



BAYSHORE JOINTURE COMMISSION

Regular Monthly Minutes

February 28, 2024

The Bayshore Jointure Commission met in regular session on February 28, 2024, at 8:00 A.M.

Present were: Mr. Joseph Annibale, Ms. Amanda Lewert, Mr. Scott McCue, Ms. Kathleen O'Hare, Ms. Nelyda Perez, Dr. Jared Ramage, Dr. Lisa Savoia, Dr. William George, Mr. Christopher Mullins, Mrs. Linda Jordan, Bettyann Monteleone, Dr. Wendy Morales, Anthony Santangelo and Denise Grillo.

1. **Call to Order** – Board President Joseph Annibale called the meeting to order at 8:00 am
2. **Pledge**
3. **Meeting Notice:**

Sunshine Law Notice

PURSUANT TO THE REQUIREMENTS OF STATUTE (N.J.S.A. 10:4-9 ET SEQ.), OTHERWISE KNOWN AS THE "SUNSHINE LAW," ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED THAT THE BAYSHORE JOINTURE COMMISSION BOARD OF DIRECTORS WOULD BE HOLDING ITS REGULAR MEETING TODAY, WHICH SPECIFIED THE DATE, TIME AND PLACE OF ITS MEETING. SUCH NOTICE WAS PRINTED AS PART OF THE ANNUAL MEETING NOTICE REQUIREMENT OF THE LAW IN THE OFFICIAL NEWSPAPER OF THE COMMISSION FOLLOWING THE REORGANIZATION MEETING OF THE COMMISSION. THE MEETING NOTICE HAS ALSO BEEN POSTED PUBLICLY AT DISTRICT FACILITIES, AND SENT TO ALL MEMBER DISTRICTS BY ELECTRONIC MAIL AND BY REGULAR MAIL TO THE COUNTY CLERK OF THE COUNTY OF MONMOUTH AND ALL OTHERS ON THE COMMISSION'S NOTICE REQUEST LIST. IN SUCH NOTICE IT WAS STATED THAT ACTION MAY BE TAKEN ON ALL AGENDA ITEMS AND SUCH OTHER ITEMS THAT MAY COME BEFORE THE COMMISSION AT THAT TIME.

4. Roll Call

Present: Ms. O'Hare, Ms. Perez, Mr. McCue, Dr. Ramage, Mrs. Amanda Lewert, Dr. Savoia and Mr. Annibale.

Absent: Ms. Jessica Alfone and Dr. Tara Beams

A Motion was made by Ms. Perez, seconded by Dr. Ramage and unanimously adopted by a roll call vote to accept the Minutes from January 31, 2024.

The result of the roll call vote was as follows: Mrs. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Ms. Perez, Abstain; Dr. Ramage, yes; Dr. Savoia, yes and Mr. Annibale, yes.

5. Acceptance of Minutes: January 31, 2024 Minutes

A Motion was made by Ms. Lewert, seconded by Ms. Perez and unanimously adopted by a roll call vote to accept the Financials and approve the payment of Bills.

The result of the roll call vote was as follows: Mrs. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Ms. Perez, yes; Dr. Ramage, yes; Dr. Savoia, yes and Mr. Annibale, yes.

6. School Business Administrator's Monthly Certification of Financial Status:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Bayshore Jointure Commission Board of Directors accepts the Board Secretary/School Business Administrators Certification for the months ending January 31, 2024 that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that funds are available for the remainder of the fiscal school year.

7. Monthly Certification of Financial Status:

Pursuant to N.J.A.C.6A:23A-16.10 (c)4, the members of the Bayshore Jointure Commission Board of Directors certify that for the months after review of the January 31, 2024. Reports of the Secretary to the Board of Directors and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available for the remainder of the fiscal school year.

Click for: January 2024 Financials

8. Payment of Bills:

To approve the list of bills, claims, supplies received and services rendered to the Board of Directors of the Bayshore Jointure Commission:

• <u>Payroll</u>	
1/12/24 Gross Wages	\$ 153,931.93
1/31/24 Gross Wages	\$ 148,930.83
• <u>February 28, 2024 Bill List</u>	
2/28/24	\$ 142,358.02
• <u>Health Benefits</u>	
February	\$ <u>74,787.74</u>
TOTAL	\$ 520,008.52

9. Correspondence - None

10. Information and Discussion:

- Dr. Morales shared with the Board the *Shore Center Academic & Behavioral Data Update*.
- Christopher Mullins shared with the Board the 24-25 Budget presentation and updated the Board on the construction at 100 Tornillo Way.

11. Motions – the following motions have been recommended by the Superintendent:

A. GENERAL

A Motion was made by Dr. Ramage, seconded by Ms. Perez and unanimously adopted by a roll call vote to accept items A1 through A7.

The result of the roll call vote was as follows: Mrs. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Ms. Perez, yes; Dr. Ramage, yes; Dr. Savoia, yes and Mr. Annibale, yes.

A1. To affirm the December 2023 HIB report as previously reported.

A2. To accept and approve the HIB report for January 2024

# of Reports	# of Reports where HIB occurred	Status of investigations	Nature of the bullying	Investigator name	Type and nature of discipline imposed	Any other measures imposed	Training conducted to reduce HIB	Programs implemented to reduce HIB
0	0	N/A	N/A	N/A	N/A	N/A	Series of online trainings which include: Social Norms	Programming Focusing on: Responding in Peaceful and Positive Ways

A3. To approve the following field trips for the Shore Center:

03/14/2024	Jenkinson's Aquarium, Pt. Pleasant, NJ	Up to 58 Students	Up to 68 Staff	Not to exceed \$2,700.00
04/12/2024	iPlay America, Freehold, NJ	Up to 58 Students	Up to 68 Staff	Not to exceed \$3,000.00
05/29/2024	Blue Claws, Lakewood, NJ	Up to 58 Students	Up to 68 Staff	Not to exceed \$3,300.00

A4. To approve the following 2023-2024 Community Based Instruction Field Trips/ Food Shopping / Lunch / Job Sampling from March 2024 through June 2024:

Activities	Locations	Addresses
JOB SAMPLING	All Seasons Diner	176 Wyckoff Rd Eatontown, NJ
Monday through Thursday	Applebees	14 Park Rd Tinton Falls, NJ
February 2024 - June 2024	Barlow's Garden Center	1014 Sea Girt Ave Sea Girt NJ
	Barnes & Noble	2130 NJ 35 Space A-1 Holmdel, NJ
	Battleview Orchards	91 Wemrock Rd Freehold, NJ
	Booskerdoos	1500 NJ-35, Unit B3, Middletown Twp, NJ
	Bubbakoos	3070 NJ-35 Hazlet, NJ
	Burlington Coat Factory	3010 NJ-35 Hazlet, NJ
	Cafe at Georgian Court University	900 Lakewood Avenue, Lakewood, NJ
	Chick-Fil-A	2819 Rt 35 Hazlet, NJ
	Costco	2835 NJ-35, Hazlet, NJ
	Dollar Tree	3705 Corlies Avenue, Suite 1, Neptune Twp, NJ
	Dollar Tree	3600 NJ-35, Hazlet, NJ
	DSW	2103 Rt 35 Holmdel, NJ
	Fulfill Food Bank	3300 NJ 66 Neptune City, NJ
	Gianni's Pizza	75 Wyckoff Pl Red Bank, NJ
	Goodwill	3035-B NJ-35, Hazlet, NJ
	Gourmet Dining Services - Student Center Food Court	400 Cedar Avenue, West Long Branch, NJ
	Grocery Outlet	3057 NJ-35, Hazlet, NJ
	Meemoms	1383 NJ-35, Middletown Twp, NJ
	Monmouth University Dining Hall	400 Cedar Avenue, West Long Branch, NJ
	Old Navy	2130 NJ 35 Space A-1 Holmdel, NJ
	Panera Bread	3070 NJ 35 Hazlet, NJ
	Secret Garden	21 N Main St Marlboro, NJ
	Shoprite	3120 NJ-35, Hazlet, NJ
	St. Peter's	33 Throckmorton Street, Freehold, NJ
	Staples	3140 NJ-35, Hazlet, NJ 07730
	TGIFriday's	180 NJ 35 Suite 6000 Eatontown, NJ

	TGIFriday's	3054 NJ 35, Hazlet, NJ
	Walgreens	2995 NJ-35, Hazlet, NJ
	Wawa	2000 Shafto Road, Tinton Falls, NJ
SHOPPING	Costco	Hwy 66 Neptune, NJ
Monday through Wednesday	Walmart	3575 Route 66 Neptune, NJ
LUNCH	All Season Diner	176 Wyckoff Rd Eatontown, NJ
Monday through Thursday	Americana Diner	1160 NJ-25, Shrewsbury, NJ
	Bell Works	101 Crawfords Corner Rd Holmdel, NJ
	Blue Swan Diner	2116 NJ 35 Oakhurst, NJ
	Freehold Raceway Food Court	3710 US 9 Freehold, NJ
	Jersey Shore Outlets	1 Premium Outlets Blvd, Tinton Falls, NJ
	Monmouth Mall Food Court	180 NJ 35 Eatontown, NJ
	Perkins	1396 NJ-36, Hazlet, NJ
	The Cheesecake Factory	3710 US 9 Freehold, NJ
	Town and Country Diner	48 NJ-35, Keyport, NJ
	Town Grill	168 Main St. Manasquan, NJ

A5. To accept submission of the **Student Safety Data Submission for 2023 - 2024 Report Period One** for the Shore Center.

A6. To approve the calendars for the Shore Center and the Bayshore Jointure Commission organization calendar.

- **Shore Center 2023-2024 School Calendar Revised 02.28.24**
- **Shore Center 2024-2025 School Calendar**
- **Shore Center 2025-2026 School Calendar**
- **Bayshore Jointure Commission Organization Calendar 2024-2025**
- **Bayshore Jointure Commission Organization Calendar 2025-2026**

A7. ADOPTION OF 2024-2025 BUDGET

BE IT RESOLVED, that the Bayshore Jointure Commission Board of Directors, as per 18A:6-62, hereby adopts the SY 2024-2025 budget, in the amount of **\$6,677,000** and the Secretary to the Board of Education be authorized to submit the following budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	TOTAL
2024-2025 Total Expenditures	\$6,655,000	\$22,000	\$6,677,00
Less: Ant. Revenues	\$6,655,000	\$22,000	\$6,677,00
Taxes to be Raised	\$-0-	\$-0-	\$-0-

PERSONNEL

BE IT RESOLVED, that the Bayshore Jointure Commission's Board of Directors approves the appointment(s) for the following staff member(s), as recommended by the Superintendent of Schools contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, P.L. 2018.c 5, a

criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated. A Motion was made by Dr. Savioa, seconded by Ms. Lewert and unanimously adopted by a roll call vote to accept items B1 through B4.

The result of the roll call vote was as follows: Mrs. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Ms. Perez, yes; Dr. Rumage, yes; Dr. Savoia, yes and Mr. Annibale, yes.

B1. 10 Month Non-Certificated Staff

To approve/ratify the following Non-Certified Staff:

Name	Title	Step	Salary 23-24	Date
Emily Casey	Substitute Paraprofessional (change of Status)	N/A	\$100.00 daily	2/26/24 - 6/30/24

B2. 10-Month Certificated Staff

To approve/ratify the following Certified Substitute Staff:

Name	Title	Step	Salary 23-24	Date
Declan Reichey*	Substitute Teacher	N/A	\$40.00 daily plus per diem rate	2/20/24 - 6/30/24

**Current Employee*

B3. Staff Resignations

To approve the following Staff resignations:

Name	Title	Step	Salary 23-24	Effective Date
Emily Casey	Paraprofessional	1	\$28,891	2/24/24
Mikayla Vogler	Paraprofessional	1	\$28,891	03/09/24

B4. To approve the Leave of Absence for **employee #4046**

Effective: 02/26/2024 - 02/29/2024 **employee #4046** will be paid

Effective: 03/1/2024 - 03/08/2024 **employee #4046** will be unpaid

12. Superintendent's Report:

A Motion was made by Ms. Perez, seconded by Ms. O'Hare and unanimously adopted by a roll call vote to accept the Superintendent's Report C1-C2.

The result of the roll call vote was as follows: Mrs. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Ms. Perez, yes; Dr. Rumage, yes; Dr. Savoia, yes and Mr. Annibale, yes.

C1. Fire Drills/ Lock Downs District: Bayshore Jointure Commission - Month of January 2024

School / Building	Drill Type	Occupants Involved	Date and Time
The Shore Center 100 Tornillo Way, Tinton Falls, NJ	Fire Drill	All Staff, Students and Faculty	January 30 , 2024 11:37 am - 11:43 am
The Shore Center 100 Tornillo Way, Tinton Falls, NJ	Security Drill Shelter in Place	All Staff, Students and Faculty	January 24, 2024 9:37 am - 10:20 am

C2. To note the enrollment as of **February 28, 2024** for the Bayshore Jointure Commission was **58** students. _

<i>Grades</i>	<i>Total</i>
Pre-K	0
Kindergarten	2
1st	1
2nd	6
3rd	2
4th	1
5th	3
6th	2
7th	3
8th	2
9th	5
10th	4
11th	6
12th	5
12+	16
<i>TOTAL STUDENTS</i>	58

13. Closed Session Motion to approve the following resolution.

Pursuant to N.J.S.A. 10:4 -12(b), the public is hereby excluded so that the Board can meet in Executive Session to discuss the following items: **0 Minutes**

*Though the Board cannot guarantee it, the estimated time in executive session is about N/A minutes.

14. Old Business - None

15. New Business - None

16. Public Comments – Linda Jordan recognized the January Employee of the Month, Ms. Maggie.

17. Adjournment

A Motion was made by Dr. Savoia , seconded by Ms. Perez and unanimously adopted by a roll call vote to adjourn the meeting at 8:30 am.

The result of the roll call vote was as follows: Mrs. Lewert, yes; Mr. McCue, yes; Ms. O’Hare, yes; Ms. Perez, yes; Dr. Rumage, yes; Dr. Savoia, yes and Mr. Annibale, yes.

Respectfully Submitted,

Christopher Mullins

Christopher Mullins
Board Secretary