



BAYSHORE JOINTURE COMMISSION
Regular Monthly Meeting MINUTES
January 15, 2025

The Bayshore Jointure Commission met in regular session on January 15, 2025, at 8:00 A.M.

Present were: Mr. Joseph Annibale, Dr. Jessica Alfone, Dr. Nicole Hazel, Mrs. Amanda Lewert, Ms. Kathleen O'Hare, Ms. Nelyda Perez, Dr. Ramage, Dr. William George, Mr. Christopher Mullins, Bettyann Monteleone, Dr. Wendy Morales, Bridget Paling, Michelle Bangs, Denise Grillo, Anthony Santangelo, Carly Jane and Maggie Lukenda.

At 8:03 AM. Ms. Perez Called to Order and opened the meeting.

1. **Call to Order**
2. **Pledge**
3. **Meeting Notice:** Sunshine Law Notice

PURSUANT TO THE REQUIREMENTS OF STATUTE (N.J.S.A. 10:4-9 ET SEQ.), OTHERWISE KNOWN AS THE "SUNSHINE LAW," ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED THAT THE BAYSHORE JOINTURE COMMISSION BOARD OF DIRECTORS WOULD BE HOLDING ITS REGULAR MEETING TODAY, WHICH SPECIFIED THE DATE, TIME AND PLACE OF ITS MEETING. SUCH NOTICE WAS PRINTED AS PART OF THE ANNUAL MEETING NOTICE REQUIREMENT OF THE LAW IN THE OFFICIAL NEWSPAPER OF THE COMMISSION FOLLOWING THE REORGANIZATION MEETING OF THE COMMISSION. THE MEETING NOTICE HAS ALSO BEEN POSTED PUBLICLY AT DISTRICT FACILITIES, AND SENT TO ALL MEMBER DISTRICTS BY ELECTRONIC MAIL AND BY REGULAR MAIL TO THE COUNTY CLERK OF THE COUNTY OF MONMOUTH AND ALL OTHERS ON THE COMMISSION'S NOTICE REQUEST LIST. IN SUCH NOTICE IT WAS STATED THAT ACTION MAY BE TAKEN ON ALL AGENDA ITEMS AND SUCH OTHER ITEMS THAT MAY COME BEFORE THE COMMISSION AT THAT TIME.

4. **Roll Call**

Present were: Mr. Joseph Annibale, Dr. Jessica Alfone, Dr. Nicole Hazel, Mrs. Amanda Lewert, Ms. Kathleen O'Hare, Ms. Nelyda Perez and Dr. Ramage.

Not present: Mr. McCue and Dr. Savoia

A Motion was made by Mr. Annibale, seconded by Dr. Alfone and unanimously adopted by a roll call vote to accept the November 20, 2024 Minutes.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Dr. Hazel, yes; Mrs. Lewert, yes; Ms. Perez, yes; Ms. O'Hare, yes and Dr. Ramage, yes.

5. **Acceptance of Minutes: November 20, 2024**

A Motion was made by Dr. Ramage, seconded by Mrs. Lewert and unanimously adopted by a roll call vote to accept items numbered 6 through 8.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Dr. Hazel, yes; Mrs. Lewert, yes; Ms. Perez, yes; Ms. O’Hare, yes and Dr. Rumage, yes.

6. School Business Administrator’s Monthly Certification of Financial Status:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Bayshore Jointure Commission Board of Directors accepts the Board Secretary/School Business Administrators Certification for the months ending November 30, 2024 and December 31, 2024 that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that funds are available for the remainder of the fiscal school year.

7. Monthly Certification of Financial Status:

Pursuant to N.J.A.C.6A:23A-16.10 (c)4, the members of the Bayshore Jointure Commission Board of Directors certify that for the months after review of the November 30, 2024 and December 31, 2024. Reports of the Secretary to the Board of Directors and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available for the remainder of the fiscal school year.

Click for: [November 2024 Financials](#) [December 2024 Financials](#)

8. Payment of Bills:

To approve/ratify* the list of bills, claims, supplies received and services rendered to the Board of Directors of the Bayshore Jointure Commission:

●	<u>Payroll</u>	
	11/15/24 Gross Wages	\$ 150,377.25
	11/27/24 Gross Wages	\$ 157,106.01
	12/13/24 Gross Wages	\$ 163,999.69
	12/20/24 Gross Wages	\$ 162,731.40
●	<u>Health Benefits</u>	
	December	\$ 75,471.55
	January	\$ 88,662.74
	<u>Bill List</u>	
	<u>12/18/24</u>	<u>\$ 182,606.81</u>
	TOTAL	\$ 892,292.71

9. Correspondence - none

10. Information and Discussion:

- Mr. Mullins updated the Board on the 25-26 Tuition rates, health insurance, construction renovations and the addition and on the need to update the Lease.
- Dr. George updated the Board on Health insurance rates and tuition rates.
- Ms. Monteleone updated the Board on enrollment, the Teacher and Service Professional of the Year and the Crew Member of the month.

11. Motions – the following motions have been recommended by the Superintendent:

A. GENERAL

A Motion was made by Ms. O’Hare, seconded by Mr. Annibale and unanimously adopted by a roll call vote to accept items A1. through A11.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Dr. Hazel, yes; Mrs. Lewert, yes; Ms. Perez, yes; Ms. O’Hare, yes and Dr. Rumage, yes.

A1. To affirm the October 2024 HIB report as previously reported.

A2. To accept and approve the HIB report for November 2024

# of reports	# of Reports where HIB occurred	Status of all investigations	Nature of the bullying	Investigator name	Type & nature of discipline imposed	Any other measures imposed	Training conducted to reduce HIB	Programs implemented to reduce HIB
0	0	0	N/A	N/A	N/A	N/A	Series of online trainings which include: Anti Bullying Bill Of Rights Act	Programming Focusing on: Peace Builders

A3. To approve the following field trip(s):

Date	Place / Location	Staff / Students	Cost
05/21/2025	Jersey Shore Blue Claws Lakewood, NJ	Up to 65 students Up to 75 staff	Not to exceed \$2,828.00

A4. To approve the following Community Based Instruction Field Trips/ Food Shopping / Lunch / Job Sampling for the the 2024 - 2025 school year:

Activities	Locations	Addresses
Monday - Friday	Rosie’s Pizza	1500 NJ-35 Unit 18, Middletown Township
	Broadway Hot and Honey Chicken	1500 NJ-35, Middletown Township

A5. To Recommend Attendance at Workshops/Conferences

To recommend the Board of Directors approve/ratify attendance at the below listed workshops, for the individuals listed at the costs indicated. Said travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant’s skills and knowledge, and/or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the Commission.

Name	Conference/Location	Date(s)	Cost
Alexander Bisaccia	Stop the Bleeding Training Haskell, NJ	02/11/2025	Registration: \$0.00 Plus Travel
Amy Beekman	Advanced Safety-Care Skills Training Norwood, NJ	01/31/2025	Registration: \$1,299.00 Plus Travel
Christopher Zeller	Advanced Safety-Care Skills Training Norwood, NJ	01/31/2025	Registration: \$1,299.00 Plus Travel
Bettyann Monteleone	2025 8th Annual Women’s Leadership Conference Somerset Park, NJ	04/07/25	Registration: \$279.00 Plus travel: TBD

A6. Accepting the audit

To accept the June 30, 2024 **Audit** with no findings or recommendations.

A7. Approve Grant Submission

To approve the submission of the NJ Local Recreation Improvement Grant and **Resolution** in the amount of \$100,000.00

A8. Approve the Bayshore Fee Schedule for 2025-2026
2025-2026 Fee Schedule

A9. To Approve Purchasing of Furniture

To approve the purchasing of classroom and office furniture for the Shore Center in an amount not to exceed \$300,000 from CFI through the OMNI Cooperative purchasing program

A10. To approve the partnership agreement between Monmouth University and The Shore Center to provide ongoing quality field, student teaching, practicum, and internship placements for Monmouth University students.

A11. To approve the following Monmouth University students to complete their field placement from January 21, 2025, through May 15, 2025:

First Name	Last Name	Grades	Classroom Teacher
Jamie	Fardella	P-6	Sarah Signor
Kathryn	Gioia	P-6	Sarah Signor
Alyssa	Scott	P-6	Christina Proctor
Tara	Hurley	10-12th	Tiffany Savarese
Avianna	Plank-Sheft	10-12+	Anthony Santangelo

PERSONNEL

BE IT RESOLVED, that the Bayshore Jointure Commission’s Board of Directors approves the appointment(s) for the following staff member(s), as recommended by the Superintendent of Schools contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, P.L. 2018.c 5, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated.

A Motion was made by Ms. Lewert, seconded by Dr. Hazel and unanimously adopted by a roll call vote to accept items numbered B1 through B4.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Dr. Hazel, yes; Mrs. Lewert, yes; Ms. Perez, yes; Ms. O’Hare, yes and Dr. Ramage, yes.

B1. NON-CERTIFICATED STAFF

To approve the following Non-Certified Paraprofessional Staff:

Name	Job Title	Guide / Step	Salary	Effective
Landry, Christopher (New)	Substitute Paraprofessional	N/A	\$19.75/ hour	01/07/25 - 6/30/25

B2. CERTIFICATED SUBSTITUTE STAFF

To approve the following Certified Substitute Teacher Staff (Current Shore Center Paraprofessional Employees)

Name	Job Title	Salary	Effective
Zeller, Christopher	Response Team Leader	+ \$40/ day	1/20/25 - 6/30/25*

***Pending substitute certification completion**

B3. To approve the following staff for payment for Professional Development Instruction, February 14, 2025, not to exceed 2 hours:

Name	Hourly Rate
Savarese, Tiffany	\$50/ hr.
Smith, Lisa	\$50/hr.

B4. To approve the following Staff Resignations:

Name	Job Title	Guide / Step	Salary	Effective
Vescera Jackson, Desiree	Paraprofessional	Para / 6	\$31,466	12/30/24

12. Superintendent’s Report:

A Motion was made by Mr. Annibale, seconded by Dr. Alfone and unanimously adopted by a roll call vote to accept items in the Superintendent's Report, C1 and C2.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Dr. Hazel, yes; Mrs. Lewert, yes; Ms. Perez, yes; Ms. O’Hare, yes and Dr. Rumage, yes.

C1. District: Bayshore - Month of November and December 2024

Emergency Drill Summary

School/Building	Drill Type	Occupants Involved	Date & Time
The Shore Center	Fire Drill	STUDENTS/STAFF/FACULTY	11/27/24 Start 9:04 am End 9:08 am Duration of Drill: 4 mins
The Shore Center	Fire Drill	STUDENTS/STAFF/FACULTY	12/03/24 Start 9:08 am End 9:12 am Duration of Drill: 4 mins
The Shore Center	Security Drill Lockdown	STUDENTS/STAFF/FACULTY	11/22/24 Start 9:05 am End 9:15 am Duration of Drill: 10 mins
The Shore Center	Security Drill Shelter in Place	STUDENTS/STAFF/FACULTY	12/18/24 Start 10:49 am End 10:52 am Duration of Drill: 3 mins

Enrollment:

C2. To note the enrollment as of **January 15, 2025** for the Bayshore Jointure Commission was **61** students.

Grades	Total
Pre-K	0
Kindergarten	2
1st	3
2nd	2
3rd	9
4th	2
5th	1
6th	3
7th	5
8th	3
9th	1
10th	5
11th	4
12th	5
12+	16
TOTAL STUDENTS	61

13. Closed session motion to approve the following resolution- none

14. Old Business -none

15. New Business -none

16. Public Comments - Come join 80's Day!

17. Adjournment

A Motion was made by Ms. O'Hare, seconded by Dr. Hazel and unanimously adopted by a roll call vote to Adjourn the meeting at 8:20 am.

The result of the roll call vote was as follows: Dr. Jessica Alfone, yes; Mr. Annibale, yes; Dr. Hazel, yes; Mrs. Lewert, yes; Ms. Perez, yes; Ms. O'Hare, yes and Dr. Rumage, yes.

Respectfully Submitted,

Christopher Mullins

Christopher Mullins
Board Secretary