**BAYSHORE JOINTURE COMMISSION**

**Regular Monthly Meeting**

**100 Tornillo Way**

**Tinton Falls, New Jersey 07712**

**November 17, 2021**

The Bayshore Jointure Commission met in regular session on November 17, 2021, at 8:00 A.M.

Present were present: Mrs. Amanda Lewert, Mr. Scott McCue, Mr. Jared Rummage, Ms. Jennifer Zona, Ms. Mary Ellen Walker, Ms. Kathleen O-Hara, Dr. Lisa Savoia, Mr. Joseph Annibale, Dr. William O. George, and Mr. Christopher Mullins.

Call to Order Mr. Annibale opened the meeting at 8:00 A.M.

Reading of the “Meeting Notice” Mr. Annibale read the following “Meeting Notice” in accordance with the Open Public Meeting Law: PURSUANT TO THE REQUIREMENTS OF STATUTE (N.J.S.A. 10:49 ET SEQ.), OTHERWISE KNOWN AS THE “SUNSHINE LAW,” ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED THAT THE BAYSHORE JOINTURE COMMISSION BOARD OF DIRECTORS WOULD BE HOLDING ITS REGULAR MEETING TODAY, WHICH SPECIFIED THE DATE, TIME AND PLACE OF ITS MEETING. SUCH NOTICE WAS PRINTED AS PART OF THE ANNUAL MEETING NOTICE REQUIREMENT OF THE LAW IN THE OFFICIAL NEWSPAPER OF THE COMMISSION FOLLOWING THE REORGANIZATION MEETING OF THE COMMISSION. THE MEETING NOTICE HAS ALSO BEEN POSTED PUBLICLY AT DISTRICT FACILITIES AND SENT TO ALL MEMBER DISTRICTS BY ELECTRONIC MAIL AND BY REGULAR MAIL TO THE COUNTY CLERK OF THE COUNTY OF MONMOUTH AND ALL OTHERS ON THE COMMISSION’S NOTICE REQUEST LIST. IN SUCH NOTICE IT WAS STATED THAT ACTION MAY BE TAKEN ON ALL AGENDA ITEMS AND SUCH OTHER ITEMS THAT MAY COME BEFORE THE COMMISSION AT THAT TIME.

**Financials**

Motion was made by Ms. Lewert seconded by Dr. Rumage and unanimously adopted by a roll call vote to accept the financials and approve the payment of bills.

The result of the roll call vote was as follows: Ms. Walker, yes; Ms. Lewert, yes; Mr. McCue, yes; Dr. Rumage, yes; Mrs. Zona, yes; Ms. O’Hara, yes; Dr. Savoia, yes; and Mr. Annibale, yes.

**School Business Administrator’s Monthly Certification of Financial Status**

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Bayshore Jointure Commission Board of Directors accepts the Board Secretary/School Business Administrators Certification for the months ending October 31, 2021 and that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that funds are available for the remainder of the fiscal school year.

**Monthly Certification of Financial Status**

Pursuant to N.J.A.C.6A:23A-16.10 (c)4, the members of the Bayshore Jointure Commission Board of Directors certify that for the months after review of the October 31, 2021. Reports of the Secretary to the Board of Directors and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available for the remainder of the fiscal school year.

**Payment of Bills**

To approve the list of bills, claims, supplies received, and services rendered to the Board of Directors of the Bayshore Jointure Commission:

**Payroll**

 10/15/21 Gross Wages            $  129,371.17

 10/29/21 Gross Wages            $  130,292.07

**Health Benefits**

 November                                $    61,041.53

**Bill List**

 11/17/21                                   $    63,443.53

**TOTAL**                           **$  384,148.30**

**CORRESPONDENCE**

None.

**Information and Discussion**

Principal Linda Jordan gave an update on the school activities. Dr. George and Mr. Mullins provided operational and financial updates for the Board Members.

**GENERAL**

Motion was made by Dr. Savoia, seconded by Dr. Rumage, and unanimously adopted by a roll call vote to accept A1-A13.

The result of the roll call vote was as follows: Ms. Walker, yes; Ms. Lewert, yes; Mr. McCue, yes; Dr. Rumage, yes; Mrs. Zona, yes; Ms. O’Hara, yes; Dr. Savoia, yes; and Mr. Annibale, yes.

**A1.**      To affirm the September 2021 HIB report as previously reported.

**A2.**      To accept and approve the HIB report for October 2021

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Number    of        Reports | Number of Reports where HIB occurred | Status of all      investigations | Nature of the   bullying | Investigator’s name | Type & nature of discipline imposed | Any other measures imposed | Training conducted to reduce HIB | Programs  implemented to reduce HIB |
| 0 | 0 | 0 | N/A | N/A | N/A | N/A | Series of online trainings which include:  **Peer Relationships/Social Norms** | Programming   Focusing on:  **School Violence Awareness** |

**A3.** To approve the following 2021-2022 Community Based Learning Field Trip/Job Sampling\*:

|  |  |
| --- | --- |
| **DATES** | **LOCATIONS** |
| ***Monday through Thursday***  ***Job Sampling\****  ***November 1-December 23, 2021***  ***Monday through Wednesday***  ***Shopping^***  ***November 1-December 23, 2021*** | Walmart (shopping)^                                       TGIFridays  (job sampling)\*  353 Rte. 537                                                      180 NJ-35 suite 6000  Neptune, NJ.                                                      Eatontown, NJ.  Five Below (job sampling)\*                             Costco (shopping)^  310   Hwy. 36                                                     Hwy. 66.  W. Long Branch, NJ.                                          Neptune, NJ.  Bed Bath & Beyond (job sampling)\*             Applebees (job sampling)\*  96 Hwy 36                                                          14 Park Rd.  Eatontown NJ.                                                   Tinton Falls, NJ.  Gianni’s Pizza (job sampling)\*  Wyckoff Rd.  Red Bank, NJ. |

**A4.** To recommend the Board of Directors approve/ratify attendance at the below listed workshops, for the individuals listed at the costs indicated.  Said travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant’s skills and knowledge, or further the efficient operations of the district.  The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the commission.

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME            NAME** | **CONFERENCE** | **DATE** | **COST      COST** |
| Margie Vural | Enhance your school nurse practice (virtual) | 1/12/2022 | $282.10 |

**A5.** To approve the **Second** reading of New and Revised Policies and Regulations:

|  |  |
| --- | --- |
| P2422 | Comprehensive Health and Physical Education (M) (Revised) |
| P2467 | Surrogate Parents and Resource Family Parents (M) (Revised) |
| P5111 | Eligibility of Resident/Nonresident Students (M) (Revised) |
| P5116 | Education of Homeless Children (Revised) |
| P & R 7432 | Eye Protection (M) (Revised) |
| P8420 | Emergency and Crisis Situations (M) (Revised) |
| R8420.1 | Fire and Fire Drills (M) (Revised) |
| P8540 | School Nutrition Programs (M) (Revised) |
| P8550 | Meal Charges/Outstanding Food Service Bill (M) (Revised) |
| P8600 | Student Transportation (M) (Revised) |
| P6115.01 | Federal Awards/Funds Internal Controls - Allowability of Costs (M) (New) |
| P6115.02 | Federal Awards/Funds Internal Controls - Mandatory Disclosures (M) (New) |
| P6115.03 | Federal Awards/Funds Internal Controls - Conflict of Interest (M) (New) |
| P6311 | Contracts for Goods or Services Funded by Federal Grants (M) (Revised) |

**A6.** To approve the **First** reading and adoption of New and Revised Policies and Regulations.

|  |  |
| --- | --- |
| P 1648.11 | The Road Forward COVID-19 Health and Safety (Includes Appendices) |
| P 1648.13 | School Employee Vaccination Requirements (M) (New) |
| P1648.14 | Safety Plan for Healthcare Settings in School Buildings - COVID-19 (M) (New) |
| P2425 | Emergency Virtual or Remote Instruction Program (M) (New) |
| P & R 5751 | Sexual Harassment of Students (M) (Revised) |

**A7.** To approve Monmouth University student **Catherine Muir** to do 150 clinical hours in Speech-Language Pathology from January 2022 through April 2022, under the supervision of Margaret Lukenda.

**A8.**   To designatethe School Principal, **Linda Jordan,** as the **Title IX Coordinator** for the period of November 17, 2021 until the next reorganization meeting of the Commission.

**A9.**   To designatethe School Nurse, **Margaret Vural,** as the **COVID-19 Safety Coordinator** for the period of November 17, 2021 until the next reorganization meeting of the Commission.

**A10.**  To designate the School Principal, **Linda Jordan**, as the **COVID-19 Safety Coordinator** for the period of November 17, 2021 until the next reorganization meeting of the Commission.

**A11.**  To designate the MOESC Building and Grounds Supervisor, **Kenneth Shine**, as the **COVID-19 Safety Coordinator** for the period of November 17, 2021 until the next reorganization meeting of the Commission.

**A12.**   To approve **Mary B. Haspel** to provide behavioral consultative services to the Shore Center for Students with Autism at **$150.00 per hour** for the 2021-2022 School Year.

**A13.** To approve **Brett DiNovi and Associates** to provide BCBA services for the Shore center for Students with Autism at **$140 per hour** from January 1, 2022 through April 1, 2022.

**B**. **PERSONNEL**

I recommend the Board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants and are hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher Requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated.

Motion was made by Ms. Zona, seconded by Ms. Lewert, and unanimously adopted by a roll call vote to accept motions B1-B9.

The result of the roll call vote was as follows: Ms. Walker, yes; Ms. Lewert, yes; Mr. McCue, yes; Dr. Rumage, yes; Mrs. Zona, yes; Ms. O’Hara, yes; Dr. Savoia, yes; and Mr. Annibale, yes.

**B1**.   **10-MONTH NON-CERTIFICATED SUBSTITUTE STAFF- To approve/ratify the following Non-Certified   Staff effective November 17, 2021\* through June 30, 2022**

|  |  |  |  |
| --- | --- | --- | --- |
| **Last Name** | **First Name** | **Job Title** | **Salary 21-22** |
| Scotti | Jessica | Substitute Paraprofessional | **$100 daily *start:11/9/2021\**** |

**\****Pending Criminal History Clearance*

**B2.   10-MONTH NON-CERTIFICATED STAFF *RESIGNATIONS***

**To approve the following Non-Certified Staff RESIGNATIONS:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Job Title** | **Step** | **Salary  21-22** |
| Vida | Julia | Paraprofessional | 2 | ***$26,021    as of: 11/25/2021\**** |
| Bull | David | Paraprofessional | 3 | ***$26,271   as of: 11/29/2021\**** |
| Marrero | Georgia | Paraprofessional | 1 | ***$25,771   as of: 11/2/2021\**** |

**B3.   10-MONTH CERTIFICATED SUBSTITUTE STAFF- To approve/ratify the following**

**Certified Substitute Staff effective November 17\*, 2021 through June 30, 2022**

|  |  |  |  |
| --- | --- | --- | --- |
| **Last Name** | **First Name** | **Job Title** | **Salary 21-22** |
| Caraballo | Sergia | Substitute Teacher | **$40 daily stipend** |
| Scotti | Jessica | Substitute Teacher | **$125 daily *start date: 11/8/2021\**** |
| Levano | Elizabeth | Long Term Substitute Teacher | **$200 daily** *start* ***date: 11/29/2021\**** |

**B4.**To approve a **Medical Leave of Absence** for **Renee Cameron,** at the Shore Center for Students with Autism, with benefits, as follows:

Effective**December 17, 2021 through January 7, 2022**, ***paid leave*** of absence pursuant to Family Medical Leave Act (FMLA) and the New Jersey Family Leave Act (NJFLA)

Effective**January 10, 2022 through February 22, 2022**, ***unpaid leave*** of absence pursuant to Family Medical Leave Act (FMLA) and the New Jersey Family Leave Act (NJFLA)

**B5.**To approve a **Medical Leave of Absence** for **Michele Calandrillo,** at the Shore Center for Students with Autism, with benefits, as follows:

Effective**November 29, 2021 through December 31, 2021**, ***paid leave*** of absence pursuant to Family Medical Leave Act (FMLA) and the New Jersey Family Leave Act (NJFLA)

Effective**January 3, 2022 through January 17, 2022**, ***unpaid leave*** of absence pursuant to Family Medical Leave Act (FMLA) and the New Jersey Family Leave Act (NJFLA)

**B6.** To approve a **Revised Medical Leave of Absence** for **Alicia Tobias,** at the Shore Center for Students with Autism, with benefits, as follows:

Effective**November 1, 2021 through December 17, 2021**, unpaid leave of absence pursuant to Family Medical Leave Act (FMLA) and the New Jersey Family Leave Act (NJFLA)

**B7.** To accept and approve the **Resignation** of Christopher Mullins as the Business Administrator for Bayshore Jointure Commission as of November 30, 2021.

**B8.   10-MONTH  CERTIFICATED STAFF- To approve the following Certified**

**Staff effective January 18, 2022\* through June 30, 2022**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Job Title** | **Step** | **Salary  21-22** |
| Wilensky | Jaclyn | Teacher | BA [8] | **$58,370 \*start date could be sooner** |

**B9.  10-MONTH  CERTIFICATED SUBSTITUTE STAFF- To approve the following**

**Certified Substitute Staff effective November 18, 2021 through June 30, 2022**

|  |  |  |  |
| --- | --- | --- | --- |
| **Last Name** | **First Name** | **Job Title** | **Salary 21-22** |
| Scheller | Lauren | Long Term Substitute Teacher | **$200 daily** |

Motion was made by Ms. Lewert, seconded by Ms. Zona, and unanimously adopted by a roll call vote to accept the Superintendent’s Report.

The result of the roll call vote was as follows: Ms. Walker, yes; Ms. Lewert, yes; Mr. McCue, yes; Dr. Rumage, yes; Mrs. Zona, yes; Ms. O’Hara, yes; Dr. Savoia, yes; and Mr. Annibale, yes.

**Superintendent’s Report:**

 District: Bayshore - Month of **October 2021**

|  |  |  |  |
| --- | --- | --- | --- |
| **SCHOOL NAME** | **DRILL TYPE** | **OCCUPANT INVOLVED** | **DATE & TIME** |
| Regional Achieve Academy/The Shore Center | **Fire Drill** | STUDENTS/STAFF/FACULTY | 10/27/2021  11:39 am.-11:45 am. |
| Regional Achieve Academy/The Shore Center | **Evacuation Drill**  **Noxious Odor** | STUDENTS/STAFF/FACULTY | 10/21/2021  12:08 pm.-12:17 pm. |

**A.   Enrollment:**

**A1**.  To note the enrollment as of **October 31, 2021** for the Bayshore Jointure Commission was **59** students.

|  |  |
| --- | --- |
| ***Grades*** | ***Total*** |
| **Pre-K** | **1** |
| **Kindergarten** | **2** |
| **1st** | **2** |
| **2nd** | **1** |
| **3rd** | **3** |
| **4th** | **2** |
| **5th** | **2** |
| **6th** | **2** |
| **7th** | **4** |
| **8th** | **5** |
| **9th** | **8** |
| **10th** | **6** |
| **11th** | **6** |
| **12th** | **8** |
| **12+** | **7** |
| **TOTAL STUDENTS** | **59** |

**New Business –** None

**Old Business** – None.

**Public Comment –** None.

**Adjournment**

Motion was made by Ms. Zona, seconded by Dr. Beams, and unanimously adopted to adjourn the meeting at 8:51 am.

The result of the roll call vote was as follows: Dr. Beams, yes; Ms. Walker, yes; Ms. Lewert, yes; Mr. McCue, yes; Mrs. Zona, yes; Ms. O’Hara, yes; Dr. Savoia, yes; and Mr. Annibale, yes.

Respectfully Submitted.

Christopher J. Mullins

Christopher J. Mullins

Board Secretary