



**BAYSHORE JOINTURE COMMISSION**  
**Regular Meeting Minutes**  
**September 25, 2024**

The Bayshore Jointure Commission met in regular session on September 25, 2024, at 8:02 A.M.

Present were: Mr. Joseph Annibale, Dr. Jessica Alfone, Dr. Nicole Hazel, Mrs. Amanda Lewert, Mr. Scott McCue, Ms. Kathleen O'Hare, Ms. Nelyda Perez, Dr. Jared Ramage (joined 8:14) Dr. Lisa Savoia, Dr. William George, Mr. Christopher Mullins, Bettyann Monteleone, Dr. Wendy Morales, Bridget Paling, Michelle Bangs and Anthony Santangelo.

At 8:02 AM. Dr. Savoia Called to Order and opened the meeting.

1. **Call to Order**
2. **Pledge**
3. **Meeting Notice:** Sunshine Law Notice

PURSUANT TO THE REQUIREMENTS OF STATUTE (N.J.S.A. 10:4-9 ET SEQ.), OTHERWISE KNOWN AS THE "SUNSHINE LAW," ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED THAT THE BAYSHORE JOINTURE COMMISSION BOARD OF DIRECTORS WOULD BE HOLDING ITS REGULAR MEETING TODAY, WHICH SPECIFIED THE DATE, TIME AND PLACE OF ITS MEETING. SUCH NOTICE WAS PRINTED AS PART OF THE ANNUAL MEETING NOTICE REQUIREMENT OF THE LAW IN THE OFFICIAL NEWSPAPER OF THE COMMISSION FOLLOWING THE REORGANIZATION MEETING OF THE COMMISSION. THE MEETING NOTICE HAS ALSO BEEN POSTED PUBLICLY AT DISTRICT FACILITIES, AND SENT TO ALL MEMBER DISTRICTS BY ELECTRONIC MAIL AND BY REGULAR MAIL TO THE COUNTY CLERK OF THE COUNTY OF MONMOUTH AND ALL OTHERS ON THE COMMISSION'S NOTICE REQUEST LIST. IN SUCH NOTICE IT WAS STATED THAT ACTION MAY BE TAKEN ON ALL AGENDA ITEMS AND SUCH OTHER ITEMS THAT MAY COME BEFORE THE COMMISSION AT THAT TIME.

4. **Roll Call**

Present: Mr. Joseph Annibale, Dr. Jessica Alfone, Mrs. Amanda Lewert, Mr. Scott McCue, Ms. Kathleen O'Hare, Ms. Nelyda Perez and Dr. Lisa Savoia

A Motion was made by Mrs. Perez, seconded by Mr. Annibale and unanimously adopted by a roll call vote to accept numbers 5 through 8.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes (abstain #5); Dr. Hazel, yes; Dr. Savoia, yes and Ms. Perez, yes.

5. **Acceptance of Minutes:** *August 28, 2024 Minutes*

6. **School Business Administrator's Monthly Certification of Financial Status:**

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Bayshore Jointure Commission Board of Directors accepts the Board Secretary/School Business Administrators Certification for the months ending July 31, 2024 and August 31, 2024 that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that funds are available for the remainder of the fiscal school year.

**7. Monthly Certification of Financial Status:**

Pursuant to N.J.A.C.6A:23A-16.10 (c)4, the members of the Bayshore Jointure Commission Board of Directors certify that for the months after review of the July 31, 2024 and August 31, 2024. Reports of the Secretary to the Board of Directors and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available for the remainder of the fiscal school year.

**Click for:** [July 2024 Financials](#)      [August 2024 Financials](#)

**8. Payment of Bills:**

To approve/ratify\* the list of bills, claims, supplies received and services rendered to the Board of Directors of the Bayshore Jointure Commission:

- **Payroll**
    - 8/15/24 Gross Wages      \$ 103,427.76
    - 8/29/24 Gross Wages      \$ 19,974.58
  - **Health Benefits**
    - October                      \$ 81,034.68
  - **Bill list**
    - 9/25/24                      \$ 453,036.63
- TOTAL**                      **\$ 657,473.65**

9. Correspondence - None

10. Information and Discussion:

- Ms. Monteleone gave the Board an update on the Recreation and Leisure trips and Boggs.
- Dr. Morales updated the Board on Professional Development, the Wellness initiative, the Full Fill visit and Community based instruction.
- Mr. Mullins updated the Board on the construction and busing.

11. Motions – the following motions have been recommended by the Superintendent:

**A. GENERAL**

A Motion was made by Ms. Lewert, seconded by Dr. Hazel and unanimously adopted by a roll call vote to accept items A1 through A10.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O’Hare, yes; Dr. Hazel, yes; Dr. Savoia, yes and Ms. Perez, yes.

**A1. To affirm** the July 2024 HIB report as previously reported.

**A2. To accept and approve** the HIB report for August 2024

# of reports	# of Reports where HIB occurred	Status of all investigations	Nature of the bullying	Investigator name	Type & nature of discipline imposed	Any other measures imposed	Training conducted to reduce HIB	Programs implemented to reduce HIB
0	0	0	N/A	N/A	N/A	N/A	Series of online trainings which include: N/A	Programming Focusing on: N/A

**A3. To approve** the following field trip(s):

Date	Place / Location	Staff / Students	Cost
10/04/2024	Field of Dreams Toms River, NJ	Up to 60 students Up to 70 staff	Not to exceed \$825.00
10/18/2024	Twin Ponds Farm Howell, NJ	Up to 60 students Up to 70 staff	Not to exceed \$1,185.00
11/21/2024	We Rock the Spectrum Eatontown, NJ	Up to 60 students Up to 70 staff	Not to exceed \$1,195.00
01/24/2025	Liberty Science Center Jersey City, NJ	Up to 60 students Up to 70 staff	Not to exceed \$2,226.00
04/10/2025	iPlay America Freehold, NJ	Up to 60 students Up to 70 staff	Not to exceed \$1,684.00

**A4. To approve** the following Community Based Instruction Field Trips/ Food Shopping / Lunch / Job Sampling for the 2024 - 2025 school year:

Activities	Locations	Addresses
<b>Job Sampling</b>	St. Peter's Food Bank	39 Throckmorton Street, Freehold, NJ
Monday - Friday	St. Peter's Thrift Store	39 Throckmorton Street, Freehold, NJ

**A5. To recommend** the Board of Directors approve attendance at the below listed workshops, for the individuals listed at the costs indicated. Said travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the commission.

Name	Conference	Dates	Cost
Irene Brooks	Monmouth University Special Services Academy West Long Branch, NJ	10/22/24, 12/13/24, 5/9/25,	Registration: \$0 Plus travel
Bettyann Monteleone	Monmouth University Special Services Academy West Long Branch, NJ	12/13/24, 5/9/25,	Registration: \$400 Plus travel
Alicia Tobias	Monmouth University Special Services Academy West Long Branch, NJ	10/22/24	Registration: \$0 Plus travel
Lisa Smith	New Jersey School Counselor Association Fall Conference Edison, NJ	10/11/24	Registration: \$149.00 Plus Travel

Jacky Wilensky	Facing the Future: Investing in Employment Hyatt Regency New Brunswick, NJ	10/18/24	Registration: \$215.00 Mileage \$30.00
Ody Monzon	Advanced Safety Care Skills Module Cherry Hill, NJ	11/27/24	Registration: \$900.00 Mileage: \$65.00
Alicia Tobias (Revised)	NJDOE Community of Practice - Educators Who Work With 18-21 Year Olds <b>Learning Resource Center - East Orange, NJ</b>	10/01/24	Registration: \$0.00 Plus Travel
Bettyann Monteleone	Monmouth University Leadership Academy West Long Branch, NJ	11/21/24, 02/06/25, 04/10/25	Registration: \$400.00 Plus Travel
Bettyann Monteleone	School Safety Specialist Academy Galloway, NJ	10/15/24, 10/22/24, 10/29/24, 11/04/24	Registration: \$400.00 Plus Travel
Lisa O'Neill	Annual Autism Conference Atlantic City, NJ	10/24-10/25/2024	Registration: \$250.00 Parking: \$10.00 Mileage: \$75.00 Tolls: \$12.00

**A6.** To approve the following Monmouth University student to complete their field placement from September 26, 2024 through December 11, 2024:

First Name	Last Name	Grades	Cooperating Teacher
Christopher	Landry	6-12	Stephanie Yurkiw
Emma	Suleski	PK-6	Sarah Signor

**A7.** To approve the following policies and regulations for a **second reading**:

P2200	Curriculum Content
P3160	Physical Examination
R3160	Physical Examination
P4160	Physical Examination
R4160	Physical Examination
R5200	Attendance
P5337	Service Animals
P5350	Student Suicide Prevention

P8420	Emergency and Crisis Situations
P8467	Firearms and Weapons
R8467	Firearms and Weapons

**A8. To review and accept** the Shore Center **2024 - 2025 Professional Development Plan.**

**A9. To review and accept** the Shore Center **2024 - 2025 District Mentoring Plan.**

**A10. To approve** the revised **School Nurse** job description.

**PERSONNEL**

BE IT RESOLVED, that the Bayshore Jointure Commission’s Board of Directors approves the appointment(s) for the following staff member(s), as recommended by the Superintendent of Schools contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, P.L. 2018.c 5, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated.

A Motion was made by Ms. Alfone, seconded by Dr. Hazel and unanimously adopted by a roll call vote to accept items B1 through B5.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O’Hare, yes; Dr. Hazel, yes; Dr. Savoia, yes and Ms. Perez, yes.

**B1. ESY: NON-CERTIFICATED STAFF**

To ratify the following Non-Certified ESY Staff:

Name	Job Title	Rate 24-25	Effective
Keeney, Alice (Revised)	ESY - Paraprofessional	From: \$110/ day To: <b>\$135/ day</b>	7/1/24 - 8/8/24

**B2. NON-CERTIFICATED SUBSTITUTE STAFF**

To approve the following Non-Certified Substitute Paraprofessional Staff

Name	Job Title	Rate	Effective
Pridmore, Samuel	Substitute Paraprofessional	\$19.75/hr.	9/26/24 - 6/30/25
Ridolfi, Gregory (New Hire)	Substitute Paraprofessional	\$19.75/hr.	10/02/24 - 6/30/25*

\*Pending Paperwork Completion

**B3. CERTIFICATED STAFF**

To approve the following Certified Staff:

Name	Job Title	Guide / Step	Salary	Effective
Bisaccia, Alexander (Revised)*	From: School Nurse To: <b>Long Term Substitute Nurse</b>	From: Teacher BA / 13 To: <b>Long Term Substitute Nurse</b>	From: \$69,430 To: <b>\$50/ hr.</b>	9/12/24

\*Awaiting NJDOE Certification

**B4. To approve** the following staff for payment for the Fall Family Picnic, October 27, 2024, not to exceed 6 hours:

Name	Hourly Rate
Grover, Emily	\$38.00 / hr.

Liscoe, Lisa	\$38.00 / hr.
Santangelo, Anthony	\$38.00 / hr.
Santangelo, Jessica	\$38.00 / hr.
Yurkiw, Stephanie	\$38.00 / hr.

**B5. To approve** the following Staff Resignations:

Name	Job Title	Guide / Step	Salary	Effective
Vural, Margaret (revised)	School Nurse	Teacher BA+30 / 11	\$68,280	<b>09/07/2024</b>

**8:14 Dr. Rummage joined the meeting**

**12. Superintendent’s Report:**

A Motion was made by Ms. Lewert, seconded by Ms. Perez and unanimously adopted by a roll call vote to accept the Superintendent’s Report and C1-C2.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Ms. Lewert, yes; Mr. McCue, yes; Ms. O’Hare, yes; Dr. Hazel, yes; Dr. Rummage, Abstain; Dr. Savoia, yes and Ms. Perez, yes.

**C1. District:** Bayshore - Month of August 2024

Emergency Drill Summary

School/Building	Drill Type	Occupants Involved	Date & Time
The Shore Center	Fire Drill	STUDENTS/STAFF/FACULTY	8/05/24; Start 9:03 am-9:08 am Duration of Drill: 5 mins
The Shore Center	Emergency Drill Shelter in Place	STUDENTS/STAFF/FACULTY	8/07/24; Start 10:01 am-10:06 am Duration of Drill: 5 mins

**Enrollment:**

**C2.** To note the enrollment as of **September 24, 2024** for the Bayshore Jointure Commission was **58** students. .

Grades	Total
Pre-K	0
Kindergarten	0
1st	3
2nd	2
3rd	9
4th	2
5th	1
6th	3
7th	4
8th	3
9th	1
10th	5
11th	4
12th	5
12+	16
<b>TOTAL STUDENTS</b>	<b>58</b>

13. **Closed session motion to approve the following resolution.**

Pursuant to N.J.S.A. 10:4 -12(b), the public is hereby excluded so that the Board can meet in Executive Session to discuss the following items: **NONE**

\*Though the Board cannot guarantee it, the estimated time in executive session is about **0** minutes.

14. Old Business - None

15. New Business – None

16. Public Comments

17. Adjournment

A Motion was made by Dr. Ramage, seconded by Mr. Annibale and unanimously adopted by a roll call vote to Adjourn the meeting at 8:15.

Respectfully Submitted,

***Christopher Mullins***

Christopher Mullins  
Board Secretary