**BAYSHORE JOINTURE COMMISSION**

**Regular Monthly Meeting**

**100 Tornillo Way**

**Tinton Falls, New Jersey 07712**

**October 27, 2021**

The Bayshore Jointure Commission met in regular session on October 27, 2021, at 8:00 A.M.

Present were present: Mrs. Amanda Lewert, Mr. Scott McCue, Mr. Jared Rummage, Ms. Jennifer Zona, Dr. Tara Beams, Ms. Mary Ellen Walker, Ms. Kathleen O-Hara, Dr. Lisa Savoia (arrived at 8:05), Mr. Joseph Annibale, Dr. William O. George, and Mr. Christopher Mullins.

Call to Order Mr. Annibale opened the meeting at 8:00 A.M.

Reading of the “Meeting Notice” Mr. Annibale read the following “Meeting Notice” in accordance with the Open Public Meeting Law: PURSUANT TO THE REQUIREMENTS OF STATUTE (N.J.S.A. 10:49 ET SEQ.), OTHERWISE KNOWN AS THE “SUNSHINE LAW,” ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED THAT THE BAYSHORE JOINTURE COMMISSION BOARD OF DIRECTORS WOULD BE HOLDING ITS REGULAR MEETING TODAY, WHICH SPECIFIED THE DATE, TIME AND PLACE OF ITS MEETING. SUCH NOTICE WAS PRINTED AS PART OF THE ANNUAL MEETING NOTICE REQUIREMENT OF THE LAW IN THE OFFICIAL NEWSPAPER OF THE COMMISSION FOLLOWING THE REORGANIZATION MEETING OF THE COMMISSION. THE MEETING NOTICE HAS ALSO BEEN POSTED PUBLICLY AT DISTRICT FACILITIES AND SENT TO ALL MEMBER DISTRICTS BY ELECTRONIC MAIL AND BY REGULAR MAIL TO THE COUNTY CLERK OF THE COUNTY OF MONMOUTH AND ALL OTHERS ON THE COMMISSION’S NOTICE REQUEST LIST. IN SUCH NOTICE IT WAS STATED THAT ACTION MAY BE TAKEN ON ALL AGENDA ITEMS AND SUCH OTHER ITEMS THAT MAY COME BEFORE THE COMMISSION AT THAT TIME.

**Financials**

Motion was made by Dr. Beams, seconded by Dr. Rumage and unanimously adopted by a roll call vote to accept the financials and approve the payment of bills.

The result of the roll call vote was as follows: Dr. Beams, yes; Ms. Walker, yes; Ms. Lewert, yes; Mr. McCue, yes; Mrs. Zona, yes; Ms. O’Hara, yes; and Mr. Annibale, yes.

**School Business Administrator’s Monthly Certification of Financial Status**

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Bayshore Jointure Commission Board of Directors accepts the Board Secretary/School Business Administrators Certification for the months ending September 30, 2021 and that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that funds are available for the remainder of the fiscal school year.

**Monthly Certification of Financial Status**

Pursuant to N.J.A.C.6A:23A-16.10 (c)4, the members of the Bayshore Jointure Commission Board of Directors certify that for the months after review of the September 30, 2021. Reports of the Secretary to the Board of Directors and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available for the remainder of the fiscal school year.

**Payment of Bills**

To approve the list of bills, claims, supplies received, and services rendered to the Board of Directors of the Bayshore Jointure Commission:

**Payroll**

 9/15/21  Gross Wages            $  122,866.15

 9/30/21  Gross Wages            $  126,164.69

**Health Benefits**

 October                                  $    64,401.64

**Bill List**

 10/27/21                                $    97,857.50

**TOTAL**                       **$ 411,289.98**

**CORRESPONDENCE**

None.

**Information and Discussion**

Principal Linda Jordan gave an update on the school activities. Mr. Mullins provided a June 30, 2021 year-end audit update and recommended issuing a CAFR with a modified opinion.

**GENERAL**

Motion was made by Dr. Savoia, seconded by Dr. Beams, and unanimously adopted by a roll call vote to accept A1-A7 and A9-A12.

The result of the roll call vote was as follows: Dr. Beams, yes; Ms. Walker, yes; Ms. Lewert, yes; Mr. McCue, yes; Mrs. Zona, yes; Ms. O’Hara, yes; Dr. Savoia, yes; and Mr. Annibale, yes.

**A1.**    To affirm the August 2021 HIB report as previously reported.

**A2.**      To accept and approve the HIB report for September 2021

| Number    of        Reports | Number of Reports where HIB occurred | Status of all      investigations | Nature of the   bullying | Investigator’s name | Type & nature of discipline imposed | Any other  measures imposed | Training conducted to reduce HIB | Programs  implemented to reduce HIB |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 0 | 0 | 0 | N/A | N/A | N/A | N/A | Series of online trainings which  include:  **Conflict Resolution** | Programming   Focusing on:  **Positive Behavior**  **Week of Respect** |

**A3.** To approve the following 2021-2022 Community Based Learning Field Trip/Job Sampling\*:

| **DATES** | **LOCATIONS** |
| --- | --- |
| ***Monday through Thursday***  ***Job Sampling\****  ***November 1-December 23, 2021***  ***Monday through Wednesday***  ***Shopping^***  ***November 1-December 23,2021*** | Walmart (shopping)^                                       TGIFridays  (job sampling)\*  353  Rte. 537                                                      180 NJ-35 suite 6000  Neptune, NJ.                                                      Eatontown, NJ.  Five Below (job sampling)\*                             Costco (shopping)^  310   Hwy. 36                                                     Hwy. 66.  W. Long Branch, NJ.                                          Neptune, NJ.  Bed Bath & Beyond (job sampling)\*             Applebee’s (job sampling) \*  96 Hwy 36                                                          14 Park Rd.  Eatontown NJ.                                                   Tinton Falls, NJ.  Riding High Farm (job sampling)\*  145 County RD. 526  Allentown, NJ.  Monmouth Mall Food court 10/25/21 (Lunch) |

**A4.** To recommend the Board of Directors approve/ratify attendance at the below listed workshops, for the individuals listed at the costs indicated.  Said travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant’s skills and knowledge, or further the efficient operations of the district.  The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the commission.

| **NAME            NAME** | **CONFERENCE** | **DATE** | **COST      COST** |
| --- | --- | --- | --- |
| Lisa D’Antoni | Managing the New Normal (virtual) | October 14, 2021 | $0 |
| Linda Jordan | New Jersey Principals Assoc.  5000 Kozloski Rd.  Freehold, NJ. | October 1, 2021  December 1, 2021  February 1, 2022  April 1, 2022 | *$27.04 (all )*  *($6.76 ea.)* |
| Linda Jordan | Monmouth County Curriculum Consortium  Holmdel NJ. | October 15,2021  November 12, 2021\*  December 17, 2021  January 28, 2022  February 11, 2022\*  March 25, 2022  April 8, 2022  May 6, 2022  June 3, 2022 | *$75.60 (all)*  *($8.40 ea.)* |
| Danielle Rose  Shannon Rose  Chris Zeller | Autism NJ Conference-Virtual | October 21-22, 2021 | $149.00 each |
| Joe Salerno  Edward Reilly | Teaching Students with Autism-Virtual | October 20, 2021 | $0.00 |

**A5.**     To accept the **2020-2021 *School Self-Assessment Statement of Assurance***.

**A6.** To re-approve the following Updated Emergency District Closure Plan 2021-2022

**A7.** To approve the **First** reading of New and Revised Policies and Regulations:

| P2422 | Comprehensive Health and Physical Education (M) (Revised) |
| --- | --- |
| P2467 | Surrogate Parents and Resource Family Parents (M) (Revised) |
| P5111 | Eligibility of Resident/Nonresident Students (M) (Revised) |
| P5116 | Education of Homeless Children (Revised) |
| P & R 7432 | Eye Protection (M) (Revised) |
| P8420 | Emergency and Crisis Situations (M) (Revised) |
| R8420.1 | Fire and Fire Drills (M) (Revised) |
| P8540 | School Nutrition Programs (M) (Revised) |
| P8550 | Meal Charges/Outstanding Food Service Bill (M) (Revised) |
| P8600 | Student Transportation (M) (Revised) |
| P6115.01 | Federal Awards/Funds Internal Controls - Allowability of Costs (M) (New) |
| P6115.02 | Federal Awards/Funds Internal Controls - Mandatory Disclosures (M) (New) |
| P6115.03 | Federal Awards/Funds Internal Controls - Conflict of Interest (M) (New) |
| P6311 | Contracts for Goods or Services Funded by Federal Grants (M) (Revised) |

**A9.** To Approve Annual IPM Policy for Bayshore Jointure Commission.

**A10.** To approve the removal of surplus items from Bayshore Jointure Commission as follows:

5- Bookcases

9- Electronic Keyboards

2- Bikes

2 sets- Connecting Math Concepts

4 boxes- Miscellaneous Outdated Curriculum

12 sets- Level 1 Reading Mastery

1 set- Independent Readers

4 sets- Distar Arithmetic 1 Classroom Teacher Material

1 set- Distar Arithmetic Teachers Material Kit

**A11.** To approve the use of C.A.S. Health Care, Inc. for Nursing services for the 2021-2022 school year at the rate of $55.00 per hour.

**A12.**    To approve the donation of a small T.V. for the apartment bedroom area from Maggie Lukenda.

**B**. **PERSONNEL**

I recommend the Board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants and are hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher Requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated.

Motion was made by Ms. Zona, seconded by Ms. Lewert, and unanimously adopted by a roll call vote to accept motions B1-B9.

The result of the roll call vote was as follows: Dr. Beams, yes; Ms. Walker, yes; Ms. Lewert, yes; Mr. McCue, yes; Mrs. Zona, yes; Ms. O’Hara, yes; Dr. Savoia, yes; and Mr. Annibale, yes.

**B1**.   **10-MONTH NON-CERTIFICATED STAFF- To approve/ratify the following Non-Certified   Staff  effective October 28, 2021\* through June 30, 2022**

| **Last Name** | **First Name** | **Job Title** | **Step** | **Salary  21-22** |
| --- | --- | --- | --- | --- |
| Caraballo | Sergia (10/18/21\*) | Paraprofessional | 1 | **$25,771** |
| Savarese | Tiffany (10/25/21\*) | Paraprofessional | 1 | **$25,771** |

**\****Pending Criminal History Clearance*

**B2.   10-MONTH  CERTIFICATED STAFF- To approve/ratify the following Certified**

**Staff  effective October 15, 2021\* through June 30, 2022**

| **Last Name** | **First Name** | **Job Title** | **Step** | **Salary  21-22** |
| --- | --- | --- | --- | --- |
| Balseiro | Molly | Speech Therapist | MA[1] | **$ 58,845** |

**\****Pending Criminal History Clearance*

**B3.   10-MONTH CERTIFICATED STAFF *RESIGNATIONS***

**To approve/ratify\* the following Certified Staff RESIGNATIONS:**

| **Last Name** | **First Name** | **Job Title** | **Step** | **Salary  21-22** |
| --- | --- | --- | --- | --- |
| Morgan | Christine | Teacher | MA[8] | **$61,980**  ***Effective: December 1, 2021*** |
| O’Krepki | Michael | Gym Teacher | MA[1] | **$58,845**  ***Effective: December 12, 2021*** |
| Quattrocchi | Alayna\* | Speech Therapist | MA[6] | **$61,980**  ***Effective: October 15, 2021*** |

**B4.   10-MONTH  CERTIFICATED SUBSTITUTE STAFF- To approve the following Certified Substitute Staff  effective October 28, 2021 through June 30, 2022**

| **Last Name** | **First Name** | **Job Title** | **Salary  21-22** |
| --- | --- | --- | --- |
| Savarese | Tiffany | Substitute Teacher | **$40 daily Stipend** |
| Maidlow | Samantha | Substitute Teacher | **$40 daily Stipend** |
| Maidlow | Samantha | Long Term Sub Teacher  ***(A.T 11/1-12/3/21)*** | **$200 daily** |

**B5.** To approve Sam Frange to provide 20 hours of remote academic instruction after school to one of our students. These hours must be completed by May 15, 2022. Sam will be paid $45 per hour and we will be billing Stafford Township $48.50 per hour. This time will be included on Stafford's bill. Sam will fill out a timesheet. She will be starting October 1, 2021.

**B6.**  To approve/ratify Anthony Santangelo for 10 hours of preparation/professional development training at the rate of $38 an hour totaling $380.00.

**B7.** To approve/ratify Stacey Kodak and Danielle Rose for 8 hours each of preparation/professional development training at the rate of $38 an hour totaling $304.00 each.

**B8.**To approve/ratify a **Family Leave Of Absence** for **Denise Grillo,** at the Shore Center for Students with Autism, with benefits, as follows:

Effective**October 11, 2021 through  October 15, 2021**, ***unpaid leave*** of absence pursuant to  Family Medical Leave Act (FMLA) and the New Jersey Family Leave Act (NJFLA)

**B9.** To approve an updated **Family Medical Leave Of Absence** for **Rileigh Barradale,** at the Shore Center for Students with Autism, with benefits, as follows:

Effective**September 1, 2021 through November 22, 2021**, ***unpaid leave*** of absence pursuant to  Family Medical Leave Act (FMLA) and the New Jersey Family Leave Act (NJFLA)

Motion was made by Ms. Lewert, seconded by Ms. Zona, and unanimously adopted by a roll call vote to accept the Superintendent’s Report.

The result of the roll call vote was as follows: Dr. Beams, yes; Ms. Walker, yes; Ms. Lewert, yes; Mr. McCue, yes; Mrs. Zona, yes; Ms. O’Hara, yes; Dr. Savoia, yes; and Mr. Annibale, yes.

**Superintendent’s Report:**

  District: Bayshore - Month of **September 2021**

| **SCHOOL NAME** | **DRILL TYPE** | **OCCUPANT INVOLVED** | **DATE & TIME** |
| --- | --- | --- | --- |
| Regional Achieve Academy/The Shore Center | **Fire Drill** | STUDENTS/STAFF/FACULTY | 9/15/2021  9:06 am.-9:11 am.  . |
| Regional Achieve Academy/The Shore Center | **Communication Drill** | STUDENTS/STAFF/FACULTY | 9/20/2021  1:14 pm.-1:19 pm.  5:30-5:31 pm. |

**1.    Bus Evacuation Drill - October 7, 2021**

| **School** | **Date** | **Time** | **Location** | **Vehicle**  **Number** | **Bus Co.** | **Supervised the drill** |
| --- | --- | --- | --- | --- | --- | --- |
| The Shore Center | 10/7/2021 | 8:35 am. | Front of Bldg | 59 | Joy | Bettyann Monteleone |
| The Shore Center | 10/7/2021 | 8:35 am. | Front of Bldg | 8 | Jesia | Bettyann Monteleone |
| The Shore Center | 10/7/2021 | 8:36 am. | Front of Bldg | Old Bridge | Angilos | Bettyann Monteleone |
| The Shore Center | 10/7/2021 | 8:36 am. | Front of Bldg | 57 | Briggs | Bettyann Monteleone |
| The Shore Center | 10/7/2021 | 8:37 am. | Front of Bldg | Lakewood | DAG | Bettyann Monteleone |
| The Shore Center | 10/7/2021 | 8:37 am. | Front of Bldg | 44 | Eatontown | Bettyann Monteleone |
| The Shore Center | 10/7/2021 | 8:38 am. | Front of Bldg | 75-3 | Lacey | Bettyann Monteleone |
| The Shore Center | 10/7/2021 | 8:38 am. | Front of Bldg | S2J372 | Long Branch | Bettyann Monteleone |
| The Shore Center | 10/7/2021 | 8:39 am. | Front of Bldg | S2T762 | MBros. | Bettyann Monteleone |
| The Shore Center | 10/7/2021 | 8:39 am. | Front of Bldg | 30 | MRHS | Bettyann Monteleone |
| The Shore Center | 10/7/2021 | 8:40 am. | Front of Bldg | 91 | Nelvi | Bettyann Monteleone |
| The Shore Center | 10/7/2021 | 8:40 am. | Front of Bldg | 10 | Queen Mary | Bettyann Monteleone |
| The Shore Center | 10/7/2021 | 8:41 am. | Front of Bldg | A390S2 | Queen Mary | Bettyann Monteleone |
| The Shore Center | 10/7/2021 | 8:41 am. | Front of Bldg | 24 | Safe Transit | Bettyann Monteleone |
| The Shore Center | 10/7/2021 | 8:42 am. | Front of Bldg | 24 | St. GorgeKlarr | Bettyann Monteleone |
| The Shore Center | 10/7/2021 | 8:42 am. | Front of Bldg | 275 | Seman Tov | Bettyann Monteleone |
| The Shore Center | 10/7/2021 | 8:35 am. | Back of Bldg | 337 | Shamrock | Linda Jordan |
| The Shore Center | 10/7/2021 | 8:35 am. | Back of Bldg | 143 | Joy | Linda Jordan |
| The Shore Center | 10/7/2021 | 8:36 am. | Back of Bldg | 21 | Fabio Peter | Linda Jordan |
| The Shore Center | 10/7/2021 | 8:36 am. | Back of Bldg | 108 | ZS Trans. | Linda Jordan |
| The Shore Center | 10/7/2021 | 8:37am. | Back of Bldg | 106 | St. George | Linda Jordan |
| The Shore Center | 10/7/2021 | 8:38 am. | Back of Bldg | 10 | Jeisa | Linda Jordan |
| The Shore Center | 10/7/2021 | 8:39 am. | Back of Bldg | SE216 | DAG | Linda Jordan |
| The Shore Center | 10/7/2021 | 8:40 am. | Back of Bldg | 126 | Emmanuel | Linda Jordan |

**A.   Enrollment:**

**A1**.  To note the enrollment as of **September 30, 2021** for the Bayshore Jointure Commission was **58** students.

| ***Grades*** | ***Total*** |
| --- | --- |
| **Pre-K** | **0** |
| **Kindergarten** | **2** |
| **1st** | **2** |
| **2nd** | **1** |
| **3rd** | **3** |
| **4th** | **2** |
| **5th** | **2** |
| **6th** | **2** |
| **7th** | **4** |
| **8th** | **5** |
| **9th** | **8** |
| **10th** | **6** |
| **11th** | **6** |
| **12th** | **8** |
| **12+** | **7** |
| **TOTAL STUDENTS** | **58** |

**New Business –** None

**Old Business** – None.

**Public Comment –** None.

**Adjournment**

Motion was made by Ms. Zona, seconded by Dr. Beams, and unanimously adopted to adjourn the meeting at 8:51 am.

The result of the roll call vote was as follows: Dr. Beams, yes; Ms. Walker, yes; Ms. Lewert, yes; Mr. McCue, yes; Mrs. Zona, yes; Ms. O’Hara, yes; Dr. Savoia, yes; and Mr. Annibale, yes.

Respectfully Submitted.

*Christopher J. Mullins*

Christopher J. Mullins

Board Secretary