**BAYSHORE JOINTURE COMMISSION**

**Regular Monthly Meeting**

**100 Tornillo Way**

**Tinton Falls, New Jersey 07712**

**September 22, 2021**

The Bayshore Jointure Commission met in regular session on September 22, 2021, at 8:00 A.M.

Present were present: Mrs. Amanda Lewert, Mr. Scott McCue, Mr. Jared Rummage, Ms. Jennifer Zona, Dr. Tara Beams, Ms. Mary Ellen Walker, Dr. Lisa Savoia, Mr. Joseph Annibale, Dr. William O. George, and Mr. Christopher Mullins.

Call to Order Mr. Annibale opened the meeting at 8:00 A.M.

Reading of the “Meeting Notice” Mr. Annibale read the following “Meeting Notice” in accordance with the Open Public Meeting Law: PURSUANT TO THE REQUIREMENTS OF STATUTE (N.J.S.A. 10:49 ET SEQ.), OTHERWISE KNOWN AS THE “SUNSHINE LAW,” ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED THAT THE BAYSHORE JOINTURE COMMISSION BOARD OF DIRECTORS WOULD BE HOLDING ITS REGULAR MEETING TODAY, WHICH SPECIFIED THE DATE, TIME AND PLACE OF ITS MEETING. SUCH NOTICE WAS PRINTED AS PART OF THE ANNUAL MEETING NOTICE REQUIREMENT OF THE LAW IN THE OFFICIAL NEWSPAPER OF THE COMMISSION FOLLOWING THE REORGANIZATION MEETING OF THE COMMISSION. THE MEETING NOTICE HAS ALSO BEEN POSTED PUBLICLY AT DISTRICT FACILITIES AND SENT TO ALL MEMBER DISTRICTS BY ELECTRONIC MAIL AND BY REGULAR MAIL TO THE COUNTY CLERK OF THE COUNTY OF MONMOUTH AND ALL OTHERS ON THE COMMISSION’S NOTICE REQUEST LIST. IN SUCH NOTICE IT WAS STATED THAT ACTION MAY BE TAKEN ON ALL AGENDA ITEMS AND SUCH OTHER ITEMS THAT MAY COME BEFORE THE COMMISSION AT THAT TIME.

**Financials**

Motion was made by Mr. McCue, seconded by Dr. Rumage and unanimously adopted by a roll call vote to accept the financials and approve the payment of bills.

The result of the roll call vote was as follows: Dr. Beams, yes; Ms. Walker, yes; Ms. Lewert, yes; Mr. McCue, yes; Mrs. Zona, yes; and Mr. Annibale, yes.

**School Business Administrator’s Monthly Certification of Financial Status**

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Bayshore Jointure Commission Board of Directors accepts the Board Secretary/School Business Administrators Certification for the months ending August 31, 2021 and that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that funds are available for the remainder of the fiscal school year.

**Monthly Certification of Financial Status**

Pursuant to N.J.A.C.6A:23A-16.10 (c)4, the members of the Bayshore Jointure Commission Board of Directors certify that for the months after review of the August 31, 2021. Reports of the Secretary to the Board of Directors and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available for the remainder of the fiscal school year.

**Payment of Bills**

To approve the list of bills, claims, supplies received, and services rendered to the Board of Directors of the Bayshore Jointure Commission:

**Payroll**

8/13/21 Gross Wages            $  69,184.74

 8/29/21 Gross Wages            $  67,651.79

**Health Benefits**

 September                              $  53,620.58

**Bill List**

  9/22/21                                  $149,524.89

**TOTAL**                         **$339,982.00**

**CORRESPONDENCE**

None.

**Information and Discussion**

Principal Linda Jordan gave an update on the school activities from ESY. Mr. Mullins provided a June 30, 2021 year-end audit update and billings to date for 2021-22.

**GENERAL**

Motion was made by Dr. Savoia, seconded by Dr. Savoia, and unanimously adopted by a roll call vote to accept A1-A12.

The result of the roll call vote was as follows: Dr. Beams, yes; Ms. Walker, yes; Ms. Lewert, yes; Mr. McCue, yes; Mrs. Zona, yes; Dr. Savoia, yes; and Mr. Annibale, yes.

**A1.**    To accept and approve the HIB report for August 2021

| Number    of        Reports | Number of Reports where HIB occurred | Status of all      investigations | Nature of the   bullying | Investigator’s name | Type & nature of discipline imposed | Any other  measures imposed | Training conducted to reduce HIB | Programs  implemented to reduce HIB |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 0 | 0 | 0 | N/A | N/A | N/A | N/A | Series of online trainings which  include:  **n/a** | Programming   Focusing on:  **n/a** |

**A3.** To approve the submission of the Student Safety Data System 2020-2021

**A4.** To accept the Week of Respect and School Violence Awareness Week activities.

**A5.** To approve/ratify Tuesday, September 14, 2021 for “*Back to School Night*” from 6:30-8 pm.

**A6.** To approve the following 2021-2022 Community Based Learning Field Trip/Job Sampling\*:

| **DATES** | **LOCATIONS** |
| --- | --- |
| ***Monday through Thursday***  ***Job Sampling\****  ***September 7-October 29, 2021***  ***October 22 or 29, 2021*** | Shrewsbury Library\*  Hwy.35/Broad St.  Shrewsbury , NJ  Von Thun Farms  South Brunswick, NJ |

**A7.** To recommend the Board of Directors approve/ratify attendance at the below listed workshops, for the individuals listed at the costs indicated.  Said travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant’s skills and knowledge, or further the efficient operations of the district.  The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the commission.

| **NAME            NAME** | **CONFERENCE** | **DATE** | **COST      COST** |
| --- | --- | --- | --- |
| Lisa D’Antoni | Understanding Yoga:From Neuroscience to Practice | Friday, October 22, 2021 | $80.00 |

**A8.** To Approve/Ratify the following Monmouth University students to do observations hours at The Shore Center for the fall semester from September 23, 2021 through December 21, 2021:

| Name | Hrs. | Course | Grade | Subject | Teacher | Grade | E-mail |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Bradley, Emily | 25 | EDS-350 | PK-3 | Special Ed/Autism | Sarah DeMicco | K-2 | sdemicco@theshorecenter.org |
| Flanagan, Ryan | 25 | EDS-350 | 7-12 | Special Ed/Autism | Stephanie Yurkiw | 9-10 | syurkiw@theshorecenter.org |
| Herrmann, Stephanie | 25 | EDS-350 | PK-3 | Special Ed/Autism | Sarah DeMicco | K-2 | sdemicco@theshorecenter.org |
| Krippa, Jessica | 25 | EDS-350 | K-6 | Special Ed/Autism | Anthony Santangelo | 5-8 | asantangelo@theshorecenter.org |
| Kutschman, Madison | 25 | EDS-350 | K-6 | Special Ed/Autism | Samantha Frange | 3-5 | sfrange@theshorecenter.org |
| Nielsen, Megan | 25 | EDS-350 | K-6 | Special Ed/Autism | Anthony Santangelo | 5-8 | asantangelo@theshorecenter.org |
| Roma, Kelly | 25 | EDS-350 | 7-12 | Special Ed/Autism | John Werner | 9-11 | jwerner@theshorecenter.org |
| Szuba, Justin | 25 | EDS-350 | 7-12 | Special Ed/Autism | MIchele Calandrillo | 10-12 | mcalandrillo@theshorecenter.org |
| Tranberg, Mikayla | 25 | EDS-350 | K-6 | Special Ed/Autism | Samantha Frange | 3-5 | sfrange@theshorecenter.org |
| Weisman, Dana | 25 | EDS-350 | PK-3 | Special Ed/Autism | Sarah DeMicco | K-2 | sdemicco@theshorecenter.org |

**A9.**    APPOINTMENT OF PROFESSIONALS WHEREAS, the Public School Contract Law (N.J.S.A.18A:18A-5 et. seq.) requires that the awarding of a contract for “Professional Services” without competitive bidding requires a statement of supporting reasons for award in a resolution adopted at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, that the following firms shall be and are hereby appointed to perform the services listed. BE IT FURTHER RESOLVED, that the aforegoing approval is made without competitive bidding as a “Professional Service'' under the provisions of the Public School Contracts law (N.J.S.A. 18A:18A-5 et.seq.) because said profession cannot reasonably be described by written specifications and is regulated by law and the performance of which services requires knowledge of an advanced formal type in a field of learning acquired by a prolonged course of specialized instruction and study as distinguished from general academic instruction and apprenticeship training.

| **Name** | **Job title** | **Hours** | **Rate** |
| --- | --- | --- | --- |
| Resnick Consultants | Speech Therapist | 3 hours/1 day weekly | **$85 hourly** |

**A10.** To approve the donation of a 32” TV and wall mount for A115 from Chris Jankowski.

**A11**.   To approve the use of The Shore Center/MOESC soccer field for the Family Picnic on Saturday, October 16, 2021 with the rain date for Sunday, October 17, 2021.

**A12.** To accept the updated version of the Bayshore Jointure Commission’s Public Health Related School Closure Plan COVID-19 PANDEMIC.

**B.** **PERSONNEL**

I recommend the Board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants and are hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher Requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated.

Motion was made by Ms. Zona, seconded by Ms. Lewert, and unanimously adopted by a roll call vote to accept motions B1-B5.

The result of the roll call vote was as follows: Dr. Beams, yes; Ms. Walker, yes; Ms. Lewert, yes; Mr. McCue, yes; Mrs. Zona, yes; Dr. Savoia, yes; and Mr. Annibale, yes.

**B1**.   **10-MONTH NON-CERTIFICATED STAFF- To approve/ratify the following Non-Certified   Staff effective September 23, 2021\* through June 30, 2022**

| **Last Name** | **First Name** | **Job Title** | **Step** | **Salary  21-22** |
| --- | --- | --- | --- | --- |
| Kimble | Lauren | Paraprofessional | 1 | **$25,771 \*** |
| Heinly | Deirdre | Paraprofessional | 1 | **$25,771 \*** |
| Schneider | Leah | Paraprofessional | 1 | **$25,771 \*** |

**\****Pending Criminal History Clearance*

**B2.   10-MONTH SUBSTITUTE CERTIFICATED STAFF- To approve the following Certified**

**Staff effective September 23, 2021 through June 30, 2022**

| **Last Name** | **First Name** | **Job Title** | **Salary  21-22** |
| --- | --- | --- | --- |
| Scheller | Lauren (Para) | Sub Teacher | **$40 Daily Stipend** |

**B3.   10-MONTH CERTIFICATED STAFF *RESIGNATIONS***

**To approve the following Certified Staff RESIGNATIONS:**

| **Last Name** | **First Name** | **Job Title** | **Step** | **Salary  21-22** |
| --- | --- | --- | --- | --- |
| Quattrocchi | Alayna | Speech Therapist | MA[6] | **$61,980**  ***Effective: October 25, 2021*** |

**B4.** To approve a **Medical Leave Of Absence** for **Alicia Tobias,** at the Shore Center for                                               Students    with Autism, with benefits, as follows:

Effective**November 1, 2021 through  December 3, 2021**, unpaid leave of absence pursuant to  Family Medical Leave Act (FMLA) and the New Jersey Family Leave Act (NJFLA)

**B5.** To approve Samantha Frange to work for the Stafford Twp. Board of Education after school hours, providing compensatory services for a student.

Motion was made by Ms. Lewert, seconded by Ms. Zona, and unanimously adopted by a roll call vote to accept the Superintendent’s Report.

The result of the roll call vote was as follows: Dr. Beams, yes; Ms. Walker, yes; Ms. Lewert, yes; Mr. McCue, yes; Mrs. Zona, yes; Dr. Savoia, yes; and Mr. Annibale, yes.

**Superintendent’s Report:**

 District: Bayshore - Month of **August 2021**

| **SCHOOL NAME** | **DRILL TYPE** | **OCCUPANT INVOLVED** | **DATE & TIME** |
| --- | --- | --- | --- |
| Regional Achieve Academy/The Shore Center | **Fire Drill** | STUDENTS/STAFF/FACULTY | August 4, 2021  11:52-11:57 am. |
| Regional Achieve Academy/The Shore Center | **Shelter in Place** | STUDENTS/STAFF/FACULTY | August 10, 2021  1:06-1:110 pm. |

**A.   Enrollment:**

**A1**.  To note the enrollment as of **August 31, 2021** for the Bayshore Jointure Commission was **58** students.

| ***Grades*** | ***Total*** |
| --- | --- |
| **Pre-K** | **0** |
| **Kindergarten** | **2** |
| **1st** | **2** |
| **2nd** | **1** |
| **3rd** | **3** |
| **4th** | **2** |
| **5th** | **2** |
| **6th** | **2** |
| **7th** | **4** |
| **8th** | **5** |
| **9th** | **8** |
| **10th** | **6** |
| **11th** | **6** |
| **12th** | **8** |
| **12+** | **7** |
| **TOTAL STUDENTS** | **58** |

**New Business –** None

**Old Business** – None.

**Public Comment –** None.

**Adjournment**

Motion was made by Ms. Zona, seconded by Mr. McCue, and unanimously adopted to adjourn the meeting at 8:37 am.

The result of the roll call vote was as follows: Dr. Beams, yes; Ms. Walker, yes; Ms. Lewert, yes; Mr. McCue, yes; Mrs. Zona, yes; Dr. Savoia, yes; and Mr. Annibale, yes.

Respectfully Submitted.

*Christopher J. Mullins*

Christopher J. Mullins

Board Secretary