



BAYSHORE JOINTURE COMMISSION
Regular Meeting Minutes
June 14, 2023

The Bayshore Jointure Commission met in regular session on June 14, 2023, at 8:09 A.M.

Present were: Mr. Scott McCue, Ms. Nelyda Perez, Mr. Joseph Annibale, Dr. Tara Beams, Ms. Lewert, Ms. Kathleen O'Hare, Ms. Alfone, Dr. Jared Ramage, Dr. Lisa Savoia, Dr. William George, Mr. Christopher Mullins, Mrs. Linda Jordan, Bettyann Monteleone, Rowena Frankenbush, Bridget Paling, John Werner, and Denise Grillo.

1. **Call to Order**
2. **Pledge**
3. **Meeting Notice:** Sunshine Law Notice

PURSUANT TO THE REQUIREMENTS OF STATUTE (N.J.S.A. 10:4-9 ET SEQ.), OTHERWISE KNOWN AS THE "SUNSHINE LAW," ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED THAT THE BAYSHORE JOINTURE COMMISSION BOARD OF DIRECTORS WOULD BE HOLDING ITS REGULAR MEETING TODAY, WHICH SPECIFIED THE DATE, TIME AND PLACE OF ITS MEETING. SUCH NOTICE WAS PRINTED AS PART OF THE ANNUAL MEETING NOTICE REQUIREMENT OF THE LAW IN THE OFFICIAL NEWSPAPER OF THE COMMISSION FOLLOWING THE REORGANIZATION MEETING OF THE COMMISSION. THE MEETING NOTICE HAS ALSO BEEN POSTED PUBLICLY AT DISTRICT FACILITIES, AND SENT TO ALL MEMBER DISTRICTS BY ELECTRONIC MAIL AND BY REGULAR MAIL TO THE COUNTY CLERK OF THE COUNTY OF MONMOUTH AND ALL OTHERS ON THE COMMISSION'S NOTICE REQUEST LIST. IN SUCH NOTICE IT WAS STATED THAT ACTION MAY BE TAKEN ON ALL AGENDA ITEMS AND SUCH OTHER ITEMS THAT MAY COME BEFORE THE COMMISSION AT THAT TIME.

4. **Roll Call**

Present: Mr. McCue, Dr. Savoia, Mr. Annibale, Dr. Ramage, Ms. Alfone, Ms. Lewert, Dr. Beams, Ms. O'Hare, and Ms. Perez.

Absent: none.

A Motion was made by Ms. Perez, seconded by Dr. Beams and unanimously adopted by a roll call vote to accept the Minutes from May 10, 2023.

The result of the roll call vote was as follows: Mr. McCue, yes; Dr. Savoia, yes; Mr. Annibale, yes; Dr. Ramage, yes; Ms. Alfone, abstain; Ms. Lewert, yes; Dr. Beams, yes; Ms. O'Hare, yes and Ms. Perez, yes.

5. **Acceptance of Minutes:** May Minutes

A Motion was made by Dr. Savoia, seconded by Dr. Ramage and unanimously adopted by a roll call vote to accept the Financials and approve the payment of Bills.

The result of the roll call vote was as follows: Mr. McCue, yes; Dr. Savoia, yes; Mr. Annibale, yes; Dr. Ramage, yes; Ms. Alfone, yes; Ms. Lewert, yes; Dr. Beams, yes; Ms. O'Hare, yes and Ms. Perez, yes.

6. School Business Administrator's Monthly Certification of Financial Status:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Bayshore Jointure Commission Board of Directors accepts the Board Secretary/School Business Administrators Certification for the months ending May 31, 2023 that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that funds are available for the remainder of the fiscal school year.

7. Monthly Certification of Financial Status:

Pursuant to N.J.A.C.6A:23A-16.10 (c)4, the members of the Bayshore Jointure Commission Board of Directors certify that for the months after review of the May 31, 2023 . Reports of the Secretary to the Board of Directors and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available for the remainder of the fiscal school year.

Click for May Financials: *May Financials*

8. Payment of Bills:

To approve/ratify* the list of bills, claims, supplies received and services rendered to the Board of Directors of the Bayshore Jointure Commission:

Click for Bill List: May 24 Bill List June 14 Bill List

●	<u>Payroll</u>	
	5/15/23 Gross Wages	\$134,348.16
	5/31/23 Gross Wages	\$137,112.98
●	<u>Health Benefits</u>	
	June	\$ 71,525.96
●	<u>Bill List</u>	
	5/24/23*	\$ 94,708.46
	6/14/23	\$ <u>62,857.32</u>
	TOTAL	\$500,552.88

9. Correspondence - None

10. Information and Discussion:

- Dr. George provided an update to the Board of Directors
- Dr. Morales updated the board on the Greenhouse
- Mr. Mullins updated the board on negotiations and year end procedures

11. Motions – the following motions have been recommended by the Superintendent:

A. GENERAL

A Motion was made by Ms. Perez, seconded by Dr. Savoia and unanimously adopted by a roll call vote to accept items A1 through A18.

The result of the roll call vote was as follows: Mr. McCue, yes; Dr. Savoia, yes; Mr. Annibale, yes; Dr. Rumage, yes; Ms. Alfone, yes; Ms. Lewert, yes; Dr. Beams, yes; Ms. O'Hare, yes and Ms. Perez, yes.

A1. To affirm the April 2023 HIB report as previously reported.

A2. To accept and approve the HIB report for May 2023

# of reports	# of Reports where HIB occurred	Status of all investigations	Nature of the bullying	Investigator's name	Type & nature of discipline imposed	Any other measures imposed	Training conducted to reduce HIB	Programs implemented to reduce HIB
0	0	0	N/A	N/A	N/A	N/A	Series of online trainings which include: Seclusions and Restraints focus on Cyberbullying	Programming Focusing on: Responsiveness Classroom

A3. To approve the following **ESY 2023 Community Based Instruction Job Sampling*/Food shopping^/Lunch:**

DATES	LOCATIONS		
Monday through Thursday Job Sampling* July 5 - August 10, 2023	Walmart (shopping)^ 3575 Rte. 66 Neptune, NJ. Battleview Orchards (job sampling)* 91 Wemrock Road Freehold, NJ 07728. Bed Bath & Beyond (job sampling)* 92 Hwy 36 Eatontown NJ. Gianni's Pizza (job sampling)* 75 Wyckoff Pl. Red Bank, NJ. St. Peter's Church (job sampling)* 33 Throckmorton St. Freehold NJ. Barlows Garden Center* 1014 Sea Girt Ave Sea Girt, NJ 08750 The Cheesecake Factory (lunch) 3710 U.S. 9 Freehold, Township, NJ 07728 All Seasons Diner (job sampling* & lunch) 176 Wyckoff Rd Eatontown, NJ 07724 Blue Swan Diner (lunch) 2116 NJ-35 Oakhurst, NJ 07755 Bell Works* 101 Crawfords Corner Rd Holmdel, NJ 07733 Old Navy* 2130 NJ -35 Space A-1 Holmdel, NJ 07733	TGIFridays (job sampling)* 180 NJ-35 suite 6000 Eatontown, NJ. Costco (shopping)^ Hwy. 66. Neptune, NJ. Applebees (job sampling)* 14 Park Rd. Tinton Falls, NJ. Monmouth Mall Food Court (lunch) 180 NJ-35 Eatontown, NJ. Freehold Raceway Food Court^ (shopping) 3710 US-9 Freehold NJ 07728 Barnes & Noble* 180 NJ-35 Eatontown, NJ 0772 Town Grill (lunch) 168 Main Street Manasquan, NJ 08736 Barnes & Noble* 2130 NJ-35 Space A-1 Holmdel, NJ 07733 FullFill Food Bank * 3300 NJ-66 Neptune City, NJ 07753: DSW* 2103 Route 35 Holmdel, NJ 07733 Chick-Fil-A* 2819 Route 35 Hazlet, NJ 07730	Secret Garden* 21 N Main Street Marlboro, NJ 07746 Panera Bread* 3070 NJ-35 Hazlet, NJ 07730 Bubbakoos* 3070 NJ-35 Hazlet, NJ 07730 TGIFridays* 3054 NJ-35 Hazlet, NJ 07730 Staples* 3140 NJ-35 Hazlet, NJ

A4. To recommend the Board of Directors ratify attendance at the below listed workshops, for the individuals listed at the costs indicated. Said travel is directly related to and within the scope of the current responsibilities of

the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the commission.

Name	Conference	Date	Cost
Anthony Santangelo	2022-2023 Educators of the Year Luncheon	May 25, 2023	\$30.00
Jade Smolokoff	2022-2023 Educators of the Year Luncheon	May 25, 2023	\$30.00
Linda Jordan	2022-2023 Educators of the Year Luncheon	May 25, 2023	\$30.00
Dr. Wendy Gray Morales	2022-2023 Educators of the Year Luncheon	May 25, 2023	\$30.00
Linda Jordan	Women in Leadership Event- Being Courageous	June 1, 2023	\$30.64
Bettyann Monteleione	Women in Leadership Event- Being Courageous	June 1, 2023	\$30.64

A5. To approve Amazing Amusements and Entertainment Inc, to provide water activities every Thursday for the 2023-24 ESY program.

A6. To approve a school field trip to Toms River Field of Dreams on Wednesday, July 19, 2023 and Wednesday, August 9, 2023.

A7. To approve Alliance Orthopedics to host a healthy lunch with 5-minute massages for all staff for Teacher Appreciation Day on Thursday, June 15, 2023.

A8. To approve QBS(Quality Behavioral Solutions) to provide Safety-Care Behavioral Safety Training on August 29, 2023 through August 31, 2023 at \$1,750.00 per staff member (for 5 staff members).

A9. To approve Sofia Delutro, a graduate student at Monmouth University, to participate in a student placement program from September 11, 2023 through December 29, 2023, under the supervision of Maggie Lukenda.

A10. To approve Brett DiNovi and Associates to provide BCBA services for the Shore Center at \$125.00 per hour from July 1, 2023 through June 30, 2024.

Click for Agreement: **Brett DiNovi Agreement**

A11. To approve Advance Education Advisement to provide therapy services for the Shore Center from July 1, 2023 through June 30, 2024.

Click for Agreement: **Advance Education Advisement Corp.**

A12. To approve the **School Security Drill Statement of Assurance** for 2022-2023.

A13. To approve the revised **Safe Reopening Plan** for Bayshore Jointure Commission.

A14. Resolution Authorizing the Completion of an Application and Receipt of a Safety Grant Award WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members; WHEREAS, the Bayshore Jointure Commission, hereinafter referred to as the "Educational Institution," is a member of NJSIG; and,

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW THEREFORE, BE IT RESOLVED that: 1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2023 fiscal year in the amount of \$2,000.00 for the purposes set forth in their safety grant application, which is to be utilized for a Visitor Management System; and, 2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

A15. Resolution in support of S3203/4835 Bills which permit the holder of a Type S school bus certificate to operate a Type S school bus to transport children to and from school without obtaining a commercial driver license.

WHEREAS, school district budgets are strained from unexpected increases in transportation costs; and

WHEREAS, the costs associated with hiring, training and retaining school bus drivers with the requisite commercial driver licenses (CDLs) has also risen significantly; and

WHEREAS, there exists a national shortage of qualified drivers possessing CDLs; and

WHEREAS, the shortage of school bus drivers with CDLs has severely impacted the ability of local districts across the state to meet the demand for adequate bus services to district students.

NOW, THEREFORE, BE IT RESOLVED, that the Bayshore Jointure Commission in the county of Monmouth call upon the New Jersey State Legislature to immediately pass the aforementioned bill(s), and be it further

RESOLVED, that the Bayshore Jointure Commission in the county of Monmouth urge the Governor to sign this legislation upon legislative approval; and be it further

RESOLVED, that a copy of this resolution be forwarded to Governor Murphy, State Treasurer Muoio, Senate President Scutari, Assembly Speaker Coughlin, Senator, Vin Gopal, Assembly Representatives, Kim Eulner and Marilyn Piperno, and the New Jersey Association of School Business Officials.

A16. Motion to endorse **Christopher Mullins**, Business Administrator for the Monmouth-Ocean Educational Services Commission, as a candidate for the vacant position of Second Vice-President for the New Jersey Association of School Business Officials.

A17. Motion to accept the School Climate Change Pilot Grant in the amount of \$6,660.

A18. To approve the Agreement between Bayshore Jointure Commission Board of Directors and Bayshore Jointure Administrators' Association (BJAA) from July 1, 2023 - June 30, 2026.

PERSONNEL

A Motion was made by Dr. Beams, seconded by Dr. Savoia and unanimously adopted by a roll call vote to accept items B1 through B16.

The result of the roll call vote was as follows: Mr. McCue, yes; Dr. Savoia, yes; Mr. Annibale, yes; Dr. Rumage, yes; Ms. Alfone, yes; Ms. Lewert, yes; Dr. Beams, yes; Ms. O'Hare, yes and Ms. Perez, yes.

BE IT RESOLVED, that the Bayshore Jointure Commission's Board of Directors approves the appointment(s) for the following staff member(s), as recommended by the Superintendent of Schools contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, P.L. 2018.c 5, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated.

B1. 12-MONTH CERTIFICATED STAFF

To approve the following Certificated staff for hire effective July 1, 2023* through June 30, 2024

First Name	Last Name	Job Title	Salary 23-24
Amy	Beekman	Supervisor (Behavioral Services)	\$115,000

**Pending Criminal History & Certification*

B2. 12-MONTH CERTIFICATED STAFF

To approve the following Certificated staff for hire effective September 1, 2023 through June 30, 2024

First Name	Last Name	Job Title	Salary 23-24	Step 23-24
Eric	Youncofski	Behavior Specialist	\$55,830	[1]* RESCINDED

**Pending Criminal History & Certification*

B3. 10-MONTH STAFF PAID SAFETY CARE TRAINING-

To approve the following staff for Paid training on August 29, 2023 through August 31, 2023

First Name	Last Name	Job Title	Daily Rate 23-24
Odlanyer	Monzon	Response Team Leader	\$184.71
Eric	Youncofski	Behavior Specialist	\$300.17 RESCINDED
Christopher	Zeller	Response Team Leader	\$168.55

B4. SUMMER ESY NON- CERTIFICATED STAFF

To approve the following Summer ESY Non-Certified Staff effective July 5 through August 10, 2023

First Name	Last Name	Job Title	Daily Rate 23-24
Shanique	Murphy	ESY Paraprofessional	\$96.17
Randy	Myles	ESY Paraprofessional	\$96.17

B5. SUMMER ESY NON- CERTIFICATED SUBSTITUTE STAFF- To approve the following Summer ESY Non-Certified Substitute Staff effective July 5, 2023 through August 10, 2023

First Name	Last Name	Job Title	Daily Rate 23-24
Vicki	Canales	ESY Sub-Paraprofessional	\$95.00
Cassandra	Farnung	ESY Sub-Paraprofessional	\$95.00
Lauren	Jackapino	ESY Sub-Paraprofessional	\$95.00
Jonathan	Monzon	ESY Sub-Paraprofessional	\$95.00
Laura	Walker	ESY Sub-Paraprofessional	\$95.00

**Pending Criminal History*

B6. SUMMER ESY CERTIFICATED STAFF- To approve the following Summer ESY Certified Staff effective July 5, 2023 through August 10, 2023

First Name	Last Name	Job Title	Daily Rate 23-24
Edward	Reilly	ESY Teacher	\$236.92
Joseph	Salerno	ESY Teacher	\$236.92

B7. SUMMER ESY CERTIFICATED SUBSTITUTE STAFF-

To approve the following Summer ESY Certified Substitute Staff effective July 5, 2023 through August 10, 2023

First Name	Last Name	Job Title	Daily Rate 23-24
Vicki	Canales	ESY Substitute Teacher	\$125.00
Letitia	Guenther*	ESY Substitute Speech Therapist	\$312.30
Donna	Mazzella*	ESY Substitute Speech Therapist	\$312.30

**Pending Criminal History*

B8. SUMMER ESY SUBSTITUTE STAFF TRAINING-

To approve the following ESY Substitute Staff for ABA/CPI training on June 16, 2023

First Name	Last Name	Job Title	Daily Rate 23-24
Cassandra	Farnung	ESY Sub-Paraprofessional	\$95.00
Lauren	Jackapino	ESY Sub-Paraprofessional	\$95.00
Jonathan	Monzon	ESY Sub-Paraprofessional	\$95.00
Jenna	Stolker	ESY Sub-Paraprofessional	\$95.00
Talia	Stolker	ESY Sub-Paraprofessional	\$95.00
Letitia	Guenther	ESY Sub- Speech Therapist	\$312.30

B9. 10-MONTH NON- CERTIFICATED STAFF-

To approve the following Non-Certified Staff for rehire effective September 1, 2023 through June 30, 2024

First Name	Last Name	Job Title	Salary 23-24	Step 23-24
Shanique	Murphy*	Paraprofessional	\$27,791	[1]*

*No step change hired after Feb 1

B10. 10-MONTH CERTIFICATED SUBSTITUTE STAFF-

To ratify the following Certified Substitute Staff for rehire effective May 30, 2023 through June 30, 2023

First Name	Last Name	Job Title	Daily Rate 22-23
Vicki	Canales	Sub-Teacher	\$125.00 daily

B11. 10-MONTH NON-CERTIFICATED SUBSTITUTE STAFF-

To approve the following Non- Certified Substitute Staff for rehire effective September 1, 2023 through June 30, 2024

First Name	Last Name	Job Title	Daily Rate 22-23
Vicki	Canales	Sub-Paraprofessional	\$100.00

B12. 10-MONTH CERTIFICATED SUBSTITUTE STAFF-

To ratify the following Certified Substitute Staff for rehire effective September 1, 2023 through June 30, 2024

First Name	Last Name	Job Title	Daily Rate 23-24
Vicki	Canales	Sub-Teacher	\$125.00

B13. To approve the following Paraprofessionals to register for RBT training and to be compensated at their hourly rate for 42 hours of training (July 1, 2023 through September 14, 2023) and after passing the exam, for the application/examination costs* (up to 2 exams*).

First Name	Last Name	Hourly Rate of:
Shannon	Carroll-Ieronimo	\$23.20

B14. To approve the following RBT Paraprofessionals the annual stipend of \$2,500 (prorated) which shall be included in the paraprofessionals base salary (included for pension purposes) and paid effective September 1, 2023. (their appointment date)

First Name	Last Name
Shannon	Carroll-Ieronimo

B15. To ratify the following staff for payment for the Senior Prom, June 2, 2023 not to exceed 4 hours

First Name	Last Name	Job Title	Hourly Rate 22-23
Caitlin	Fehley	Paraprofessional	\$38.00
Danielle	Perrotta	Paraprofessional	\$38.00

Jessica	Santangelo	Paraprofessional	\$38.00
Lauren	Scheller	Teacher	\$38.00
Stephanie	Yurkiw	Teacher	\$38.00

B16. To approve the following staff for stipends 2022-2023 school year-

First Name	Last Name	Stipend	Rate
Jessica	Santangelo	Yearbook	\$1,750.00
Anthony	Santangelo	Broadcast	25 episodes @ \$80.00 per episode \$2,000.00
Maggie	Lukenda	Broadcast	25 episodes @ \$65.00 per episode \$1,625.00
Jade	Smolokoff	Broadcast	25 episodes @ \$30.00 per episode \$750.00
Edward	Reilly	Art Show Prep.	\$750.00
Carlee	Janes	Music Show Prep.	\$750.00
Courtney	Damiano	Field Day Prep.	\$750.00

2. Superintendent's Report:

A Motion was made by Dr. Beams, seconded by Ms. Perez and unanimously adopted by a roll call vote to accept the Superintendent's Report.

The result of the roll call vote was as follows: Mr. McCue, yes; Dr. Savoia, yes; Mr. Annibale, yes; Dr. Rumage, yes; Ms. Alfone, yes; Ms. Lewert, yes; Dr. Beams, yes; Ms. O'Hare, yes and Ms. Perez, yes.

District: Bayshore - Month of May 2023

Emergency Drill Summary

School/Building	Drill Type	Occupants Involved	Date & Time
Regional Achieve Academy/The Shore Center	Lockdown Drill	STUDENTS/STAFF/FACULTY	5/9/23; Start 12:36 pm-12:44 pm Duration of Drill: 8 mins
Regional Achieve Academy/The Shore Center	Non-Fire Evacuation (Noxious odor)	STUDENTS/STAFF/FACULTY	5/17/23; Start 9:14 am-9:20 am Duration of Drill: 6 mins
Regional Achieve Academy/The Shore Center	Shelter in Place	STUDENTS/STAFF/FACULTY	5/25/23; Start 10:00 am - 10:20 am Duration of Drill: 20 mins.
Regional Achieve Academy/The Shore Center	Fire Drill	STUDENTS/STAFF/FACULTY	5/30/23; Start 11:16 am-11:21 am Duration of Drill: 5 mins

A. Enrollment:

A1. To note the enrollment as of **May 31, 2023** for the Bayshore Jointure Commission was **57** students.

Grades	Total
Pre-K	0
Kindergarten	2
1st	4
2nd	2
3rd	1
4th	3
5th	2
6th	2
7th	2
8th	4

9th	4
10th	6
11th	7
12th	4
12+	14
TOTAL STUDENTS	57

13. Closed Session Motion to approve the following resolution.

A Motion was made by Dr. Rumage, seconded by Dr. Beams and unanimously adopted by a roll call vote to enter into Executive Session at 8:20 am.

The result of the roll call vote was as follows: Mr. McCue, yes; Dr. Savoia, yes; Mr. Annibale, yes; Dr. Rumage, yes; Ms. Alfone, yes; Ms. Lewert, yes; Dr. Beams, yes; Ms. O'Hare, yes and Ms. Perez, yes.

Pursuant to N.J.S.A. 10:4 -12(b), the public is hereby excluded so that the Board can meet in Executive Session to discuss the following items: **Contracts**

*Though the Board cannot guarantee it, the estimated time in executive session is about **10** minutes.

A Motion was made by Dr. Beams, seconded by Dr. Rumage and unanimously adopted by a roll call vote to exit out of Executive Session at 8:35 am.

The result of the roll call vote was as follows: Mr. McCue, yes; Dr. Savoia, yes; Mr. Annibale, yes; Dr. Rumage, yes; Ms. Alfone, yes; Ms. Lewert, yes; Dr. Beams, yes; Ms. O'Hare, yes and Ms. Perez, yes.

14. Old Business - None

15. New Business –

- Mr. Annibale Thanked the staff and wished them an enjoyable summer.
- Mr. McCue wished Mr. Annibale and Dr. Savoia best of luck in the year ahead.
- Mr. McCue updated the board on the Superintendent search and re-appointment of Dr. George for another year.

16. Public Comments

17. Adjournment

A Motion was made by Dr. Savoia, seconded by Ms. Perez and unanimously adopted by a roll call vote to adjourn the meeting at 8:38 am.

The result of the roll call vote was as follows: Mr. McCue, yes; Dr. Savoia, yes; Mr. Annibale, yes; Dr. Rumage, yes; Ms. Alfone, yes; Ms. Lewert, yes; Dr. Beams, yes; Ms. O'Hare, yes and Ms. Perez, yes.

Respectfully Submitted,

Christopher Mullins

Christopher Mullins
Board Secretary