hire)	Sub Paraprofessional	\$100.00 daily	11/6/23
Derek Jordan (Re-Hire)	Sub Paraprofessional	\$100.00 daily	11/16/23*

Victoria Malone (New Hire)	Sub Paraprofessional	\$100.00 daily	11/7/23
-------------------------------	----------------------	----------------	---------

***Pending Criminal History Clearance**

B3. To approve the following staff for RBT Application and Exam reimbursement payment:

Name	Title	Description	Amount
Irene Brooks	Non-Instructional	RBT Exam Reimbursement	\$95.00
Shannon Carrol-Ieronimo	Non-Instructional	RBT Exam Reimbursement	\$95.00
Zameerah Norton	Non-Instructional	RBT Exam Reimbursement	\$190.00

B4. To approve the Maternity Leave of Absence for employee #4354

Effective: 01/12/2024 - 02/12/2024 **employee #4354** will be paid

Effective: 02/13/2024 - 02/23/2024 **employee #4354** will be unpaid

To approve the Family Leave of Absence for **employee #4354**

Effective: 02/26/2023 - 05/24/2024 **employee #4354** will be unpaid

To approve the Child Care Leave of Absence for **employee #4354**

Effective: 05/28/2024 - 06/30/2023 employee # will be unpaid with no benefits

B5. To approve the Leave of Absence for employee #4438

Effective: 12/04/2023 - 12/06/2023 **employee #4438** will be paid

Effective: 12/07/2023 - 12/22/2023 **employee #4438** will be unpaid

12. Superintendent's Report:

A Motion was made by Dr. Savoia, seconded by Ms. Lewert and unanimously adopted by a roll call vote to accept the Superintendent's Report.

The result of the roll call vote was as follows: Mr. Annibale, yes; Dr. Savoia, yes; Dr. Beams, yes; Ms. Lewert, yes; Mr. McCue, yes; Dr. Ramage, yes; and Ms. Perez, yes.

C1. Fire Drills/ Lock Downs District: MOESC - Month of October 2023

School / Building	Drill Type	Occupants Involved	Date and Time
The Shore Center 100 Tornillo Way, Tinton Falls, NJ	Fire Drill	All Staff, Students and Faculty	October 25, 2023 10:33 am - 10:38 am
The Shore Center 100 Tornillo Way, Tinton Falls, NJ	Shelter in Place Drill	All Staff, Students and Faculty	October 10, 2023 10:32 am- 10:55 am
The Shore Center 100 Tornillo Way, Tinton Falls, NJ	Shelter in Place Drill	All Staff, Students and Faculty	October 13, 2023 1:06 pm - 1:37 pm
The Shore Center 100 Tornillo Way, Tinton Falls, NJ	Shelter in Place Drill	All Staff, Students and Faculty	October 20, 2023 12:37 pm - 12:55 pm

C2. To note the enrollment as of **November 15, 2023** for the Bayshore Jointure Commission was **57** students.

Grades	
Pre-K	0
Kindergarten	1
1st	1
2nd	5
3rd	2
4th	1
5th	3
6th	2
7th	3
8th	2
9th	5
10th	4
11th	6
12th	5
12+	17
TOTAL STUDENTS	57

C3. To review and approve the **October 11, 2023 Bus Evacuation Drills**.

13. Closed Session Motion to approve the following resolution.

Pursuant to N.J.S.A. 10:4 -12(b), the public is hereby excluded so that the Board can meet in Executive Session to discuss the following items: **0 Minutes**

*Though the Board cannot guarantee it, the estimated time in executive session is about **0** minutes.

- 14. Old Business - None
- 15. New Business - None
- 16. Public Comments - None
- 17. Adjournment

A Motion was made by Dr. Savoia, seconded by Ms. Lewert and unanimously adopted by a roll call vote to adjourn the meeting at 8:13 am.

The result of the roll call vote was as follows: Mr. Annibale, yes; Dr. Savoia, yes; Dr. Beams, yes; Ms. Lewert, yes; Mr. McCue, yes; Dr. Rumage, yes; and Ms. Perez, yes.

Respectfully Submitted,
Christopher Mullins
Christopher Mullins
Board Secretary