



## **BAYSHORE JOINTURE COMMISSION**

### **Regular Monthly Minutes**

**May 13, 2024 - 8:00 am**

The Bayshore Jointure Commission met in regular session on May 13, 2024, at 8:00 A.M.

Present were: Mr. Joseph Annibale, Mrs. Jessica Alfone, Dr. Tara Beams, Mrs. Amanda Lewert, Mr. Scott McCue, Ms. Kathleen O'Hare, Ms. Nelyda Perez, Dr. Jared Ramage (entered 8:02), Dr. Lisa Savoia, Dr. William George, Mr. Christopher Mullins, Mrs. Linda Jordan, Bettyann Monteleone, Dr. Wendy Morales, Bridget Paling, Michelle Bangs, Anthony Santangelo, Joe Salerno and Denise Grillo.

- 1. Call to Order**
- 2. Pledge**
- 3. Meeting Notice:**

#### **Sunshine Law Notice**

PURSUANT TO THE REQUIREMENTS OF STATUTE (N.J.S.A. 10:4-9 ET SEQ.), OTHERWISE KNOWN AS THE "SUNSHINE LAW," ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED THAT THE BAYSHORE JOINTURE COMMISSION BOARD OF DIRECTORS WOULD BE HOLDING ITS REGULAR MEETING TODAY, WHICH SPECIFIED THE DATE, TIME AND PLACE OF ITS MEETING. SUCH NOTICE WAS PRINTED AS PART OF THE ANNUAL MEETING NOTICE REQUIREMENT OF THE LAW IN THE OFFICIAL NEWSPAPER OF THE COMMISSION FOLLOWING THE REORGANIZATION MEETING OF THE COMMISSION. THE MEETING NOTICE HAS ALSO BEEN POSTED PUBLICLY AT DISTRICT FACILITIES, AND SENT TO ALL MEMBER DISTRICTS BY ELECTRONIC MAIL AND BY REGULAR MAIL TO THE COUNTY CLERK OF THE COUNTY OF MONMOUTH AND ALL OTHERS ON THE COMMISSION'S NOTICE REQUEST LIST. IN SUCH NOTICE IT WAS STATED THAT ACTION MAY BE TAKEN ON ALL AGENDA ITEMS AND SUCH OTHER ITEMS THAT MAY COME BEFORE THE COMMISSION AT THAT TIME.

#### **4. Roll Call**

Present: Dr. Beams, Ms. O'Hare, Ms. Perez, Mr. McCue, Dr. Ramage, Dr. Savoia, Mr. Annibale, Ms. Jessica Alfone and Mrs. Amanda Lewert.

A Motion was made by Dr. Savoia, seconded by Ms. Perez and unanimously adopted by a roll call vote to accept the Minutes from April 24, 2024.

The result of the roll call vote was as follows: Dr. Beams, Abstain; Ms. Jessica Alfone, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Ms. Perez, yes; Dr. Ramage, yes; Dr. Savoia, yes and Mr. Annibale, yes.

#### **5. Acceptance of Minutes: April 24, 2024 Minutes**

A Motion was made by Ms. Perez, seconded by Ms. Alfone and unanimously adopted by a roll call vote to accept items 6 through 8.

The result of the roll call vote was as follows: Dr. Beams, yes; Ms. Jessica Alfone, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Ms. Perez, yes; Dr. Ramage, yes; Dr. Savoia, yes and Mr. Annibale, yes.

**6. School Business Administrator’s Monthly Certification of Financial Status:**

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Bayshore Jointure Commission Board of Directors accepts the Board Secretary/School Business Administrators Certification for the months ending April 30, 2024 that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that funds are available for the remainder of the fiscal school year.

**7. Monthly Certification of Financial Status:**

Pursuant to N.J.A.C.6A:23A-16.10 (c)4, the members of the Bayshore Jointure Commission Board of Directors certify that for the months after review of the April 30, 2024. Reports of the Secretary to the Board of Directors and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available for the remainder of the fiscal school year.

**Click for: April 2024 Financials**

**8. Payment of Bills:**

To approve the list of bills, claims, supplies received and services rendered to the Board of Directors of the Bayshore Jointure Commission:

- **Payroll**  
     4/15/24 Gross Wages       \$ 144,292.43  
     4/30/24 Gross Wages       \$ 144,041.71
- **May 13, 2024 Bill List**  
     5/13/24                         \$ 57,129.38
- **Health Benefits**  
     May                                 \$ 76,061.75
  
- TOTAL                                 \$ 421,525.27**

**9. Correspondence**

**10. Information and Discussion:**

**11. Motions – the following motions have been recommended by the Superintendent:**

**A. GENERAL**

A Motion was made by Dr. Beams, seconded by Dr. Rumage and unanimously adopted by a roll call vote to accept items A1 through A12.

The result of the roll call vote was as follows: Dr. Beams, yes; Ms. Jessica Alfone, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O’Hare, yes; Ms. Perez, yes; Dr. Rumage, yes; Dr. Savoia, yes and Mr. Annibale, yes.

**A1. To affirm** the March 2024 HIB report as previously reported.

**A2. To accept and approve** the HIB report for April 2024

# of Reports	# of Reports where HIB	Status of investigations	Nature of the	Investigator name	Type and nature of	Any other measures	Training conducted to reduce HIB	Programs implemented to
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	occurred		bullying		discipline imposed	imposed		reduce HIB
0	0	N/A	N/A	N/A	N/A	N/A	Series of online trainings which include: <b>School Climate and Culture Improvement</b>	Programming Focusing on: <b>Problem Solving</b>

**A3. To approve field trips** for the Shore Center for May and June 2024.

05/21/24	Train Ride to/from Long Branch to Red Bank Lunch @ Brother’s Restaurant 188 W. Front St. Red Bank,NJ	Up to 15 Students Up to 13 Staff	Not to exceed \$625.00 (bus, nurse, train tix)
05/30/24	Brookdale Community College E-Sports Area Lincroft, NJ	Up to 18 Student Up to 15 Staff	Not to exceed \$545.00
06/10/24	Train Ride to/from Long Branch to Red Bank Lunch @ Brother’s Restaurant 188 W.Front St. Red Bank,NJ	Up to 15 Students Up to 13 Staff	Not to exceed \$625.00 (bus, nurse, train tix)

**A4. To review and approve the revised School Counselor** job description.

**A5. To review and approve the Transition Coordinator** job description.

**A6.** To approve summer hours Monday through Thursday, 8 a.m. to 4 p.m. and closed on Fridays from July 5 - August 30, 2024.

**A7.** To approve the Shared Nursing Services Agreement between Bayshore Jointure Commission and MOESC, in the amount of \$25,000.00, effective September 1, 2024 through June 30, 2025.

**Click for: Shared Nursing Services Agreement**

**A8.** To approve the **agreement with Mary B. Haspel, Ed.D, BCBA-D LLC**, for Board Certified Behavior Analyst Services in the amount of \$175.00 per hour, effective July 1, 2024 through June 30, 2025.

**A9.** To approve purchase order 24-00478 to Nickerson NY, LLC in the amount of \$70,415.33 for renovations of the Shore Center Diner, including casework and countertops. Purchase made under ESCNJ Co-op # ESCNJ 22/23-08.

**A10.** To approve purchase order 24-00485 to Nickerson NY, LLC in the amount of \$48,900.60 for renovations of the Shore Center Nurse’s Suite, including casework and countertops. purchase made under ESCNJ Co-op # ESCNJ 22/23-08.

**A11** To approve appropriate \$250,000.00 from surplus for the 2023-24 operating budget and appropriate funds in 12-000-400-450 to complete purchases for improvements to the school facilities.

**A12.** To review and accept the **Bayshore Jointure Commission official HIB Grade Report** for the 22-23 school year.

**PERSONNEL**

BE IT RESOLVED, that the Bayshore Jointure Commission’s Board of Directors approves the appointment(s) for the following staff member(s), as recommended by the Superintendent of Schools contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, P.L. 2018.c 5, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated.

A Motion was made by Dr. Beams, seconded by Ms. Perez and unanimously adopted by a roll call vote to accept items B1 through B6.

The result of the roll call vote was as follows: Dr. Beams, yes; Ms. Jessica Alfone, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O’Hare, yes; Ms. Perez, yes; Dr. Ramage, yes; Dr. Savoia, yes and Mr. Annibale, yes.

**B1. 10 Month Certificated Staff**

**To approve/ratify the following Certified Staff:**

First Name	Last Name	Job Title	Guide	Step	Salary	Effective
Irene	Brooks	Behaviorist	Behaviorist-MA	1	\$80,712.00 (prorated)	5/14/24-6/30/24
Irene	Brooks	Behaviorist	Behaviorist-MA	1	\$83,152.00	9/1/24-6/30/25

**B2. 10 Month Non-Certificated Staff**

**To approve/ratify the following Non-Certified Staff effective 5/14/24 through 6/30/24:**

First Name	Last Name	Job Title	Guide	Step	Salary	Effective
Emily	Grover	Paraprofessional	Para	5	\$29,891.00 (prorated)	5/20/24-6/30/24*
Emily	Grover	Paraprofessional	Para	5	\$31,041.00	9/1/24-6/30/25

\*Pending paperwork completion

**B3. To approve the following staff for payment for the Prom: June 7, 2024 not to exceed 6 hours**

First Name	Last Name	Hourly Rate 23-24
Molly	Balseiro	\$38.00
Jessica	Beckett	\$38.00
Jenny	Beutel	\$38.00
Michele	Calandrillo	\$38.00
Renee	Cameron	\$38.00
Caitlin	Feehley	\$38.00
Samantha	Frange	\$38.00
Denise	Grillo	\$38.00
Cindy	Gomes	\$38.00
Denise	Grillo	\$38.00
Mark	Juffey	\$38.00
Alice	Keeney	\$38.00
Rachel	Krisman	\$38.00
Elizabeth	Levano	\$38.00
Rosie	Lopez	\$38.00
Samantha	Maidlow	\$38.00
Danielle	Perotta	\$38.00
Angela	Pfleger	\$38.00
Declan	Reichey	\$38.00
Joseph	Salerno	\$38.00
Anthony	Santangelo	\$38.00
Jessica	Santangelo	\$38.00
Tiffany	Savarese	\$38.00

Jade	Smolokoff	\$38.00
Alicia	Tobias	\$38.00
Jaclyn	Wilensky	\$38.00
Stephanie	Yurkiw	\$38.00
Donna	Zircher	\$38.00

**B4. Staff Resignations**

To approve the following staff resignations:

Name	Title	Step	Salary 23-24	Effective Date
Irene Brooks (Change of status)	Behavior Specialist RBT	5	\$34,891.00	5/14/24
Linda Jordan	Principal	N/A	\$147,412.00	7/1/24

**B5. To approve the Sick Leave of Absence for employee #4436:**

Effective: 05/02/2024 - 05/06/2024 **employee #4436** will be paid

Effective: 05/07/2024 - 05/13/2024 **employee #4436** will be unpaid

**B6. To approve the Maternity Leave of Absence for employee #4377:**

Effective: 05/13/2024 - 06/07/2024 **employee #4377** will be paid

Effective: 06/07/2024 - 06/24/2024 **employee #4377** will be unpaid

**To approve the Family Leave of Absence for employee #4377:**

Effective: 09/04/2024 - 11/26/2024 **employee #4377** will be unpaid

**12. Superintendent’s Report:**

A Motion was made by Dr. Rumage, seconded by Dr. Beams and unanimously adopted by a roll call vote to accept the Superintendent’s Report C1-C3.

The result of the roll call vote was as follows: Dr. Beams, yes; Ms. Jessica Alfone, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O’Hare, yes; Ms. Perez, yes; Dr. Rumage, yes; Dr. Savoia, yes and Mr. Annibale, yes.

**C1. Fire Drills/ Lock Downs** District: Bayshore Jointure Commission - Month of April 2024

School / Building	Drill Type	Occupants Involved	Date and Time
The Shore Center 100 Tornillo Way, Tinton Falls, NJ	Active Shooter Drill	All Staff, Students and Faculty	April 29 , 2024 10:14 am - 10:17 am
The Shore Center 100 Tornillo Way, Tinton Falls, NJ	Fire Drill	All Staff, Students and Faculty	April 25, 2024 10:53 am - 10:57 am

**C2. To note the enrollment as of May 10, 2024 for the Bayshore Jointure Commission was 58 students.**

Grades	Total
Pre-K	0
Kindergarten	2
1st	1
2nd	6
3rd	2

4th	1
5th	3
6th	2
7th	3
8th	2
9th	5
10th	4
11th	6
12th	5
12+	16
<b>TOTAL STUDENTS</b>	<b>58</b>

**C3. April 2024 Bus Evacuation Drills - April 16, 2024 Drill start time: 8:40 am through 8:55 am.**

**13. Closed Session Motion to approve the following resolution.**

Pursuant to N.J.S.A. 10:4 -12(b), the public is hereby excluded so that the Board can meet in Executive Session to discuss the following items: Personnel

\*Though the Board cannot guarantee it, the estimated time in executive session is about 15 minutes.

A Motion was made by Dr. Rumage, seconded by Dr. Beams and unanimously adopted by a roll call vote to enter into Executive Session at 8:17.

The result of the roll call vote was as follows: Dr. Beams, yes; Ms. Jessica Alfone, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O’Hare, yes; Ms. Perez, yes; Dr. Rumage, yes; Dr. Savoia, yes and Mr. Annibale, yes.

A Motion was made by Dr. Savoia, seconded by Dr. Beams and unanimously adopted by a roll call vote to exit out of Executive Session at 8:38.

The result of the roll call vote was as follows: Dr. Beams, yes; Ms. Jessica Alfone, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O’Hare, yes; Ms. Perez, yes; Dr. Rumage, yes; Dr. Savoia, yes and Mr. Annibale, yes.

- 14. Old Business - None**
- 15. New Business - None**
- 16. Public Comments - None**
- 17. Adjournment**

A Motion was made by Dr. , seconded by Ms. Perez and unanimously adopted by a roll call vote to Adjourn the meeting at 8:39.

Respectfully Submitted,  
**Christopher Mullins**  
Christopher Mullins  
Board Secretary