



BAYSHORE JOINTURE COMMISSION
Regular Monthly Meeting MINUTES

The Bayshore Jointure Commission met in regular session on November 20, 2024, at 8:00 A.M.

Present were: Mr. Joseph Annibale, Dr. Jessica Alfone, Dr. Nicole Hazel, Mrs. Amanda Lewert, Mr. Scott McCue, Ms. Kathleen O'Hare, Dr. Ramage, Dr. Lisa Savoia, Dr. William George, Mr. Christopher Mullins, Bettyann Monteleone, Dr. Wendy Morales, Bridget Paling, Michelle Bangs, Denise Grillo, Anthony Santangelo, Amy Beeckman, Alicia Tobias, Derek Tranchina, Chris Jankowski and Jerry Contay.

At 8:08 AM. Dr. Savoia Called to Order and opened the meeting.

1. **Call to Order**
2. **Pledge**
3. **Meeting Notice:** Sunshine Law Notice

PURSUANT TO THE REQUIREMENTS OF STATUTE (N.J.S.A. 10:4-9 ET SEQ.), OTHERWISE KNOWN AS THE "SUNSHINE LAW," ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED THAT THE BAYSHORE JOINTURE COMMISSION BOARD OF DIRECTORS WOULD BE HOLDING ITS REGULAR MEETING TODAY, WHICH SPECIFIED THE DATE, TIME AND PLACE OF ITS MEETING. SUCH NOTICE WAS PRINTED AS PART OF THE ANNUAL MEETING NOTICE REQUIREMENT OF THE LAW IN THE OFFICIAL NEWSPAPER OF THE COMMISSION FOLLOWING THE REORGANIZATION MEETING OF THE COMMISSION. THE MEETING NOTICE HAS ALSO BEEN POSTED PUBLICLY AT DISTRICT FACILITIES, AND SENT TO ALL MEMBER DISTRICTS BY ELECTRONIC MAIL AND BY REGULAR MAIL TO THE COUNTY CLERK OF THE COUNTY OF MONMOUTH AND ALL OTHERS ON THE COMMISSION'S NOTICE REQUEST LIST. IN SUCH NOTICE IT WAS STATED THAT ACTION MAY BE TAKEN ON ALL AGENDA ITEMS AND SUCH OTHER ITEMS THAT MAY COME BEFORE THE COMMISSION AT THAT TIME.

4. **Roll Call**

Present were: Mr. Joseph Annibale, Dr. Jessica Alfone, Dr. Nicole Hazel, Mrs. Amanda Lewert, Mr. Scott McCue, Ms. Kathleen O'Hare, Dr. Ramage and Dr. Lisa Savoia.

A Motion was made by Mr. Annibale, seconded by Dr. Alfone and unanimously adopted by a roll call vote to accept the October 16, 2024 Minutes.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Dr. Hazel, yes; Mrs. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Dr. Ramage, yes and Dr. Savoia, yes.

5. **Acceptance of Minutes: October 16, 2024 Minutes**

A Motion was made by Dr. Ramage, seconded by Mr. Annibale and unanimously adopted by a roll call vote to accept items numbered 6 through 8.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Dr. Hazel, yes; Mrs. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Dr. Ramage, yes and Dr. Savoia, yes.

6. School Business Administrator’s Monthly Certification of Financial Status:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Bayshore Jointure Commission Board of Directors accepts the Board Secretary/School Business Administrators Certification for the months ending October 31, 2024 that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that funds are available for the remainder of the fiscal school year.

7. Monthly Certification of Financial Status:

Pursuant to N.J.A.C.6A:23A-16.10 (c)4, the members of the Bayshore Jointure Commission Board of Directors certify that for the months after review of the October 31, 2024. Reports of the Secretary to the Board of Directors and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available for the remainder of the fiscal school year.

Click for: Oct. 2024 Financials

8. Payment of Bills:

To approve/ratify* the list of bills, claims, supplies received and services rendered to the Board of Directors of the Bayshore Jointure Commission:

●	<u>Payroll</u>		
	10/15/24 Gross Wages	\$	157,869.27
	10/31/24 Gross Wages	\$	155,071.51
●	<u>Health Benefits</u>		
	November	\$	56,283.82
●	<u>Bill List</u>		
	<u>11/20/24</u>	<u>\$</u>	<u>182,606.81</u>
	TOTAL	\$	551,831.41

9. Correspondence - none

10. Information and Discussion:

- Auditor Jerry Contay updated the Board on the June 30, 2024 Audit.
- Dr. George gave an update on the Commission.
- Bettyann Monteleone updated the Board on the October events and happenings.

11. Motions – the following motions have been recommended by the Superintendent:

A. GENERAL

A Motion was made by Mr. Annibale, seconded by Ms. O’Hare and unanimously adopted by a roll call vote to accept items A1. through A8.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Dr. Hazel, yes; Mrs. Lewert, yes; Mr. McCue, yes; Ms. O’Hare, yes; Dr. Ramage, yes and Dr. Savoia, yes.

A1. To affirm the September 2024 HIB report as previously reported.

A2. To accept and approve the HIB report for October 2024

# of reports	# of Reports where HIB occurred	Status of all investigations	Nature of the bullying	Investigator name	Type & nature of discipline imposed	Any other measures imposed	Training conducted to reduce HIB	Programs implemented to reduce HIB
0	0	0	N/A	N/A	N/A	N/A	Series of online trainings which include: Peer Relationships/Social Norms	Programming Focusing on: School Violence Awareness

A3. To approve the following field trip(s):

Date	Place / Location	Staff / Students	Cost
03/07/2025	Jenkinson’s Aquarium Point Pleasant, NJ	Up to 60 students Up to 70 staff	Not to exceed \$1,025.00

A4. To approve the following Community Based Instruction Field Trips/ Food Shopping / Lunch / Job Sampling for the 2024 - 2025 school year:

Activities	Locations	Addresses
Monday - Friday	Chick Fil A	1613 NJ-35, Oakhurst, NJ 07755

A5. June 30, 2024 Annual Comprehensive Financial Report (ACFR)

BE IT RESOLVED, that the Board accept the **Annual Comprehensive Financial Report** with no findings or recommendations.

A6. To review and approve the Statement of Assurance for the School Self-Assessment for Determining Grades under the Anti Bullying Bill of Rights Act.

A7. To review and approve the 2024-2025 Nursing Services Plan.

A8. RESOLUTION AUTHORIZING THE UTILIZATION OF \$175,000 FROM SURPLUS FOR FACILITY IMPROVEMENTS AT THE BAYSHORE JOINTURE COMMISSION

WHEREAS, the Bayshore Jointure Commission is dedicated to providing a safe, accessible, and effective learning environment for students with disabilities across its member districts; and

WHEREAS, the Commission has identified facility improvements necessary to support its programs and enhance the educational experience for students; and

WHEREAS, the Commission has determined that \$175,000 is available within its surplus and is appropriate for allocation to fund these facility improvements; and

WHEREAS, the use of surplus funds is in accordance with applicable state regulations, including N.J.A.C. 6A:23A-22.4, which governs the use of unreserved fund balances by jointure commissions;

NOW, THEREFORE, BE IT RESOLVED that the Bayshore Jointure Commission Board of Education hereby authorizes the appropriation of \$175,000 from surplus for facility improvements; and

BE IT FURTHER RESOLVED that these funds shall be used to address necessary upgrades, renovations, and enhancements to the Commission’s facilities; and

BE IT FURTHER RESOLVED that the School Business Administrator/Board Secretary is directed to ensure all necessary budget adjustments, documentation, and reporting requirements are completed in compliance with state guidelines; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon adoption, and the Commission will prioritize the timely execution of the identified facility improvements to benefit students and staff.

PERSONNEL

BE IT RESOLVED, that the Bayshore Jointure Commission’s Board of Directors approves the appointment(s) for the following staff member(s), as recommended by the Superintendent of Schools contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, P.L. 2018.c 5, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated.

A Motion was made by Mr. McCue, seconded by Ms. Lewert and unanimously adopted by a roll call vote to accept items numbered B1 through B3.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Dr. Hazel, yes; Mrs. Lewert, yes; Mr. McCue, yes; Ms. O’Hare, yes (abstained on B1); Dr. Ramage, yes and Dr. Savoia, yes.

B1. NON-CERTIFICATED STAFF

To approve the following Non-Certified Paraprofessional Staff:

Name	Job Title	Guide / Step	Salary	Effective
De Marco, Diane (New)	Paraprofessional	Para / 2	\$30,116 (prorated)	12/02/24 - 6/30/25*
Kornberg, Ian (Revised)	Paraprofessional	Para / 1	\$29,866 (prorated)	10/23/24 - 6/30/25
O’Hare, Alexandra (New)	Substitute Paraprofessional	N/A	\$19.75/ hour	11/21/24 - 6/30/25*
Vescera Jackson, Desiree (New)	Paraprofessional	Para / 6	\$31,466 (prorated)	11/21/24 - 6/30/25*

*Pending Paperwork Completion

B2. CERTIFICATED SUBSTITUTE STAFF

To approve the following Certified Substitute Teacher Staff (Current Shore Center Paraprofessional Employees)

Name	Job Title	Salary	Effective
Kornberg, Ian	Paraprofessional	+ \$40/ day	11/21/24 - 6/30/25

B3. To approve the following staff for payment for Professional Development Instruction, January 17, 2025, not to exceed 2 hours:

Name	Hourly Rate
Balseiro, Molly	\$50.00 / hr.
Lukenda, Margaret	\$50.00 / hr.
Santangelo, Anthony	\$50.00 / hr.
Smith, Lisa	\$50.00 / hr.
Smolokoff, Jade	\$50.00 / hr.

12. Superintendent’s Report:

A Motion was made by Mr. Annibale, seconded by Dr. Rumage and unanimously adopted by a roll call vote to accept items in the Superintendent's Report, C1 and C2.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Dr. Hazel, yes; Mrs. Lewert, yes; Mr. McCue, yes; Ms. O’Hare, yes; Dr. Rumage, yes and Dr. Savoia, yes.

C1. District: Bayshore - Month of October 2024

Emergency Drill Summary

School/Building	Drill Type	Occupants Involved	Date & Time
The Shore Center	Fire Drill	STUDENTS/STAFF/FACULTY	10/31/24 Start 10:21 am End 10:25 am Duration of Drill: 4 mins
The Shore Center	Shelter in Place Drill	STUDENTS/STAFF/FACULTY	10/21/24 Start 11:22 am End 12:03 pm Duration of Drill: 43 mins
The Shore Center	Security Drill Shelter in Place	STUDENTS/STAFF/FACULTY	10/07/24 Start 9:10 am End 9:12 am Duration of Drill: 2 mins

Enrollment:

C2. To note the enrollment as of **November 19, 2024** for the Bayshore Jointure Commission was **59** students.

Grades	Total
Pre-K	0
Kindergarten	0
1st	3
2nd	2
3rd	9
4th	2
5th	1
6th	3
7th	5
8th	3
9th	1
10th	5
11th	4
12th	5
12+	16
TOTAL STUDENTS	59

13. Closed session motion to approve the following resolution.

Pursuant to N.J.S.A. 10:4 -12(b), the public is hereby excluded so that the Board can meet in Executive Session to discuss the following items: *Though the Board cannot guarantee it, the estimated time in executive session is about 0 minutes.

14. Old Business

15. New Business

16. Public Comments

17. Adjournment

A Motion was made by Ms. Lewert, seconded by Mr. McCue and unanimously adopted by a roll call vote to Adjourn the meeting at 8:25 am.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Dr. Hazel, yes; Mrs. Lewert, yes; Mr. McCue, yes; Ms. O'Hare, yes; Dr. Rumage, yes and Dr. Savoia, yes.

Respectfully Submitted,

Christopher Mullins

Christopher Mullins
Board Secretary

Mr. Mullins updated the Board on the 25-26 Tuition rates, health insurance, renovations and the addition and on updated the Lease