



BAYSHORE JOINTURE COMMISSION
Regular Meeting Minutes
August 28, 2024

The Bayshore Jointure Commission met in regular session on August 28, 2024, at 8:05 A.M.

Present were: Mr. Joseph Annibale, Mrs. Jessica Alfone, Dr. Nicole Hazel, Mrs. Amanda Lewert, Mr. Scott McCue, Ms. Kathleen O'Hare, Ms. Nelyda Perez, Dr. Lisa Savoia, Dr. William George, Mr. Christopher Mullins, Bettyann Monteleone, Dr. Wendy Morales, Bridget Paling, Michelle Bangs and Anthony Santangelo.

At 8:00 AM. Dr. Savoia Called to Order and opened the meeting.

1. **Call to Order**
2. **Pledge**
3. **Meeting Notice:** Sunshine Law Notice

PURSUANT TO THE REQUIREMENTS OF STATUTE (N.J.S.A. 10:4-9 ET SEQ.), OTHERWISE KNOWN AS THE "SUNSHINE LAW," ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED THAT THE BAYSHORE JOINTURE COMMISSION BOARD OF DIRECTORS WOULD BE HOLDING ITS REGULAR MEETING TODAY, WHICH SPECIFIED THE DATE, TIME AND PLACE OF ITS MEETING. SUCH NOTICE WAS PRINTED AS PART OF THE ANNUAL MEETING NOTICE REQUIREMENT OF THE LAW IN THE OFFICIAL NEWSPAPER OF THE COMMISSION FOLLOWING THE REORGANIZATION MEETING OF THE COMMISSION. THE MEETING NOTICE HAS ALSO BEEN POSTED PUBLICLY AT DISTRICT FACILITIES, AND SENT TO ALL MEMBER DISTRICTS BY ELECTRONIC MAIL AND BY REGULAR MAIL TO THE COUNTY CLERK OF THE COUNTY OF MONMOUTH AND ALL OTHERS ON THE COMMISSION'S NOTICE REQUEST LIST. IN SUCH NOTICE IT WAS STATED THAT ACTION MAY BE TAKEN ON ALL AGENDA ITEMS AND SUCH OTHER ITEMS THAT MAY COME BEFORE THE COMMISSION AT THAT TIME.

4. **Roll Call**

Present: Mr. Joseph Annibale, Mrs. Jessica Alfone, Mrs. Amanda Lewert, Mr. Scott McCue, Ms. Kathleen O'Hare, Ms. Nelyda Perez and Dr. Lisa Savoia

A Motion was made by Mr. McCue, seconded by Mr. Annibale and unanimously adopted by a roll call vote to appoint Dr. Nicole Hazel to the Board of Directors.

The result of the roll call vote was as follows: Ms. Jessica Alfone, yes; Mr. Annibale, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Dr. Savoia, yes and Ms. Perez, yes.

Roll Call

Present: Mr. Joseph Annibale, Mrs. Jessica Alfone, Dr. Nicole Hazel, Mrs. Amanda Lewert, Mr. Scott McCue, Ms. Kathleen O'Hare, Ms. Nelyda Perez and Dr. Lisa Savoia

A Motion was made by Mr. McCue, seconded by Mr. Annibale and unanimously adopted by a roll call vote to accept numbers 5 through 8.

The result of the roll call vote was as follows: Ms. Jessica Alfone, yes; Mr. Annibale, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Dr. Hazel, yes (Abstain on #5); Dr. Savoia, yes and Ms. Perez, yes.

5. **Acceptance of Minutes:** *June 12, 2024 Minutes* *Re-Org. Meeting Minutes*

6. School Business Administrator’s Monthly Certification of Financial Status:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Bayshore Jointure Commission Board of Directors accepts the Board Secretary/School Business Administrators Certification for the months ending June 30, 2024 and July 31, 2024 that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that funds are available for the remainder of the fiscal school year.

7. Monthly Certification of Financial Status:

Pursuant to N.J.A.C.6A:23A-16.10 (c)4, the members of the Bayshore Jointure Commission Board of Directors certify that for the months after review of the June 30, 2024. Reports of the Secretary to the Board of Directors and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available for the remainder of the fiscal school year.

Click for: June 2024 Financials

8. Payment of Bills:

To approve/ratify* the list of bills, claims, supplies received and services rendered to the Board of Directors of the Bayshore Jointure Commission:

- **Payroll**

6/15/24 Gross Wages	\$ 182,803.38
6/20/24 Gross Wages	\$ 174,225.00
7/15/24 Gross Wages	\$ 52,882.86
7/31/24 Gross Wages	\$ 80,641.81
- **Health Benefits**

August	\$ 80,797.02
Sept.	\$ 81,034.68
- **Bill list**

6/30/24	\$ 100,610.35
7/24/24	\$ 114,950.58
8/28/24	<u>\$ 213,844.54</u>
TOTAL	\$ 1,081,790.22

9. Correspondence - None

10. Information and Discussion:

- Ms. Monteleone gave the Board an update on ESY and enrollment for September.
- Dr. Morales updated the Board on the spending of the Grants and the update of the website.
- Mr. Mullins updated the Board on the construction and transportation.

11. Motions – the following motions have been recommended by the Superintendent:

A. GENERAL

A Motion was made by Ms. Perez, seconded by Dr. Savoia and unanimously adopted by a roll call vote to accept items A1 through A16.

The result of the roll call vote was as follows: Ms. Jessica Alfone, yes; Mr. Annibale, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O’Hare, yes; Dr. Hazel, yes; Dr. Savoia, yes and Ms. Perez, yes.

A1. To affirm the June 2024 HIB report as previously reported.

A2. To accept and approve the HIB report for July 2024

# of reports	# of Reports where HIB occurred	Status of all investigations	Nature of the bullying	Investigator name	Type & nature of discipline imposed	Any other measures imposed	Training conducted to reduce HIB	Programs implemented to reduce HIB
0	0	0	N/A	N/A	N/A	N/A	Series of online trainings which include: N/A	Programming Focusing on: N/A

A3. To approve the following Community Based Instruction Field Trips/ Food Shopping / Lunch / Job Sampling for the the 2024 - 2025 school year:

Activities	Locations	Addresses
Job Sampling Monday - Friday	Applebee's	14 Park Road, Tinton Falls, NJ
	Barlow's Garden Center	1014 Sea Girt Ave Sea Girt NJ
	Barnes & Noble	2130 NJ-35 Space A-1 Holmdel, NJ
	Battleview Orchards	91 Wemrock Rd Freehold, NJ
	Booskerdoo	1500 NJ-35, Unit B3, Middletown Twp NJ
	Bubbakoos	3070 NJ-35 Hazlet, NJ
	Burlington Coat Factory	3010 NJ-35 Hazlet, NJ
	DSW	2103 Rt 35 Holmdel, NJ
	Fulfill Food Bank	3300 NJ 66 Neptune City, NJ
	Gianni's Pizza	75 Wyckoff Pl Red Bank, NJ
	Goodwill	3035-B NJ-35, Hazlet, NJ
	Grocery Outlet	3057 NJ-35, Hazlet, NJ
	I Am Fitness	205 Harmony Rd Middletown NJ
	Monmouth University	400 Cedar Avenue, West Long Branch NJ
	Old Navy	2130 NJ 35 Space A-1 Holmdel, NJ
	Salvatores Pizza	1286 NJ-35, Middletown, NJ
	St. Peter's Church	33 Throckmorton Street, Freehold, NJ
	Staples	3140 NJ-35, Hazlet, NJ
	Staples	1515 NJ-35, Middletown, NJ
	Tractor Supply	1515 NJ-35, Middletown, NJ
Tractor Supply	1535 W Park Ave Tinton Falls	
Walgreens	2995 NJ-35, Hazlet, NJ	
Community Living, Recreation and Leisure Monday - Friday	All Season Diner	176 Wyckoff Rd Eatontown, NJ
	Americana Diner	1160 NJ-25, Shrewsbury, NJ
	Applebees	14 Park Road, Tinton Falls, NJ
	Bell Works	101 Crawfords Corner Rd Holmdel, NJ
	Blue Swan Diner	2116 NJ 35 Oakhurst, NJ
	Brickhouse	3655 NJ-66, Neptune Township, NJ
	Brothers Pizza	188 W Front St, Red Bank, NJ
	Chick fil A	42 NJ 36 Eatontown NJ
	Chili's Restaurant	2105 Hwy 35 Holmdel, NJ

	Chili's Restaurant	182 Hwy 35, Eatontown NJ
	Costco	Hwy 66 Neptune, NJ
	Costco	2835 NJ-35, Hazlet, NJ
	Dollar Tree	2309 State Rte 66 Ocean Township NJ
	Dollar Tree	3600 NJ-35, Hazlet, NJ
	Dollar Tree	2111 NJ 35 Holmdel NJ
	Dollar Tree	980 Shrewsbury Ave Tinton Falls NJ
	Freehold Raceway Food Court	3710 US 9 Freehold, NJ
	Fulfill Food Pantry	3300 NJ-66, Neptune Township, NJ
	Giannis	15 Wikoff Pl, Red Bank, NJ
	Gourmet Dining Services - Student Center Food Court	400 Cedar Avenue, West Long Branch, NJ
	Houlihans	2136 State Route 35, Holmdel, NJ
	Jersey Shore Outlets	1 Premium Outlets Blvd, Tinton Falls, NJ
	McDonalds	3542 Rte 66 East, Neptune NJ
	McDonalds	588 Shrewsbury Ave, Tinton Falls, NJ
	No Limits Cafe	418 NJ-35, Red Bank, NJ
	Olivias	178 State, Eatontown, NJ
	Panera Bread	3070 NJ 35 Hazlet, NJ
	Perkins	1396 NJ-36, Hazlet, NJ
	Pete and Elda's	96 Woodland Ave, Neptune City, NJ
	ShopRite	1151 Shrewsbury Ave, Shrewsbury NJ
	Shoprite	3120 NJ-35, Hazlet, NJ
	ShopRite	1500 NJ 35 Middletown NJ
	Texas Roadhouse	2105 NJ-35 Suite 103, Holmdel, NJ
	The Cheesecake Factory	3710 US 9 Freehold, NJ
	Tommy's Pizza	2 Bridge Ave, Red Bank, NJ
	Walmart	3575 Route 66 Neptune, NJ
	Wawa	2000 Shafto Road, Tinton Falls, NJ
	Wolcott Park	1-99 Willow Avenue, Eatontown, NJ

A4. To approve the following field trip(s):

09/19/2024	Turtleback Zoo West Orange, NJ	Up to 60 students Up to 70 staff	Not to exceed \$2,099.00
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A5. To recommend the Board of Directors approve attendance at the below listed workshops, for the individuals listed at the costs indicated. Said travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the commission.

Name	Conference	Dates	Cost
Alicia Tobias	Facing the Future New Brunswick, NJ	10/18/2024	Registration: \$215.00 Mileage: \$28.58

Bettyann Monteleone	Annual Autism Conference Atlantic City, NJ	October 24-25, 2024	Registration: \$900.00 (Conference Exhibitor) Parking: \$10.00 Mileage: \$72.94 Tolls: \$11.27
Amy Beekman	Annual Autism Conference Atlantic City, NJ	October 24-25, 2024	Registration: \$0.00 (Included Conference Exhibitor) Parking: \$10.00 Mileage: \$72.94 Tolls: \$11.27
Irene Brooks	Annual Autism Conference Atlantic City, NJ	October 24-25, 2024	Registration: \$250.00 Parking: \$10.00 Mileage: \$72.94 Tolls: \$11.27
Nicholas Pepe	Annual Autism Conference Atlantic City, NJ	October 24-25, 2024	Registration: \$250.00 Parking: \$10.00 Mileage: \$72.94 Tolls: \$11.27
Angela Pflugler	Annual Autism Conference Atlantic City, NJ	October 24-25, 2024	Registration: \$250.00 Parking: \$10.00 Mileage: \$72.94 Tolls: \$11.27
Alicia Tobias	Annual Autism Conference Atlantic City, NJ	October 24-25, 2024	Registration: \$250.00 Parking: \$10.00 Mileage: \$72.94 Tolls: \$11.27
Bettyann Monteleone	Monmouth County Association of Directors of Special Services Brookdale Community College, Lincroft, NJ	9/20/24, 10/11/24, 11/15/24, 12/6/24, 1/17/24, 2/21/24, 3/21/24, 4/25/24, 6/6/25	Registration: \$150.00 Plus Travel
Amy Beekman	Autism Beach Bash Belmar, NJ	September 8, 2024	Registration: \$0.00 Plus Travel
Bettyann Monteleone	Autism Beach Bash Belmar, NJ	September 8, 2024	Registration: \$0.00 Plus Travel

A6. To approve the revised school calendars for the Shore Center.

- **Shore Center 2024-2025 School Calendar**
- **Shore Center 2025-2026 School Calendar**

A7. To approve the renewal of the **LeadWellEdu program** for the 2024-2025 school year for a total cost of four thousand five hundred dollars (\$4,500.00).

A8. To review and approve the **Chapter 27 Emergency Virtual or Remote Instruction Program Plan** for the 2024-2025 school year.

A9. To approve the *revised Response Team Leader* job description.

A10. To approve the *Substitute Response Team Leader* job description.

A11. To approve the *sidebar agreement* with the Bayshore Jointure Education Association (BJEA) to include the addition of the esports club advisor.

A12. To approve Monmouth University speech language pathologist student, **Brittany Bascone**, to complete their externship from September 6, 2024 through December 11, 2024 and will be overseen by Shore Center speech therapist, Jade Smolokoff.

A13. To approve the following policies and regulations for a **first reading**:

P2200	Curriculum Content
P3160	Physical Examination
R3160	Physical Examination
P4160	Physical Examination
R4160	Physical Examination
R5200	Attendance
P5337	Service Animals
P5350	Student Suicide Prevention
P8420	Emergency and Crisis Situations
P8467	Firearms and Weapons
R8467	Firearms and Weapons

A14. To approve the *abolishment* of the following policy:

P0164.6	Remote Public Board Meetings During a Declared Emergency
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A15. To approve a contract with Monmouth Regional School District to provide transportation for the Shore Centers Community Based Instruction and field trips at a cost not to exceed \$40,000.

A16. To approve a *Quote* from Shamrock for transportation to the Board approved field trips for 2024-2025 school year.

PERSONNEL

BE IT RESOLVED, that the Bayshore Jointure Commission's Board of Directors approves the appointment(s) for the following staff member(s), as recommended by the Superintendent of Schools contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, P.L. 2018.c 5, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated.

A Motion was made by Mr. Annibale, seconded by Ms. Lewert and unanimously adopted by a roll call vote to accept items B1 through B8.

The result of the roll call vote was as follows: Ms. Jessica Alfone, yes; Mr. Annibale, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Dr. Hazel, yes; Dr. Savoia, yes and Ms. Perez, yes.

B1. ESY: NON-CERTIFICATED STAFF

To ratify the following Non-Certified ESY Staff:

Name	Job Title	Rate 24-25	Effective
Canales, Vicki	Paraprofessional	\$110/ day	7/1/24 - 8/8/24
Proctor, Christina (New Hire)	Substitute Paraprofessional	\$19.75/ hr.	7/29/24 - 8/8/24

B2. 10-MONTH NON-CERTIFICATED STAFF

To approve the following Non-Certified Staff:

Name	Job Title	Guide / Step	Salary	Effective
Cordero, Gianna (New Hire)	Paraprofessional	Para / 1	\$29,866	9/1/24 - 6/30/25 *
DePalo, Patricia (New Hire)	Paraprofessional	Para / 6	\$31,466	9/1/24 - 6/30/25 *
O'Brien, Sandra (Revised)	From: Substitute Paraprofessional To: Paraprofessional	Para / 1	\$29,866	9/1/24 - 6/30/25
Ring, Colleen (New Hire)	Paraprofessional	Para / 1	\$29,866	9/1/24 - 6/30/25 *
Russo, Kathleen (New Hire)	Paraprofessional	Para / 6	\$31,466	9/1/24 - 6/30/25 *
Toraman, Sehera (Revised)	From: ESY Paraprofessional To: Paraprofessional	Para / 1	\$29,866	9/1/24 - 6/30/25
Wittenberg, Jennifer (New Hire)	Paraprofessional	Para / 6	\$31,466	9/1/24 - 6/30/25 *

*Pending Criminal History and paperwork completion

B3. CERTIFICATED STAFF

To approve the following Certified Staff:

Name	Job Title	Guide / Step	Salary	Effective
Bisaccia, Alexander (New Hire)	School Nurse	Teacher BA / 13	\$69,430	9/12/24 - 6/30/25*
Proctor, Christina (New Hire)	Teacher	Teacher MA / 12	\$73,780	9/1/24 - 6/30/25

*Pending Criminal History and paperwork completion

B4. SUBSTITUTE RESPONSE TEAM LEADER STAFF

To approve the following Response Team Leader Substitute Staff (Current Shore Center Employees) effective 9/1/24 - 6/30/2025:

Name	Job Title	Daily Rate 24-25
Goldberg, Lauren	RBT	+ \$40/ day
Norton, Ada-Zameerah	RBT	+ \$40/ day
Pepi, Nicolas	Paraprofessional	+ \$40/ day
Salerno, Joseph	RBT	+ \$40/ day

B5. To ratify the following staff for payment for the Spring 2023/24 Art Show:

Name	Title	Rate
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Conley, Kelly	2023-24 Art Show (1)	\$375
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B6. To approve the following staff as club / activity advisor for the 2024 - 2025 school year:

Name	Title	Rate
Santangelo, Anthony	Esports Club Advisor	\$3,040 annually

B7. To approve the following Staff Resignations:

Name	Job Title	Guide / Step	Salary	Effective
Vural, Margaret	School Nurse	Teacher BA+30 / 11	\$68,280	09/24/2024
Sangiovanni, George	Paraprofessional	Para / 1	\$29,866	07/11/2024

B8. To approve:

Alicia Tobias to attend Job Coaching for Career Exploration in Community Settings, August 28 through August 29, 2024 at an hourly rate of \$62.10/ hour for a total of \$558.90.

12. Superintendent’s Report:

A Motion was made by Ms. Lewert, seconded by Mr. Annibale and unanimously adopted by a roll call vote to accept the Superintendent’s Report and C1-C2.

The result of the roll call vote was as follows: Ms. Jessica Alfone, yes; Mr. Annibale, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O’Hare, yes; Dr. Hazel, yes; Dr. Savoia, yes and Ms. Perez, yes.

C1. District: Bayshore - Month of May 2024

Emergency Drill Summary

School/Building	Drill Type	Occupants Involved	Date & Time
The Shore Center	Bomb Threat Emergency Drill	STUDENTS/STAFF/FACULTY	5/7/24; Start 9:26 am-9:31 am Duration of Drill: 5 mins
The Shore Center	Fire Drill	STUDENTS/STAFF/FACULTY	5/20/24; Start 10:54 am-10:58 am Duration of Drill: 4 mins

Enrollment:

C2. To note the enrollment as of June 11, 2024 for the Bayshore Jointure Commission was 57 students.

Grades	Total
Pre-K	0
Kindergarten	2
1st	1
2nd	6
3rd	2
4th	1
5th	3
6th	2
7th	3
8th	2
9th	5

10th	4
11th	6
12th	5
12+	17
TOTAL STUDENTS	57

13. Closed session motion to approve the following resolution.

Pursuant to N.J.S.A. 10:4 -12(b), the public is hereby excluded so that the Board can meet in Executive Session to discuss the following items: **NONE**

*Though the Board cannot guarantee it, the estimated time in executive session is about **0** minutes.

14. Old Business - None

15. New Business – Reminder that the November Board Meeting will be an in-person meeting.

16. Public Comments

17. Adjournment

A Motion was made by Mr. Annibale, seconded by Ms. Alfone and unanimously adopted by a roll call vote to Adjourn the meeting at 8:27.

Respectfully Submitted,

Christopher Mullins

Christopher Mullins

Board Secretary